

Mackenzie County

2013 Budget - Grants to Other Non-Profit Organizations

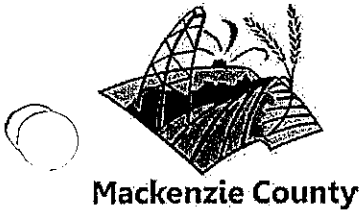
Organization		2013 Requested	2012 Appr	2012 Requested	2011	2010	2009	2008	2007	2006	2005
FV Agricultural Society - Heritage Centre	Operating	30,000	25,000	30,000	25,000	30,000	25,000	25,000	25,000	10,000	7,500
FV Area Board of Trade	Operating	22,500	12,000	17,500	12,000	15,000	10,000	10,000	10,000	15,000	12,000
FV Royal Canadian Legion, Branch 243	Operating	15,000	6,000	12,000		4,000	3,000				
FV Senior Club	Operating	4,000	4,000	6,000	4,000	4,000	4,000	4,000	4,000	4,000	3,000
HL Rural Community Hall	Capital	10,000	10,000	10,000		10,000			8,000	8,000	10,900
HL Rural Community Hall	Operating	15,000	15,000	15,000							
LC Area Chamber of Commerce	Operating	30,000	23,000	43,950	28,000	25,000	20,000	20,000	20,000	20,000	12,000
LC Agricultural Society - Mennonite Heritage Village	Capital	30,000	10,000	25,000		20,000	7,427	15,000	5,000		
	Operating	65,500	65,000	89,000	45,000	35,000	30,000	10,000	10,000	10,000	7,500
LC Field of Dreams Stampede Committee (Rodeo)	Operating	330,000	5,000		5,000						
LC Meals for Seniors	Operating	5,000	4,000	5,000	4,000	4,000	4,000	4,000	4,000	4,000	3,000
Rocky Lane Agricultural Society (in the past granted via FV Rec.Board)	Capital	14,000	12,000	12,000	10,000	25,000	63,000	75,000	3,000		
	Operating	20,000	14,000	12,000	12,000	12,000					
Rocky Lane Agricultural Society (RL Public School agri-Program 2011) - 3 year commitment	Capital	50,000	50,000								
ZA Chamber of Commerce - Communities in Bloom	Operating	8,000	8,000	10,000	8,000	10,000	10,000	10,000	4,000	2,060	2,000
HL Golf & Country Club o/a Fox Haven	Capital	60,000									
LA Jungle Gym Club	Operating	3,600									
LA Youth Activity Centre	Operating	5,000									
HL Play Association		5,000									
FV Walking Trails	Capital	10,000	10,000	10,000		20,000					
LC Seniors Inn	Capital	3,000	3,000	3,000					9,500		
LC Walking Trails	Capital	10,000	10,000	10,000		20,000		20,000	20,000		
Golden Range Society	Operating	18,000									
Golden Range Society	Capital	25,000									
REDI	Operating	28,000	28,000	28,000	25,000	25,000	18,750	21,750	21,750	21,750	21,750
Mackenzie Tourism (DMO)	Operating	15,000	15,000	15,000	12,500						
High School Bursaries	Operating	25,000	25,000	25,000	25,000	25,000	18,600	20,000	6,500	10,000	5,000
Cemeteries	Operating	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Miscellaneous	Operating	15,000	15,000	1,000	1,000	1,000	3,959	1,000	800	200	400
		875100	372,500	382,950	220,000	334,500					

includes those who did not apply in 2013

Summary:	
Fort Vermilion	81,500
La Crete	482,100
Zama	8,000
High Level	133,000
Rocky Lane	84,000
Other (Regional)	83,000
Cemeteries	3,500
	875,100

Difference





Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization Fort Vermilion Agricultural Society

- Society Non-profit company or corporation Other

Permanent address 5001 Tardiff Ave. Box 1
Street address P.O. Box

Fort Vermilion Alberta Postal Code: T0H 1N0

5914285670 26-06-1974 38 Years
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Marilee Cranna Toews

Title Coordinator - Fort Vermilion Heritage Centre

Telephone (work) (780) 927-4603 (home) (780) 927-3491 Fax (780) 927-4604 Museum
Email fvhc@hotmail.ca (780) 927-3491 Home

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/titles, addresses and phone numbers (home and work). Appendix 1

FACILITY:

Name of Facility Fort Vermilion Heritage Centre

Street Address or Legal Description 5001 Tardiff Ave. (Tardiff Ave + 50th St.)

Registered Holder of Land Title Mackenzie County

Facility Operator/Leaseholder Fort Vermilion Recreation Board

Do you have insurance coverage? Yes No

Jubilee Insurance Agencies Policy No. RSLE 2154 (Appendix VII)

PROJECT INFORMATION:

Nature of project Fort Vermilion Heritage Centre (Museum, Archives + Visitor Centre)

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded. Appendices II and III

\$30,000 \$71,950 01.01.2013 31.12.2013
 Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

1-5 1 1-4
 # of paid staff # of paid full-time # of paid part-time

30 1655 County, National, International
 # of volunteers # of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

14.02.2012 \$25,000 Fort Vermilion Heritage Centre
 Date Amount Project Description

DEADLINE: Deadline for applications is **4:30 p.m., Monday, October 15, 2012.** Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available; Appendix IV
- b) Operating budget for the year of financial request; Appendix V
- c) Current year to date financial information Appendix VI
- d) Societies act registration number;
- e) Insurance coverage documentation; Appendix VII
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising; Appendix VIII
- g) Purchasing policy/procedure; Appendix IX
- h) Honorariums and expenses paid to Executive or Board members. None paid per Society's Bylaws
- i) Fort Vermilion Heritage Centre - A Brief Review Appendix X

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



**FORT VERMILION HERITAGE CENTRE
2013 GRANT APPLICATION**

Submitted by

**Heritage Committee –
Fort Vermilion Agricultural Society**

October 13, 2012

**FORT VERMILION AGRICULTURAL SOCIETY
BOARD OF DIRECTORS 2012**

Name	Position	Address	Home Phone	Work Phone
Ray Toews	President	Box 549	780-927-3505	780-927-3505
Robert Stalker	Vice-President	Box 2095 La Crete TOH 2H0	780-927-4105	
Al Toews	Treasurer	Box 400	780-927-3491	780-927-3491
Liane Lambert	Secretary	Box 729	780-926-0905	780-927-4196
Aaron Gross	Director	Box 707	780-927-4684	780-927-4684
Eric Jorgensen	Director	Box 55	780-927-4686	780-927-4686
Bill Boese	Director	Box 99	780-927-3891	780-927-3891
Pam Boese	Director	Box 99	780-927-3891	780-927-3891
Daryl Zielsdorf	Director	Box 257	780-927-3772	780-927-3772
John Simpson	Director	Box 556	780-927-4535	780-927-4535
Ena Simpson	Director	Box 556	780-927-4535	780-927-4535
Nasar Iqbal	Position vacant	Moved		

GRANT PROJECT DESCRIPTION

Project Description

It is the Mission of the Fort Vermilion Agricultural Society “to be a positive influence in a unique northern rural community by supporting initiatives which enhance quality of life and involve volunteers who are of various ages”.

Besides developing leadership in community members and encouraging volunteerism, part of the Society’s Vision is to protect, retain and promote the agricultural, cultural and natural heritage and the historical records of the area. Of further importance is its support of events and projects that promote social and educational growth for families and volunteers.

The Fort Vermilion Heritage Centre is an ongoing project of the Fort Vermilion Agricultural Society. It utilizes the gifts and talents of students, youth and volunteers of all ages to develop and maintain for the area a “Museum & Archives of Excellence.” Day to day activities include collections management, exhibit development, maintenance and interpretation, tourist and visitor services including research. Patrons are of all ages from local, regional, provincial, national and international jurisdictions. Curator, Aaron Mitchell is continuing studies in the Heritage Resource Management program at Athabasca University.

Volunteers and staff also work with other participants in a variety of community initiatives (Aboriginal Day, Canada Day, River Daze, Get to Know You Night, School Tours, Christmas Craft events and the Old Bay House restoration project).

The Society looks to the County for financial support to employ staff and to provide equity for other grant supported projects. This enables us to operate on a year-round basis, which is needed to effectively maintain the attractions and services. Tourism initiatives include participation in the Deh Cho Passport Program, attending Travel Alberta functions and obtaining Travel Alberta accreditation and networking with other tourist organizations. Visitor testimonies support the value of this project to the County, to Alberta and to Canada.

The Heritage Committee Budget and Financial Statements (Appendices V & VI) reflect the programs and operations at the Museum & Archives and the Visitor Log House.

PROJECT NEED

1. Research requests and the processing of collection donations are ongoing.
2. Visitor interest in the area increases economic development through the patronizing of local attractions, businesses and events.
3. A systematic approach is important to document and preserve historical assets (artefacts, archival documents, photographs, finely crafted buildings and sites with a story).
4. Patrons and staff now and in the future will benefit from information housed at this facility.

PATRONS

1. Local citizens seeking knowledge about natural, agricultural and cultural heritage.
2. School groups – students/learners Pre-school to Senior.
3. Former residents and their descendants.
4. Tourists – local, national and international
5. Tour companies and groups such as 4H
6. Heritage Institutions & Associations (Mackenzie Crossroads Museum & Visitor Centre, Spirit of the Peace Museum Association, Sir Alexander Mackenzie Voyageur Route Association, Monkman Homestead Preservation Society, Geo-tourism Canada, Alberta Historical Resources Foundation, Mighty Peace Watershed Alliance).
7. Government employees (Travel Alberta) and tourism organizations (Deh Cho, Mackenzie Frontier and Mighty Peace).
8. Researchers – Requests for information are increasing.

WHY FUND IT?

The Heritage Centre is a well-recognized and appreciated resource. Funding helps the Fort Vermilion Heritage Centre maintain standards of proficiency and profile that reflect positively on Mackenzie County.

Cultural and heritage assets will be lost if funds are not allocated for preservation, patron services and facility operations.

Protection of the natural and cultural assets of this region shows foresight. By funding the Fort Vermilion Heritage Centre, the County is considering both the current and the future needs and interests of visitors and residents.

Appendix IV

FORT VERMILION AGRICULTURAL SOCIETY
Financial Statements
Year Ended October 31, 2011
(Unaudited)

Daniel M. Ringrose
CHARTERED ACCOUNTANT

CA 

FORT VERMILION AGRICULTURAL SOCIETY

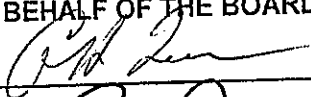
Statement of Financial Position

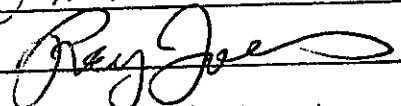
October 31, 2011

(Unaudited)

	2011	2010
ASSETS		
CURRENT		
Cash	\$ 55,498	\$ 66,345
Term deposits (Note 4)	88,112	67,822
Accounts receivable	62	80
Goods and services tax recoverable	205	551
Prepaid expenses	307	348
	<u>144,184</u>	<u>135,146</u>
	<u>241,147</u>	<u>241,043</u>
PROPERTY AND EQUIPMENT (Note 3)	<u>\$ 385,331</u>	<u>\$ 376,189</u>
LIABILITIES		
CURRENT		
Accounts payable	\$ 3,511	\$ 3,057
Employee deductions payable	41	-
Deferred revenue (Note 10)	856	1,256
	<u>4,408</u>	<u>4,313</u>
	<u>241,148</u>	<u>241,044</u>
NET ASSETS		
Net Assets Invested In Capital Assets (Note 2)	99,775	90,832
General fund	40,000	40,000
Restricted fund (Note 4)	<u>380,923</u>	<u>371,876</u>
	<u>\$ 385,331</u>	<u>\$ 376,189</u>

ON BEHALF OF THE BOARD

 Director

 Director

See notes to financial statements

FORT VERMILION AGRICULTURAL SOCIETY

Statement of Earnings

Year Ended October 31, 2011

(Unaudited)

	2011	2010
RECEIPTS		
Alberta Agriculture Lottery Grant	\$ 26,138	\$ 25,148
Memberships	40	34
Craft & Artwork Revenue	64	306
Municipal District Operating Grant	25,000	30,000
Alberta Agricultural Initiatives Grant	-	13,078
Donation Revenue	502	1,015
Sale of Books and Souvenirs	1,377	3,314
Alberta Museums Operating Grant	1,500	10,020
Canada Summer Job Program	3,934	8,292
Summer Temporary Employment Program	-	3,430
Other Income	-	20
Farm Safety Training Grant	400	1,244
Alberta Culture & Community Spirit	914	1,070
	<u>59,869</u>	<u>96,971</u>
	376	1,659
COST OF SALES	<u>59,493</u>	<u>95,312</u>
GROSS PROFIT		
DISBURSEMENTS		
Advertising and promotion	710	1,609
Capital Expenditures (Note 2)	104	21,772
Donation expenses	10,045	105
Displays	706	2,719
Insurance	1,663	1,446
Interest and bank charges	18	78
Honorarium	1,500	1,500
Meetings and conventions	2,440	5,696
Memberships	444	655
Office expenses	633	2,215
Goods & Services Tax (Note 5)	112	398
Municipal Heritage Partnership Program	-	65
Programming	-	392
Professional fees	4,525	4,156
Repairs and maintenance	977	5,541
Salaries and wages	23,451	48,363
Telephone	1,356	1,975
Training & Leadership	3,023	2,386
Utilities	6	637
Vehicle	476	2,640
	<u>52,189</u>	<u>104,348</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS FROM OPERATIONS	7,304	(9,036)
OTHER INCOME	<u>1,639</u>	<u>3,334</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>\$ 8,943</u>	<u>\$ (5,702)</u>

Daniel M. Ringrose

CHARTERED ACCOUNTANT



See notes to financial statements

FORT VERMILION AGRICULTURAL SOCIETY
Statement of Changes in Net Assets
Year Ended October 31, 2011

(Unaudited)

	General Fund	Restricted Fund	2011	2010
NET ASSETS - BEGINNING OF YEAR	\$ 90,832	\$ 40,000	\$ 130,832	\$ 136,534
Excess of receipts over disbursements	8,943	-	8,943	(5,702)
NET ASSETS - END OF YEAR	<u>\$ 99,775</u>	<u>\$ 40,000</u>	<u>\$ 139,775</u>	<u>\$ 130,832</u>

FORT VERMILION AGRICULTURAL SOCIETY

Statement of Cash Flows

Year Ended October 31, 2011

(Unaudited)

	2011	2010
OPERATING ACTIVITIES		
Excess (deficiency) of receipts over disbursements	\$ 8,943	\$ (5,702)
Changes in non-cash working capital:		
Accounts receivable	18	911
Accounts payable	454	24
Deferred revenue	(400)	1,256
Prepaid expenses	41	(348)
GST payable (receivable)	346	(174)
Employee deductions payable	41	-
	<u>500</u>	<u>1,669</u>
INCREASE (DECREASE) IN CASH FLOW	9,443	(4,033)
Cash - beginning of year	<u>134,167</u>	<u>138,200</u>
CASH - END OF YEAR	\$ 143,610	\$ 134,167
CASH FLOWS SUPPLEMENTARY INFORMATION		
Interest paid	<u>\$ 17</u>	<u>\$ 79</u>



See notes to financial statements

Daniel M. Ringrose

CHARTERED ACCOUNTANT

FORT VERMILION AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2011

(Unaudited)

1. DESCRIPTION OF OPERATIONS

The Fort Vermilion Agricultural Society is a not-for-profit organization which operates a museum in the Hamlet of Fort Vermilion. It is also dedicated to various activities that promote agriculture and recreation in the region.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Contributed Services

Volunteers contribute many hours per year to assist the Society in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized on the financial statements.

Revenue Recognition

The society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Property and equipment

The Society is considered to be a small organization and therefore does not amortize its Property and equipment stated at cost. All Property and equipment acquisitions are deducted as current expenses in the year of acquisition.

Property and equipment acquired during the year totaled \$104 (2010 - \$21,772).

FORT VERMILION AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2011

(Unaudited)

3. PROPERTY AND EQUIPMENT

	<u>2011</u>	<u>2010</u>
St Germain Log House	\$ 17,344	\$ 17,344
Clarke House	19,790	19,790
Artifacts	390	390
Reference Library	9,333	9,229
Art Collection	760	760
Museum & Archives	134,842	134,842
Ag Canada Furniture	2,733	2,733
Displays & Fixtures	24,107	24,107
History In Motion Trailer	21,500	21,500
Photo Collection	4,481	4,481
Office Equipment & Furniture	5,867	5,867
	<u>\$ 241,147</u>	<u>\$ 241,043</u>

4. NET ASSETS INTERNALLY RESTRICTED FOR PROJECTS

Of the net assets internally restricted for projects - \$30,000 is subject to internally imposed restrictions stipulating that the resources be used for publication of a history book and \$10,000 is subject to internally imposed restriction stipulating that the resources be used for the restoration of former historical properties. In 2008, the Society's board of directors internally restricted \$40,000 of unrestricted net assets to be held for these projects. These internally restricted amounts are not available for other purposes without approval of the board of directors.

5. GOODS & SERVICES TAX

The Society is eligible for a rebate of 50% of all goods and services tax paid. The remaining non-recoverable portion is disclosed as a current expense.

6. RELATED PARTY TRANSACTIONS

The Society has a Joint Operating Agreement with the Fort Vermilion Recreation Board for use of the Fort Vermilion Community Centre in exchange for an operating grant available to the Fort Vermilion Agricultural Society. The Society expects this relationship to continue in the coming years.

7. RECENT ACCOUNTING PRONOUNCEMENTS

Canadian Accounting Standards for Not-for-profit Organization

The Accounting Standards Board approved the accounting standards for public sector not-for-profit organizations (NFPO) to be included in Part III of the CICA Handbook. Part III will comprise the existing series of standards dealing with the specific needs of NFPO's, currently in Part V of the Handbook and the new accounting standards for private enterprises in Part II of the Handbook, that would apply to NFPO's.

Effective for fiscal years beginning on or after January 1, 2012, public sector NFPOs will be required to adopt Part III of the Handbook. Earlier adoption is encouraged. The organization expected that it will adopt Part III of the Handbook as its new financial reporting standards. The organization does not expect Part III will have a material effect on its financial statements.

Daniel M. Ringrose

CHARTERED ACCOUNTANT

CA

FORT VERMILION AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2011

(Unaudited)

8. FINANCIAL INSTRUMENTS

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from customers. In order to reduce its credit risk, the Society reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Society has a significant number of customers which minimizes concentration of credit risk.

Fair Value

The Society's carrying value of cash and cash equivalents, accounts receivable, and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments.

The fair value of the amounts due to shareholders are less than carrying value, as the amounts are non-interest bearing. As the amounts have no terms of repayment, the fair value cannot be calculated with any degree of certainty.

The carrying value of the long term debt approximates the fair value as the interest rates are consistent with the current rates offered to the Society for debt with similar terms.

9. ECONOMIC DEPENDENCE

The Company receives grants from various government agencies. The grants from these agencies accounted for 95% (2010 - 93%) of the revenues in the current year.

10. DEFERRED REVENUE

Deferred revenue consists of a grant from Alberta Agriculture and Rural Development. The grant relates to Farm Safety Training to be completed in 2012.

**Fort Vermilion Heritage Centre
2013 Budget**

PROJECTED REVENUE	Dollars	Dollars
Donations	700	
Retail Sales	1,500	
Interest	1,000	
Subtotal		3,200
 Core Funding		
Mackenzie County – Note 1	30,000	
FVAS – Seasonal Staff – Note 2	8,750	
Subtotal		38,750
 Grants – Note 2		
Community Spirit	1,000	
Employment (STEP, CSJ, YCW)	12,500	
Alberta Museums Association	16,500	
Subtotal		30,000
 TOTAL PROJECTED REVENUE		 71,950

Note 1: Operations &/or Capital Projects \$ 15,000
 Grant Equity \$ 15,000

Note 2: FVAS – Fort Vermilion Agricultural Society
 STEP – Summer Temporary Employment Program
 CSJ – Canada Summer Jobs
 YCW – Young Canada Works (Heritage Institutions)

PROJECTED EXPENSES	Dollars	Dollars
Administration/Fund-raising	1,700	
Exhibits & Programs	1,500	
Promotion	1,000	
Repairs & Maintenance	1,800	
Research, References, Training	2,000	
Utilities	1,500	
Subtotal		9,500
 Wages & Benefits		
 Student Seasonal/Part-time	30,300	
Museum Staff	22,000	
Honorarium/Volunteer Appreciation	1,500	
Subtotal		53,800
 Projects – Collections Management	3,400	
Capital Projects: Humidity Control	5,250	
Subtotal		8,650
 TOTAL PROJECTED EXPENSES		71,950
 NET INCOME		NIL

**Heritage Committee
Financial Statements (Draft)**

November 1, 2011 to October 10, 2012

**Heritage Committee –
Fort Vermilion Agricultural Society
Box 1, Fort Vermilion, Alberta T0H 1N0
Phone: 780-927-4603 Fax: 780-927-4604**

Heritage Committee
Balance Sheet As at 03/10/2011

	Dollars	Dollars
ASSETS		
CURRENT ASSETS		
Bank – Community Spirit 24	37,186.19	
Bank – Savings 16	22,167.52	
Term Deposits – Heritage	30,793.85	
Petty Cash	221.66	
Cash: Total		90,369.22
TOTAL CURRENT ASSETS		90,369.22
FIXED ASSETS		
St. Germain – Log House	4,914.07	
Clarke House	21,845.92	
Museum & Archives	107,307.67	
Office Equipment & Furniture	6,455.37	
Ag. Canada Furniture	2,109.00	
Artifacts	430.00	
Displays & Fixtures	2652.15	
Reference Library	3,349.36	
Art Collection	559.95	
Photo Collection	4,188.64	
TOTAL FIXED ASSETS		153,812.13
TOTAL ASSETS		244,422.49
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payable		24.30
UI Payable	0	
CPP Payable	-20.00	
Receiver General Payable		-20.00
GST Paid On Purchases		
GST Owing (Refund)		-202.12
TOTAL CURRENT LIABILITIES		-197.82
TOTAL LIABILITIES		-197.82
EQUITY		
EARNINGS		
Retained Earnings		229,679.58
Current Earnings		14,940.73
TOTAL EARNINGS		244,620.31
TOTAL EQUITY		244,620.31
LIABILITIES AND EQUITY		244,422.49

REVENUE	Dollars	Dollars
RETAIL		
Crafts	294.75	
Bicentennial Books	420.00	
Wilderness Outpost	275.00	
Other Publications	331.00	
Souvenirs	97.25	
TOTAL RETAIL		1,418.00
GRANTS		
Employment – Federal	10,787.51	
– Provincial	1680.00	
Municipal District	25,000.00	
AMA Administration	1,500.00	
TOTAL GRANTS		38,967.51
OTHER		
Donations	696.66	
Interest	876.12	
TOTAL OTHER		1,572.78
Transfers – Ag Society		8,750.00
TOTAL REVENUE		50,708.29
EXPENSE		
FUND-RAISING		
Purchases for resale		710.00
PAYROLL		
Wages	26,964.08	
UI Expenses	710.05	
CPP Expenses	861.95	
TOTAL PAYROLL		28,536.08
Administration		561.65
Collections Management		1,284.29
Displays		107.59
Donations		30.0
Honorarium		1,500.00
Interest & Service Charge		7.00
Memberships/Subscriptions		399.00
Promotions		764.54
Repairs – Building		496.59
Training - Research		25.00
Utilities - Internet High Speed	769.30	
- Phone – 927-4603	576.52	
Total Utilities		1,345.82
TOTAL EXPENSE		35,767.56
NET INCOME		14,940.73

INSURANCE

The Fort Vermilion Heritage Centre's facilities include the Museum and Archives, Visitor Log House, Clarke House and History-in-Motion trailer. The houses are independent structures, the Museum and Archives is connected structurally and mechanically to the Arena and the trailer is a mobile display van. All are located at the Community and Cultural Complex at Tardiff Avenue and 50th Street in Fort Vermilion. The van is stored off site from October to April and may visit other venues for special events.

The facilities and contents are insured through Jubilee Insurance Agencies Policy No. RSLE2154. Past information notes Schedules P46, P46001 and P46002 of the County's Master Property Policy are relevant to the Heritage Centre. We planned to attend the Insurance Workshop sponsored by the County, but our representative changed plans. A Furniture and Equipment Inventory was compiled to August 3, 2009 and submitted to the County.

Organization Cooperation:

For economic reasons, the Fort Vermilion Agricultural Society and the Fort Vermilion Recreation Board have partnered in certain projects. This was to make the most effective use of limited resources (human and financial).

Many major community events are held at the Community and Cultural Complex. With space for activities and parking, other indoor and outdoor assets and a secure location, the Complex was chosen as the most cost-effective and practical place for initiating a cultural resource in Fort Vermilion. The heritage houses are already on site, so the addition of the Museum and Archives truly added a 'cultural' component to the community and recreation complex. The combined facility has proven beneficial in serving the interests of the entire region.

By agreement, during the construction stage of the Complex, the Culture Room was designated for cultural heritage purposes. It eventually became an integral part of the Archives (Office, Research Room and Vault). A later agreement had the two groups pooling resources to build a 'lean-to'. This provided a heated entrance, a wheelchair accessible washroom, a janitorial room and a storage room for the Curling Club, as well as a large exhibit gallery and workroom for museum purposes.

Local fund-raising and Provincial grants were our only source of funds. The Recreation Board agreed to cover the costs of utilities (heat and power) as the addition was an integral part of the completed facility. The Agricultural Society for a number of years contributed funds to the Complex operational costs, as the Agricultural Society held annual events at the facility. These costs were partially offset by an operational grant to the Agricultural Society.

HONORARIUMS, VOLUNTEER HOURS & FUNDRAISING

A. Board/Executive Honorariums & Expenses: Nil

B. Matching Resources contributed by Heritage Committee:

Volunteer Hours: 701 hours @ \$20 = \$ 14,020; 7 hours@ \$100 = \$ \$700 3 hours @ \$50 = \$ 150 = \$ = \$ 14,870.

Total value of Volunteer Hours	\$ 14,870.
Total retail sales and donations	\$ 2,115.
Total Heritage Committee matching resources	\$ 16,985.

C. Grant Fund-raising

Provincial 2012 **\$ 3,180.00**

- STEP – Summer Wages 1680.00
- AMA – Administration 1,500.00

Federal 2012 **\$ 10,788.00**

- YCW – Young Canada Works 6,360.00
- CSJ – Canada Student Jobs 4,428.00

Local Matching 2012 **\$ 33,750.00**

- FVAS – Society (staff wage transfer) 8,750.00
- Mackenzie County – FVHC project 25,000.00

Other fund-raising details are on the following page.

FUNDRAISING DETAILS

Retail Sales

Books, crafts and souvenirs are sold at the Visitor Log House, Museum, and trade/craft shows.

Donations

Containers are set out at the facilities and at special events to receive donations. Some beverage containers collected at the Complex grounds are donated to the Museum.

Grants

Federal and Provincial employment grants are applied for annually to facilitate the hiring of students. The Agricultural Society provides a supplemental grant for these seasonal positions.

Mackenzie County has awarded an annual operations grant, which we strive to maximize through other grant applications. We apply to such agencies as the Historical Resources Foundation and Alberta Museums Association for special projects.

Publication Fund

A \$30,000 fund is maintained for the publication of history books. Quotations have been received regarding the reprint of the Bicentennial history book.

Restoration Fund

A \$ 10,000 fund is designated for heritage house restorations grant equity. Interior restoration of the Clarke House is in a preliminary stage. Door and window repairs and restoration of chinking between some logs are needed at the Visitor Log House.

Special and Capital Projects Fund

A Special Project Fund of \$ 20,000 has been established for major exhibits, collections management and smaller non-restoration capital projects.

Heritage Committee Purchasing Procedures

Purchases of goods and services by the Fort Vermilion Agricultural Society (FVAS) - Heritage Committee are for collections management, payroll, programming, public education, research, resources and operations (administration, fund-raising, maintenance and utilities).

Routine expenditures are based on budgets approved by the FVAS Board of Directors and administered by the respective committees and/or their designate. Extraordinary expenditures (i.e. non-budget items) are approved by the Board of Directors. Purchases for capital projects are normally governed by specific grant requirements.

Two of three signatures are required on each cheque payment as defined in the FVAS Bylaws and registered at the Society's Bank.

Guidelines for responsible purchasing follow:

1. Purchases will be made in a timely and responsible manner as determined by the project and circumstances.
2. Products and services are to be of acceptable quality at a cost effective price. Cost effectiveness is to be determined by comparative shopping or tender.
3. The Board of Directors of the Society adopts budgets and appoints purchasers.
4. Using the approved budget and considering availability, price comparisons and delivery costs/time, approved purchasers are authorized to procure items and services.
5. Progress payments and hold backs are according to standard negotiated practices.
6. Routine budgeted expenditures listed previously and special project expenses not exceeding \$2000 do not require prior approval of the Board.
7. Two of the Treasurer, Coordinator and a committee designate are authorized to make purchases on behalf of the Heritage Committee.
8. According to the Bylaws, board members may not receive remuneration from any contract with the Society.
9. Board members and tendering parties must have an arms - length relationship with full disclosure of any potential conflict of interest.

Fort Vermilion Heritage Centre – A Brief Review

November 1, 2011 – October 31, 2012

1. History-in-Motion Trailer set-up and repairs; Farm Safety Exhibit development by Steven Simpson and Kailey Boese.
2. Young Canada Works - Curator Assistant -Aaron Mitchell.
3. Collections Management: Data entry by Aaron and summer students, Brittany Smith and Kailey Boese using PastPerfect Software.
4. Research
 - 'Old Bay House': Wallpaper and wood finishing
 - Farm Safety Exhibit
 - Responses to individual requests are ongoing.
5. Tours
 - Northern Lakes College, public and private school groups.
 - 4H Provincial tour of top 4Hers - July
 - Mighty Peace Watershed Alliance - June
 - Staff - July
6. A- Exhibits
 - 'Aboriginal Day Tipi: Fur Trade and Archaeology Exhibits: June 21, 2012
 - 'Africa Connections' beginning August 1, 2011 to present
 - Virtual Exhibit: 'Shadows of the Past' for Get To Know You Night 2012
 - Farm Safety: History-in-Motion Trailer at Fort Vermilion and Rocky Lane
7. Meetings, Conferences and Courses. Aaron and Marilee attended the Spirit of the Peace Museums June meeting in Grimshaw
8. Facilities Improvements
 - History-In-Motion Trailer repairs
 - Painting of decks, stairs, ramps, trim and doors at Visitor Log House & Museum
9. Events
 - Farm Safety Demonstration Day
 - Aboriginal Day
 - Rocky Acres Grand Opening - -Farm Safety
 - Get To Know You Night
 - Christmas Craft Sale



Mackenzie County
 P.O. Box 640, Fort Vermilion, AB, T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677
 Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1: APPLICANT INFORMATION

Legal Name of Applicant
Fort Vermilion Agricultural Society

Section 2: PROJECT/PROGRAM INFORMATION

Project/Program Title
Fort Vermilion Heritage Centre (Museum, Archives & Visitor Centre)

Section 3: PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time

1. The preservation, exhibit and promotion of heritage resources (artefacts, archives & structures) of Mackenzie County including Fort Vermilion and surrounding area.
2. Maintained a destination attraction unique to Mackenzie County and of local, national and international interest.
3. Exhibit research, development, promotion, interpretation as well as programs and services relating to natural, agricultural and cultural heritage.

Primary Project/Program benefits actually achieved

1. Collections management continuance - data entry and accessioning
2. Farm Safety Exhibit development, promotion and interpretation
3. School and group tours
4. Job creation and heritage resource training for students and volunteers.

Explanations of variances (expectations vs. actual results)

College level student employees were not available until July when High School students also sought employment. In the end, we had 2 College level students and 2 High School students. Volunteers had to make a major time commitment in the June - August period.

Section 4: TIMELINES AND RATIONALE

Expected Start Date <i>01.01.2012</i>	Expected Completion Date <i>31.12.2012</i>
Actual Start Date <i>01.01.2012</i>	Actual Completion Date <i>31.12.2012</i>

Explanations of Variances from Above

None to report at this point. We are awaiting word on some Capital improvements to the museum office and Clarke House. Budget Report Attached for year to date October 10, 2012

Section 5: PROJECT COSTS

Budgeted Project Cost <i>77,850.</i>	Final Project Costs to Date <i>Not completed 42,082.44</i>
---	---

Explanations of Variances from Above

*Outstanding Collections Management archival supplies order.
 Capital projects pending workers and volunteers to accomplish.
 Outstanding administrative and curatorial wages.*

Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.

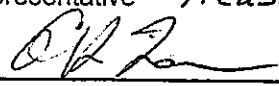
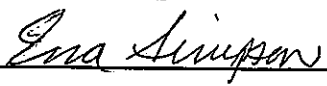


In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

1. History-in-Motion Trailer - Farm Safety Exhibit and Demonstrations at Fort Vermilion and Rocky Lane's 'Rocky Acres' Grand Opening. Exhibit research + development by 2 Grade 12 students.
2. Collections Management - Data entry for the years 1996, 1997, 2010 (part) and 2012.
Supplies order submitted but not received.
3. Processing of patron research requests ⁽¹⁰⁺⁾ and donations ²⁰¹² (58) of artefacts. (470 items) and 192 items from 2010. Networking with provincial archaeologists regarding LaFleur's Post, and early beadwork research.
4. Redo of Museum ramp including painting. Painting of all decks, sidewalks, stairs, trim and doors at Visitor log and Clarke houses.
5. Revision of 2 pamphlets - Community Profile & Native Heritage.
6. Assistance to Old Bay House project - Research and Grant Application as well as liaison with Alberta Culture.
7. Networking with the Mighty Peace Watershed Alliance - June tour and talk, October open house (Oct. 30 @ Complex Hall)
8. Grant Applications (3 Employment, 1 Alberta Museums Association, 1 Mackenzie County, 1 Lottery/Community Spirit)
9. Grant Reports - 6
10. Hiring, Orientation, Guidance, Supervision & Payroll (1 part-time seasonal student)
11. Events: Tours (13), Talks (1), Demonstration Day (1), Community (3) and 'Rocky Acres' Grand Opening - Farm Safety Exhibit. 500-600 attendance

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative <i>Treasurer</i> G. A. Toews 	Date October 13, 2012
Telephone Number 780-927-3491	E-mail Address toews_cranna@hotmail.com
Signature of Authorized Representative <i>Director</i> Ena Simpson 	Date October 14, 2012
Telephone Number 780-927-4535	E-mail Address johnbsimpson@hotmail.com

Please note that two authorized signatures are required.



Fort Vermilion Area Board of Trade
Box 456
Fort Vermilion, Alberta
TOH 1N0

2013 - Grant Application

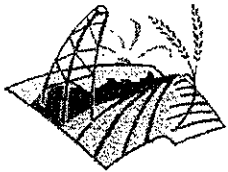
Mission Statement

“The object of the Fort Vermilion Area Board of Trade shall be to promote and improve trade and commerce and economic, civil and social welfare of the area”

Fort Vermilion Area Board of Trade

Executive Directors 2012

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Home #</u>
Maartin Braat	President	Box 564	927-3800
Martin Stanners	Vice -President	Box 550	927-4492
Shirley Pick	Director	Box 960	927-4302
Frank Rosenberger	Director	Box 338	927-3227
Veronica Alward	Director	Box 460	927-4081
Jake Schmidt	Director	Box 669	927-3388



Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization FORT Vermilion Area Board of TRADE

Society Non-profit company or corporation Other

Permanent address 4801 - River Road 456
Street address P.O. Box

FORT Vermilion Postal Code: T0H 1N0

500018247 Oct. 29/1951 98
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application (Mr./Mrs./Ms.) MARTIN Braat

Title PRESIDENT

Telephone (work) (780) 927 3800 (home) () SAME Fax ()

Email _____

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility FORT Vermilion Area Board of TRADE

Street Address or Legal Description 4801 - River Rd

Registered Holder of Land Title FORT Vermilion AREA Bd of TRADE

Facility Operator/Leaseholder _____

Do you have insurance coverage? Yes No



PROJECT INFORMATION:

Nature of project Economical Promotional & Community enhancement

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

22500. 22500. on going on going
Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

1 0 0
of paid staff # of paid full-time # of paid part-time

20 GENERAL Public _____
of volunteers # of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

MAR 2012 12,000 community enhancement
Date Amount Project Description

DEADLINE: Deadline for applications is 4:30 p.m., Monday, October 15, 2012. Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County
 P.O. Box 640, Fort Vermilion, AB, T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677
 Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION	
Legal Name of Applicant FORT Vermilion AREA Board of TRADE	
Section 2 - PROJECT/PROGRAM INFORMATION	
Project/Program Title Economical Promotion AND Community ENHANCEMENT.	
Section 3 - PROJECT/PROGRAM BENEFITS	
Primary Project/Program benefits expectations during application time Community awareness Promotions. 100th ANNIVERSARY. preparation	
Conservation and pride environment.	
Primary Project/Program benefits actually achieved Maintained a environmental awareness + PRIDE in community. Agencies awareness to help better living attitudes. Promote good will.	
Explanations of variances (expectations vs. actual results) The clock tower is still a project in waiting. Not enough funds to coordinate and head off the project effectively - without financial difficults to overcome.	
Section 4 - TIMELINES AND RATIONALE	
Expected Start Date continued	Expected Completion Date On going
Actual Start Date on going	Actual Completion Date 2014 for ANNIVERSARY 100
Explanations of Variances from Above Not enough money to progress at this time	
Section 5 - PROJECT COSTS	
Budgeted Project Cost	Final Project Costs
Explanations of Variances from Above Projects have been reduced in funding the economic job opportunitys are very low	
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.	

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

Some of the work achieved this year was:

- discussions and promotion of the R.C.M.P work of the area.
- We paid for the promotion of a newsletter in the big Deal Bulletin by the R.C.M.P to help promote their awareness for the safety of the community and give them a voice in our community.
- We continue to work on the maps of the community.
- We encouraged the beautification of the community by providing flowers to improve the landscapes.
- Had clean up days and encourage the promotion of tidiness.
- Continue to encourage trade and communication.
- Continue to keep the 100th anniversary celebration planning in the fore front.
- Participate in the community July 1st celebration with the kick off family breakfast event
-

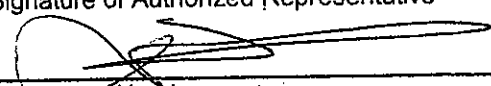
Programs not able to do was the 2014 100th anniversary project due to lack of funds.

Recommendation for the 2013 year Project

- It is important to the 2014 100th Anniversary celebration that a bigger committee be assigned to this project including our M.D Council to jointly participate and be effective.
- Demonstrate and recognize greater awareness and importance of our history.

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date <i>October 5 2012</i>
Telephone Number	E-mail Address
Signature of Authorized Representative	Date
Telephone Number	E-mail Address

Please note that two authorized signatures are required.

Additional Items:

- a) last years audit year end Oct 31/11
enclosed:
- b) operating budget for the year 2013 Request
enclosed – 1.. Secretary /treasurer
 - 2. Building repairs maintenance and supplies
 - 3. Project coordinator
 - 4. Promotional and travel expenses
 - 5. Community awareness and beautification
- c) Financial statement as of Latest
enclosed
- d) Society No.
enclosed
- e) Insurance
enclosed
- f) Detailed resources.
enclosed
- g) Purchasing policy
enclosed
- h) Honorarium and expenses Paid executive Board members
enclosed

Fort Vermilion Area Board of Trade
Box 456
Fort Vermilion , Alberta
Financial report Year End - Oct 31, 2011

Account 24- General Chequing	
Account balance -----	10,432.77
Account 25	
Savings balance -----	96.84.
Account 26	
100 th Anniversary reserve balance -----	95.20
Account 27	
Special Projects -----	5.87
<hr/>	
Total bank statements -----	10,630.68
Uncleared cheques -----	- \$ 250.00
<u>Outstanding accounts</u> -----	<u>6,449.30</u>
Total -----	6,699.30
Total cash available -----	\$ 3,931.38

Statement of Capital Equity , Cash assets and Liabilities

Oct 31/11

Total Cash equity -----	\$10,630.68
Capital Equity Assets (insured value)	
Building and Property -----	\$476,250.00
Liabilities (uncleared +outstanding account balance) -	6,699.30
Total assets + equity - liabilities =	476,250. +(10,630.68 - 6,699.30) 3,931.38
Total ---	\$480,181.20

Dated _____

We have reviewed the Fort Vermilion Area Board of Trade Financial Records for the term of November 1, 2010 to October 31, 2011 and are satisfied that they are correct. We hereby certify that this is a true copy of the audited financial Statement.

Authorized signatures for the review

Martin Stanner Jake Smidt

(b)

Budget operating – for 2013

1

Secretary/treasurer- contract _____ \$2500.

- take minutes at executive and regular meetings.
- two day preparation time
- -attend executive meetings with minutes for the executive.
- Prepare agenda for meetings as directed
- File all approved minutes
- Draft letters as directed
- Prompt payment of any accounts
- Contacts for persons to sign cheques
- Reconcile bank statements
- Projects outlined and proposed by the board are researched and information brought to the meetings or executive for quicker response.
- Seek out and research other topic related to information and projects as discussed at meetings.
- Make sure the board members are well informed about topics of discussion.
- Outline activities and events possibilities for the 100 anniversary

2.

Building repair and Maintenance _____ \$8,000.

- To provide ongoing repairs and maintenance to the property and maintain the safety codes for seniors and handicapped.
- taxes and insurances
- utility expenses – telephones and cell phones
- landscaping
- office supplies

3.

Project Co-ordinator _____ \$6,000.

- a Co-ordinator can be contacted for fundraising events
- examples of some of the projects
 - the website design of our community,
 - the clock tower and its history value
 - the Fort Vermillion maps have not been finished for lack of a co-ordinator director.
 - the 100th anniversary event of the formation of the Board of Trade – the root of our County in 2014
 - The ongoing communication with agencies of the community.

4.

Promotional and Travel Expense _____ \$2500.

- To permit attendance to conferences and trade shows.
- To promote board development.
- Attend other local meetings.
- Purchase of promotional items
- Have a more effective awareness and quality of events.

5.

Community Awareness and Beautifications ————— \$3500.

- **Promote cleanliness**
- **fostering civic pride,**
- **environmental responsibility**
- **Beautification through out the community.**
- **Strive to improve the historic culture appearance, tidy and visual appeal of Fort Vermilion.**
- **Encourage hands on programs of involvement and actions by citizens of all ages.**
- **Encourage flower and tree planting throughout the community**
- **Promote safe outdoor recreation.**
- **Promote the values of an ambassador of effective coordination of ethnic values and cultures.**

Income and Spending

11/1/2011 Through 10/2/2012

Category	11/1/2011 - 10/2/2012	Total
Income Categories		
Grant	12,000.00	12,000.00
membership	1,661.52	1,661.52
AB Chamber Membership Fees	174.25	174.25
Membership Fees	150.00	150.00
Alberta Chamber of Commerce	20.50	20.50
GST Received	3.06	3.06
Investment Income	1.24	1.24
Deposit Account Interest	0.20	0.20
Income - Unassigned	0.00	0.00
Total Income Categories	14,010.77	14,010.77
Expense Categories		
Look Out site Project	5,710.16	5,710.16
Community Beautification	2,807.66	2,807.66
Honorarium	2,250.00	2,250.00
Bills	2,247.47	2,247.47
Insurance	1,961.28	1,961.28
Newspaper Advertisement	647.33	647.33
Travel Expenses	420.00	420.00
meeting refund	300.00	300.00
Office Supplies	50.61	50.61
gst pd on purchase	49.80	49.80
Food	37.16	37.16
void	0.00	0.00
Bank Charges	(0.18)	(0.18)
Total Expense Categories	16,481.29	16,481.29
Grand Total	(2,470.52)	(2,470.52)

d)

Society Act Registration Number is — 5000182471

e)

Insurance documentation is provided

f)

Details of Resources use.

This years activities consisted of:

- **the promotion of the R.C.M.P.,
“Their contributions and role in the community”
We asked them to bring forward issues and program information that would assist them in their work in the community. A newspaper space was paid for to assist them to accomplish and inform the public of their programs.**
- **We assisted the community support workers in organizing the Canada Day events with a hearty breakfast celebration.**
- **May hours of planning and organizing were done to promote the beautification program for the hamlet. Got volunteers to participate and successful accomplish the goal of a tidy and neat little town.**
- **Our membership drive in March was well attended.**

E)

STATEMENT



Mackenzie County

P.O. Box 640

Fort Vermilion, AB T0H 1N0

Date:	1/31/2012
Account:	231780

Amount Paid:	
--------------	--

FORT VERMILION BOARD OF TRADE
 BOX 456
 FORT VERMILION AB T0H 1N0

^Please return this portion with your payment^

Mackenzie County

1/31/2012

Document No.	Date	Code	Description	Amount	Running Balance
IVC00000000011954	12/31/2011	SLS	IVC00000000011954	\$483.00	\$483.00
<i>Copy</i>					
<i>Paid Feb 27/12</i>					
				<i>483.00</i>	
				<i>egles #441</i>	
Amount Due:					\$483.00

Current	31 - 60 Days	61 - 90 Days	91 and Over
\$0.00	\$483.00	\$0.00	\$0.00

Mackenzie County

Box 640
Fort Vermilion, AB
T0H 1N0

FORT VERMILION BOARD OF TRADE
 BOX 456
 FORT VERMILION AB T0H 1N0



GENESIS RECIPROCAL INSURANCE EXCHANGE MASTER LIABILITY POLICY

This document certifies that insurance has been effected under Policy No. GENESIS2012 of the GENESIS RECIPROCAL INSURANCE EXCHANGE of which policy may be seen at the offices of the Alberta Association of Municipal Districts and Counties, Edmonton, Alberta and Aon Reed Stenhouse Inc., Edmonton, Alberta for the account of the Insured named below and following the terms and conditions of the within Policy.

NO. 3

NAMED INSURED: ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS & COUNTIES
CERTIFICATE HOLDER: MACKENZIE COUNTY
CERTIFICATE NO: MO23
POLICY NUMBER: GENESIS2012
POLICY TYPE: COMMERCIAL GENERAL LIABILITY

ADDITIONAL INSURED: FORT VERMILION AREA BOARD OF TRADE

ADDITIONAL INSURED PREMIUM: \$ 93.00
ADDITIONAL INSURED FEE: \$ 5.00
TOTAL ANNUAL PREMIUM: \$ 98.00

POLICY TERM: November 1, 2011 to November 1, 2012
12:01 A.M. Standard Time at the address of the Named Insured as stated herein

LIMIT OF LIABILITY:	\$ 1,000,000.00	any one occurrence
	\$ 1,000,000.00	annual aggregate products and completed operations Employee Benefits Liability
ADMINISTRATIVE E&O	\$ 1,000,000.00	annual aggregate
WRONGFUL DISMISSAL	\$ 1,000,000.00	annual aggregate
SEXUAL ABUSE	\$ 250,000.00	annual aggregate
POLICY	\$ 4,000,000.00	annual aggregate all claims.

LIMITS OF LIABILITY APPLY SEPARATELY TO EACH CERTIFICATE HOLDER

INSURER:
GENESIS RECIPROCAL INSURANCE EXCHANGE

INTEREST:
100%

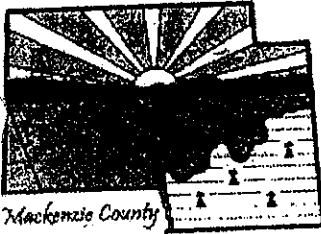
ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Dated at EDMONTON, Alberta this 22nd day of November, 2011.

Aon Reed Stenhouse Inc.
Insurance Brokers
Risk Consultants
EDMONTON, Alberta

Aon Reed Stenhouse Inc.

Per: M. Alan Martin
(Attorney-in-Fact)



e)

STATEMENT

Mackenzie County

P.O. Box 640

Fort Vermilion, AB T0H 1N0

Date:	8/31/2012
Account:	231780
Amount Paid:	

FORT VERMILION BOARD OF TRADE
 BOX 456
 FORT VERMILION AB T0H 1N0

^Please return this portion with your payment^

Mackenzie County

8/31/2012

Document No.	Date	Code	Description	Amount	Running Balance
IVC00000000012717	8/20/2012	SLS	IVC00000000012717	\$739.14	\$739.14
				Amount Due:	\$739.14

*Pl. Aug 31
450
C. Men*

Current	31 - 60 Days	61 - 90 Days	91 and Over
\$739.14	\$0.00	\$0.00	\$0.00

Mackenzie County
 Box 640
 Fort Vermilion, AB
 T0H 1N0

FORT VERMILION BOARD OF TRADE
 BOX 456
 FORT VERMILION AB T0H 1N0



168

AAMDC/JUBILEE INSURANCE PROGRAM

Certificate Holder: MACKENZIE COUNTY
Box 640 Fort Vermilion, Alberta T0H 1N0

EFFECTIVE DATE: July 1, 2012

EXPIRY DATE: July 1, 2013

The following is a summary of Coverages that are applicable to the above Certificate Holder under the Alberta Association of Municipal Districts & Counties (AAMDC)/Jubilee Insurance Program and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the coverage afforded.

A. PROPERTY INSURANCE

Premium: \$162,755.00 (includes Reciprocal Management Fee)

Items of Coverage

Property Damage (Building & Contents)
Mobile Equipment
Loss of Income – Gross Rents or Rental Value
Gross Earnings

Values Insured

\$111,002,389
\$7,486,622
\$5,250
\$100,000

Property Damage Includes:
(up to Value Insured)

Accounts Receivable	\$ 1,000,000
Automatic Acquisitions (60 days)	\$10,000,000
Course of Construction (60 days)	\$ 250,000
Debris Removal	\$ 5,000,000
Demolition and Clearing of Site	\$ 100,000
Electronic Data Processing Equipment	Included
Extra Expense	\$ 2,000,000
Fire Department Charges	\$ 500,000
Fire Fighting Expenses	Included
Lawns, Trees and Shrubs and Indoor Plants	\$ 100,000
LEED Certified Buildings and Contents	\$ 500,000
Master Keys	Included
Personal Effects – any one individual	\$ 2,500
Personal Effects – any one loss	\$ 100,000
Valuable Papers and Records	\$ 1,000,000

Mobile Equipment Includes:
(up to Value Insured)

Commandeered Equipment (30 day reporting)	\$ 500,000
Fire Fighting Expense	\$ 500,000
Equipment whilst waterborne	\$ 500,000
Rental Reimbursement (up to \$2,500 daily)	\$ 75,000

LOSS, if any, payable to the Certificate Holder or as otherwise denoted in endorsements attached hereto

Deductibles

Each and Every Claim
Vacant Properties
Earth Movement
Flood

Amount to be Deducted

**\$ 5,000
\$10,000
2% of the value of the property or interest
\$25,000

**refer to specific items (see Schedule attached) to confirm other deductible options that may have been selected **

In consideration of the premium specified above (or in endorsement(s) attached hereto), this document certifies that insurance has been effected under Policy No. RSLE2215-12 of Jubilee Reciprocal Insurance Exchange & RSLE2216-12 of the Subscribing Insurance Companies, full copies of which may be seen at the offices of the Alberta Association of Municipal Districts & Counties and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Insured named above.

AAMDC/JUBILEE INSURANCE AGENCY LTD.

AON REED STENHOUSE INC.

THIS POLICY CONTAINS A CLAUSE WHICH MAY LIMIT THE AMOUNT PAYABLE

Mac... County
 Listing of Property and Equipment
 sorted by ANI's and County

Fort Vermilion and Area Board of Trade														
Item	Sub	Description	Hamlet	Dept	Civic Address	Rural Legal	Serial Number	Plan	Block	Lot	Area Sq Ft	2012 Current Building	2012 Current Contents	2012 Premium
64		Board of Trade - 86 55% OF \$854 00	Fort Vermilion		480: River Road			2938 RS		2	14	3 575	547 688	33 384 \$ 739 14

2

g)

The Purchasing policy/procedure for the Board of Trade is:

- **Recognizing that the vast majority of purchases are for special projects over \$100. Board approval is necessary for most purchases.**
- **Purchases over \$100. the member must receive Board approval before purchasing.**
- **For purchases under \$100. the member must submit the original receipt to justify the purchase.**
- **A minimum of two quotes is required for purchases over \$500. to receive Board approval.**
- **Utility bills are to be paid monthly with signature from President, Secretary or Vic President.**
- **Any member of the Board who has any connection to any individual(s) or business firm(s); must not take part in any decision regarding awarding of the tender(s) or in any part of the bid process.**

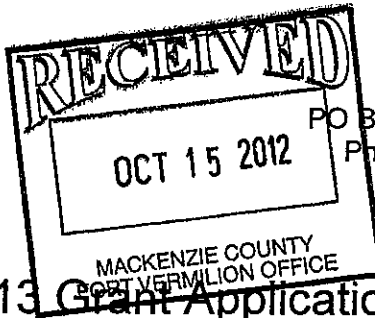
h)

Honorariums and expenses paid

- **The secretary/treasurer is on contract and is paid \$250/month for both sec/treasurer work.**
- **Additional expenses for office supplies and postage used to prepare and keep all members informed and up to date with the day to day activities of the Board of Trade activities.**
- **Caribou Mountain big Game Farm is paid mileage to attend and keep the board informed of the activities at the REDI meetings.**
- **There are no other expenses for Executive of Board members for 2011- 2012**



Mackenzie County



2013 Grant Application

Mackenzie County

PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

APPLICANT INFORMATION:

Legal name of organization ROYAL CANADIAN LEGION - HALLET-HANSLEY BR. 243

Society Non-profit company or corporation Other

Permanent address 5401 RIVER ROAD 217
Street address P.O. Box

FORT VERMILION, AB. Postal Code: T0H 1N0

Incorporation/Society number _____ Date of Incorporation Sept. 8/48 Length of time in operation 64 yrs.

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. DIANE SALTER

Title PRESIDENT

Telephone (work) (780) 841-4866 (home) (780) 927-4866 Fax (780) 927-4866

Email rcbbranch243@gmail.com

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility ROYAL CANADIAN LEGION

Street Address or Legal Description 5401 RIVER ROAD

Registered Holder of Land Title ROYAL CANADIAN LEGION - HALLET-HANSLEY BR. 243 BRANCH ~~LEGION~~ 243

Facility Operator/Leaseholder _____

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project OPERATING EXPENSES + REPLACEMENT OF TABLES & CHAIRS.

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$15,000.00

Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

0 # of paid staff 0 # of paid full-time 0 # of paid part-time

10 # of volunteers ? # of clients served last year FORT VERMILION & AREA Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

Feb. 2012 Date \$6,000.00 Amount OPERATING EXPENSES Project Description

DEADLINE: Deadline for applications is 4:30 p.m., Monday, October 15, 2012. Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County

Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677

Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION

Legal Name of Applicant

Section 2 - PROJECT/PROGRAM INFORMATION

Project/Program Title

Section 3 - PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time

Primary Project/Program benefits actually achieved

Explanations of variances (expectations vs. actual results)

Section 4 - TIMELINES AND RATIONALE

Expected Start Date

Expected Completion Date

Actual Start Date

Actual Completion Date

Explanations of Variances from Above

Section 5 - PROJECT COSTS

Budgeted Project Cost

Final Project Costs

Explanations of Variances from Above

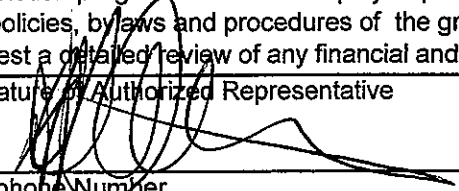
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

Repairs to freezer
Repairs to coolers
Payment of utilities

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date Oct. 15, 2012
Telephone Number 780-927-4866	E-mail Address rclbranch243@gmail.com
Signature of Authorized Representative Verna Morin	Date Oct. 15, 2012
Telephone Number 780-927-3814	E-mail Address vernam@fUSD.ab.ca

Please note that two authorized signatures are required.

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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Purpose

To provide guidelines for interim and/or seek funding of community services.

Policy Statement and Guidelines

Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
 - a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

4. Funds issued on a grant basis will be accounted for through the budget process.
5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official

										Dumping	Kitchen	
Office	Maintenance	Food & Bar	Telephone	Power	Gas	Rentals	Dues	Fundraising				
210.04	15.58	392.64	180.00	799.95	16.63	100.00	265.50				5.42	2,645.38
22.79	100.00	51.39						183.75	Midnight Madness		215.24	749.00
												159.58
					1,094.24							1,253.82
	785.32	71.61		1,162.99						53.03		2,232.53
							29.00					388.58
												159.58
	73.84			366.26	567.18					114.45		1,281.31
												5,440.83
				464.17	64.14			779.71	Million Dollar Lottery			3,362.97
								111.75				
27.91	128.50		540.00	191.07	18.63			194.93	Million Dollar Lottery	54.93		6,227.22
260.74	1,103.24	515.64	720.00	2984.44	1760.82	100.00	294.50	1270.14		222.41	220.66	23,900.80

Royal Canadian Legion Branch 243 Record of Income and Expenses - October 31, 2011 to September 30, 2012

	Deposits	Op. Grant	Roof Grant	Roof Expens	Hall Rentals	Deposit Refu	Bar	Membership	Insurance	Capital
October 31, 2011 Bank Balance	2,493.42									
November Income	1,265.75				1,015.00		110.75	140.00		
November Expenses									159.62	500.00
December Income	1,708.75				1,525.00					
December Expenses						200.00			159.58	
January Income	405.00				325.00			80.00		
January Expenses									159.58	
February Income	6,790.00	6,000.00			750.00			40.00		
February Expenses									159.58	
March Income	300.00				300.00					
March Expenses									159.58	
April Income	0.00									
April Expenses						200.00			159.58	
May Income	425.00				425.00					
May Expenses									159.58	
June Income	280.00				200.00			80.00		
June Expenses									159.58	
July Income	5,125.00		5,125.00							
July Expenses				5,281.25					159.58	
August Income	3,779.71		2,000.00		675.00					
August Expenses				2,563.33					159.58	
September Income	5,475.00		5,475.00							
September Expenses				4,911.67					159.58	
Bank Balance September 30, 2012	4,146.83									
TOTALS	25,554.21		12,600.00	12,756.25	5,215.00	400.00	110.75	340.00	1,755.42	500.00

**PEACE HILLS
INSURANCE**

NAME AND ADDRESS OF INSURED

Canadian Legion Hallet Hansley Brance 243
217
Fort Vermilion, AB T0H 1N0

THIS POLICY CONTAINS A PARTIAL
PAYMENT OF LOSS CLAUSE.

Policy Period

From 12:01 AM To 12:01 AM
Nov 10, 2012 Nov 10, 2013

COMMERCIAL PROPERTY POLICY

POLICY NO: 455822
Direct PAC SEQ: 1
Renewal: Nov 10, 2012
BROKER 9522
Mann & Mann Ins. Brokers Ltd.
Box 870
High Level, AB T0H 1Z0
PH: 1.780.926.3779 FAX: 1.780.926.2929

IMPORTANT NOTICE

Please review your policy, deductibles and wordings carefully as they may have changed. Your broker would be pleased to discuss any questions you may have.

Commercial General Liability Declarations

ADDRESS

RATING INFORMATION

Legion Hall

COVERAGES

SECTION D:

	Form	Ded	Ded%	Co-Ins	Limit	Rate	Ann Prem	Premium Taxable %
Commercial General Liability Coverage General Aggregate Limit Coverages A, B and C	7001				\$5,000,000		INCL	INCL
Coverage A. Bodily Injury and Property Damage Liability - Per Occurrence Limit	7001				\$2,000,000		\$400	\$400
Coverage A. Bodily Injury and Property Damage Liability - Aggregate Limit Products-Completed Operations	7001				\$2,000,000		INCL	INCL
Property Damage Deductible (Per Occurrence)	7001	\$1,000					INCL	INCL
Bodily Injury Deductible (Per Occurrence)	7001	\$1,000					INCL	INCL
Coverage B. Personal and Advertising Injury Liability	7001				\$2,000,000		INCL	INCL
Coverage C. Medical Payments - Limit Per Person	7001				\$5,000		INCL	INCL
Coverage C. Medical Payments - Each Occurrence Limit	7001				\$25,000		INCL	INCL
Coverage D. Tenant's Legal Liability - Limit Any One Location	7001	\$1,000			\$2,000,000		INCL	INCL
Premises Restriction Endorsement	7011						INCL	INCL
S.P.F. No. 6, Standard Non-Owned Automobile Liability, Limit per Occurrence	7100				\$2,000,000		\$50	\$50
S.E.F. No. 99 Excluding Long Term Leased Vehicle Endorsement	7100						INCL	INCL

PREMIUM FOR THESE COVERAGES \$450.00

TOTAL PREMIUM FOR THIS TRANSACTION \$1,979.00



President & Chief Executive Officer

Peace Hills General Insurance Company Head Office: Edmonton, Alberta

2012/10/04

TMB



Royal Canadian Legion
Hallett-Hansley Branch 243
Box 217
Fort Vermilion, AB. T0H 1N0
October 15, 2012

EXECUTIVE: Diane Salter, President
Box 85, Fort Vermilion, AB. T0H 1N0 780-927-4866 home, 780-841-4866 cell
Verna Morin, Secretary/Membership Chairman
Box 116, Fort Vermilion, AB. T0H 1N0 780-927-3814 home, 780-927-3766 work
No other positions filled at present





Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization La Crete Area Chamber of Commerce Society

Society Non-profit company or corporation Other

Permanent address 10406-100 Street 1088
Street address P.O. Box

La Crete, Alberta Postal Code: T0H 2H0

5013708705 2007/12/17 5 years
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Larry Neufeld

Title Manager

Telephone (work) (780) 928-2278 (home) (780) 928-4484 Fax (780) 928-2234

Email Admin@LaCreteChamber.com

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility La Crete Area Chamber of Commerce

Street Address or Legal Description 10406-100 street

Registered Holder of Land Title La Crete Co-op

Facility Operator/Leaseholder La Crete Area Chamber of Commerce

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project Operating Funds

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$ 30,000.00 \$ 174,300.00 Jan. 1/2013 Dec. 31/2013
Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

2 2 _____
of paid staff # of paid full-time # of paid part-time
8 130 Business Members La Crete & Area
of volunteers # of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

March/2012 \$ 28,000.00 Operating Funds
Date Amount Project Description

DEADLINE: Deadline for applications is **4:30 p.m., Monday, October 15, 2012.** Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County
 P.O. Box 640, Fort Vermilion, AB, T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677
 Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION

Legal Name of Applicant
La Crete Area Chamber of Commerce Society

Section 2 - PROJECT/PROGRAM INFORMATION

Project/Program Title
Operating Funds

Section 3 - PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time
Operating Funds

Primary Project/Program benefits actually achieved
Operating Funds

Explanations of variances (expectations vs. actual results)

Section 4 - TIMELINES AND RATIONALE

Expected Start Date <i>January 1/2013</i>	Expected Completion Date <i>December 31/2013</i>
Actual Start Date <i>January 1/2013</i>	Actual Completion Date <i>December 31/2013</i>

Explanations of Variances from Above

Section 5 - PROJECT COSTS

Budgeted Project Cost <i>\$174,300.00</i>	Final Project Costs
--	---------------------

Explanations of Variances from Above


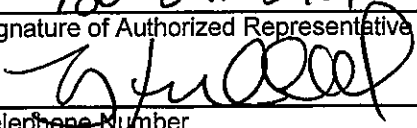
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

See Attached Documents

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date October 15 2012
Telephone Number 780-841-2969	E-mail Address afehr@lactans.ca
Signature of Authorized Representative 	Date October 15 2012
Telephone Number 780-928-2278	E-mail Address Larry@LaCreteChamber.com

Please note that two authorized signatures are required.



La Crete & Area Chamber of Commerce
P.O. Box 1088, La Crete, AB T0H 2H0
Phone (780) 928-2278 Fax (780) 928-2234
LaCreteChamber.com

October 15, 2012

Reeve & Council
Mackenzie County
Box 640
Fort Vermillion, Alberta
T0H 1N0

Dear Reeve & Council,


RE: Grant Application

We want to take the opportunity to thank you again for your very generous support in the previous years. Your support along with our growing membership, we have been able to, not only maintain, but also to improve the services we provide to the community of La Crete and surrounding area.

Within this application, we have emphasized our previous accomplishments as well as our new areas of focus for 2013. Both of these are unachievable without your financial assistance. We look forward to your continued contribution for the numerous services we provide to the business professionals and residents within La Crete and area.

We are excited to continue to build upon our current partnership and labour together with you and the community of La Crete to build a vibrant and economically desirable future.

Sincerely,



Darrell Derksen
Treasurer

La Crete & Area Chamber of Commerce

Our Project:

The La Crete & Area Chamber of Commerce focuses on promoting and improving local businesses, empowering individuals as well as assisting them to find employment, and developing better citizenship within our community. We are proud to be The Voice of the Community!

Summary of 2012

With the support of the Mackenzie County, our contract with Alberta Human Services (AHS), our annual events and our local business membership we were once again able to meet our expectations for 2012.

- ❖ **Chamber Office:** Chamber staff is responsible for organizing the following events: La Crete & Area Chamber Annual General Meeting, La Crete Annual Spring Trade Show, La Crete & Area Chamber Golf Tournament and La Crete's Moonlight Madness. We also assisted with collecting/distributing funds through the Great Northern Grain Strategic Alliance to the La Crete Medical Clinic.
- ❖ **La Crete Career Resource Centre:** Through our contract with Alberta Human Services, named, La Crete Career Resource Centre, we provide a number of services to a variety of clients assisting them with employment search, resume writing, interview skills and choosing and maintaining a career.
- ❖ **Website:** Website statistics indicate that we attract over 1000 visitors per month. Through our Chamber website we seek to better promote La Crete and the surrounding area with its growing number of businesses and services it has to offer. We also feature La Crete events, an online job board, a membership business directory with company logo website links. We also provide tourist information, La Crete Ferry & Ice-Bridge updates.
- ❖ **Membership:** We have grown our membership to over 200 this year. We continue to succeed in our business services and involvement in professional and economic development opportunities within the community.
- ❖ **Empowerment:** The Chamber awards those who display leadership skills within our community. Through our partnership with the Alberta's Promise organization, and the business community, we provide support and empowerment for these leaders as they carry our community into the future.
- ❖ **Retaining Staff:** We have maintained an active Board of eight Directors and two full time staff. We have had success retaining two full time staff in order to improve our services to both La Crete and surrounding area and its businesses.

Objectives for 2013

❖ **Membership Retention & Increase Value**

The La Crete & Area Chamber of commerce provides a strong voice on behalf of the community members. Both small and large businesses support the Chamber because it is good business. It is our objective to increase our memberships. We are aiming to do this by coordinating professional development opportunities for businesses and non-profit organizations. It is also our intention to continue acting as an advocate on behalf of our members with the Alberta Chamber of Commerce and with various levels of government.

❖ **Improve La Crete's Economy**

This past year La Crete has struggled with the economy and its recession along with many other towns. We continue to strive to work with local businesses and Alberta Human Services (AHS) to improve the economic development. We voice the needs and lobby for change in our community. We support our leaders and business minded individuals who aim to develop ideas that benefit the needs of the community. Increasing networking opportunities for businesses and supplying them with the tools and resources they require helps develop a successful and financially stable community. We not only support local businesses but as well encourage new businesses to set up their establishment. By providing information on La Crete demographics, hosting trade shows and promoting business services through referrals, we continue to be a key resource for new, in town and out of town businesses.

❖ **Increase & Promote Educational & Career Opportunities**

In conjunction with Northern Lakes College and other various organizations we focus on the value of education and employment opportunities for individuals. We host a Community Access Program that allows individuals to improve resume skills, job search techniques, and use for research. We have partnered with the Alberta's Promise Organization and local schools to display our recognition of the value of youth within our community. We continue to partner with AHS to promote career counseling and other services that we provide. The training received through AHS has equipped us to assist individuals in many ways so that they may receive the careers which they are pursuing.

❖ **Form & Expand Partnerships**

The La Crete & Area Chamber of Commerce promotes and supports the objectives outlined by Community Futures as well as the Regional Economic Development Initiative. We regularly include non-profit groups in fund raising opportunities at our Trade Show, AGM, and several other Chamber coordinated events each year. Furthermore, we make distinct efforts to honor and recognize the efforts of those who contribute to our successes by honoring them with awards for their valuable contributions in the community.

La Crete & Area Chamber of Commerce Board of Directors - 2012



Andrew Fehr

President

Box 1386 La Crete, AB T0H 2H0

Work: 780-928-3989

Cell: 780-841-2969

afehr@latrans.ca

Philip Doerksen

Vice-President

Box 29 La Crete, AB T0H 2H0

Work: 780-928-3066

Cell: 780-926-0503

arenam@telus.net

Darrel Derksen

Treasurer

Box 1261 La Crete, AB T0H 2H0

Work: 780-928-2601

Cell: 780-926-0189

dderksen@magnetsigns.com

Ryan Janzen

Director

Box 1386 La Crete, AB T0H 2H0

Work: 780-928-4200

Cell: 780-926-1749

mrryan157@hotmail.com

Jake Wiebe

Director

Box 847 La Crete, AB T0H 2H0

Work: 780-928-2922

Cell: 780-841-1843

ntruss11@telus.net

John W. Braun

Director

Box 753 La Crete, AB T0H 2H0

Work: 780-928-4904

Cell: 780-926-6278

jwbraun@gmail.com

Larry Buhler

Director

Box 753 La Crete, AB T0H 2H0

Work: 780-928-3912

Cell: 780-926-6465

larryb@norpine.ab.ca

Dale Krahn

Director

Box 239 La Crete, AB T0H 2H0

Work: 780-928-3932

Cell: 780-841-9586

tufflinedale@hotmail.com

**LA CRETE & AREA CHAMBER OF COMMERCE
FINANCIAL STATEMENTS
FOR THE YEAR ENDING DECEMBER 31, 2011
(unaudited)**

**LA CRETE & AREA CHAMBER OF COMMERCE
FINANCIAL STATEMENTS
FOR THE YEAR ENDING DECEMBER 31, 2011
(unaudited)**

NOTICE TO THE READER

Income and Retained Earnings and the Statement of Changes in Financial Position for the period then ending from the records supplied to us by the Society, **LA CRETE & AREA CHAMBER OF COMMERCE**. We have not performed an audit and therefore do not express an opinion on these statements. The readers are therefore cautioned that these statements may not be appropriate for their purpose.

PharmAcct Ltd.
October 12, 2012

LA CRETE & AREA CHAMBER OF COMMERCE
BALANCE SHEET
AS AT DECEMBER 31, 2011
(unaudited)

ASSETS

	2011	2010
CURRENT ASSETS		
Cash	\$ 168,529	\$ 132,988
Accounts Receivable (Note 1)	10,496	16,043
	-----	-----
TOTAL CURRENT ASSETS	\$ 179,025	\$ 149,031
FIXED ASSETS (Note 2)	\$ 126,748	\$ 141,536
	-----	-----
TOTAL ASSETS	\$ 305,773	\$ 290,567
	=====	=====

LIABILITIES

CURRENT LIABILITIES		
Accounts Payable	\$ 4,238	\$ 4,308
	-----	-----
TOTAL CURRENT LIABILITIES	\$ 4,238	\$ 4,308
	-----	-----
TOTAL LIABILITIES	\$ 4,238	\$ 4,308
	=====	=====

SHAREHOLDER'S EQUITY

EQUITY		
Retained Earnings	\$ 301,535	\$ 286,259
	-----	-----
TOTAL SHAREHOLDER'S EQUITY	\$ 301,535	\$ 286,259
	-----	-----
TOTAL LIABILITIES AND EQUITY	\$ 305,773	\$ 290,567
	=====	=====

The accompanying notes form an integral part of these financial statements.

LA CRETE & AREA CHAMBER OF COMMERCE
STATEMENT OF INCOME & RETAINED EARNINGS
FOR THE YEAR ENDING DECEMBER 31, 2011
(unaudited)

	2011	%	2010	%
REVENUE	\$ 192,205	100.00%	\$ 133,599	100.00%
EXPENSES				
Accounting and Legal	\$ 2,768	1.44%	\$ 4,959	3.71%
Advertising	7,273	3.78%	6,875	5.15%
Building Repairs	570	0.30%	3	0.00%
Depreciation	14,788	7.69%	8,541	6.39%
Donation	24,100	12.54%	20,000	14.97%
Equipment Repairs	0	0.00%	21	0.02%
Event Costs	54,035	28.11%	36,900	27.62%
Freight	225	0.12%	525	0.39%
Interest and Bank Charges	191	0.10%	167	0.13%
Internet	1,267	0.66%	5,916	4.43%
Licenses and Insurance	754	0.39%	1,154	0.86%
Meals	3,930	2.04%	2,526	1.89%
Misc Expense	0	0.00%	(500)	(0.37%)
Office Supplies	2,859	1.49%	3,363	2.52%
Phone Expense	3,300	1.72%	2,399	1.80%
Salaries & Wages	54,857	28.54%	38,124	28.54%
Travel	3,243	1.69%	1,711	1.28%
Utilities	2,769	1.44%	2,534	1.90%
TOTAL EXPENSES	\$ 176,929	92.05%	\$ 135,218	101.21%
NET INCOME	\$ 15,276	7.95%	\$ (1,619)	(1.21%)
RETAINED EARNINGS - BEGINNING	\$ 286,259		\$ 287,878	
ADD: NET INCOME	15,276		(1,619)	
RETAINED EARNINGS - ENDING	\$ 301,535		\$ 286,259	

The accompanying notes form an integral part of these financial statements.

**LA CRETE & AREA CHAMBER OF COMMERCE
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDING DECEMBER 31, 2011
(unaudited)**

	2011	2010
CASH SOURCE (USE) FROM OPERATIONS		
NET INCOME (LOSS)	\$ 15,276	\$ (1,619)
ADD (DEDUCT) ITEMS TO CONVERT TO CASH BASIS		
Depreciation	\$ 14,788	\$ 8,541
Accounts Payable	(70)	4,308
Deferred Income	0	(13,738)
Accounts Receivable (Note 1)	5,547	19,067
Prepaid Expenses	0	0
	-----	-----
	\$ 35,541	\$ 16,559
	-----	-----
INCREASE (DECREASE IN CASH FOR THE YEAR)	\$ 35,541	\$ 16,559
	-----	-----
CASH - BEGINNING OF THE YEAR	\$ 132,988	\$ 116,429
	-----	-----
CASH - END OF THE YEAR	\$ 168,529	\$ 132,988
	=====	=====

The accompanying notes form an integral part of these financial statements.

LA CRETE & AREA CHAMBER OF COMMERCE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING DECEMBER 31, 2011
(unaudited)

1. SIGNIFICANT ACCOUNTING PRINCIPLES

Accounts Receivable is recorded at net. Inventory is recorded at lower of cost or market value. Depreciation is recorded on a declining basis with the following rates, and in the year of purchase, one-half the rate is used:

Office & Furniture Equipment	20%
Buildings	4%

2. FIXED ASSETS

	COST	ACCUM DEPR	NET BOOK VALUE	
			2011	2010
Office & Furniture Equipme	\$ 24,469	\$ 13,684	\$ 10,785	\$ 12,688
Buildings	145,634	29,671	115,963	128,848
	\$ 170,103	\$ 43,355	\$ 126,748	\$ 141,536

La Crete & Area Chamber of Commerce

Revenue

Fundraising Revenue

	2011 Budget	2011 Actuals	2012 Budget	2012 Actuals	2013 Budget
Annual General Meeting	\$ 10,000.00	\$ 7,819.04	\$ 10,000.00	\$ 9,140.00	\$ 10,000.00
Corporate Training	\$ -	\$ 1,530.48	\$ -	\$ -	
Trade Show	\$ 25,000.00	\$ 26,197.97	\$ 26,000.00	\$ 27,907.64	\$ 30,000.00
Golf Tournament	\$ 6,000.00	\$ 3,925.00	\$ 5,000.00	\$ 5,900.00	\$ 6,000.00
Moonlight Madness	\$ 8,000.00	\$ 7,600.00	\$ 7,000.00	\$ -	\$ 7,000.00
Canada Day Events	\$ -	\$ -	\$ -	\$ -	
Video Conferencing	\$ 500.00	\$ -	\$ -	\$ -	
Jubilee Celebrations	\$ -	\$ 16,719.27	\$ -	\$ -	
Fundraising Total	\$ 49,500.00	\$ 63,791.76	\$ 48,000.00	\$ 42,947.64	\$ 53,000.00

General Revenue

Memberships	\$ 15,000.00	\$ 14,932.00	\$ 15,000.00	\$ 22,260.00	\$ 25,000.00
Support Income	\$ 5,000.00	\$ 8,972.83	\$ 15,000.00	\$ 3,355.25	\$ 5,000.00
Group Insurance Commissions	\$ -	\$ 399.83	\$ -	\$ 794.11	\$ 800.00
Printing & Copying Income	\$ -	\$ 584.00	\$ -	\$ 166.82	\$ 200.00
Jubilee Grant		\$ 5,000.00			
Grant	\$ 30,000.00	\$ 23,000.00	\$ 43,950.00	\$ 23,000.00	\$ 30,000.00
AHS Income	\$ 36,000.00	\$ 47,992.40	\$ 40,000.00	\$ 29,984.40	\$ 40,000.00
Rent	\$ 500.00	\$ 611.00	\$ 500.00	\$ 760.00	\$ 1,000.00
Interest & Fees	\$ -	\$ 743.95	\$ 250.00	\$ 457.87	\$ 250.00
Website Revenue	\$ -	\$ 1,080.97	\$ 2,000.00	\$ 2,325.00	\$ 2,500.00
Miscellaneous	\$ -	\$ 502.49	\$ -		
Total General Revenue	\$ 86,500.00	\$ 103,819.47	\$ 116,700.00	\$ 83,103.45	\$ 104,750.00

Total Revenue	\$ 136,000.00	\$ 167,611.23	\$ 164,700.00	\$ 126,051.09	\$ 157,750.00
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Expense

Payroll & Contracting

	2011 Budget	2011 Actuals	2012 Budget	2012 Actuals	2013 Budget
Wages	\$ 50,000.00	\$ 51,598.00	\$ 95,000.00	\$ 69,090.86	\$ 95,000.00
EI	\$ 1,000.00	\$ 1,212.46	\$ 2,000.00	\$ 1,386.03	\$ 2,000.00
CPP	\$ 1,500.00	\$ 2,046.58	\$ 3,000.00	\$ 3,131.19	\$ 3,000.00
Employee Training & Health	\$ 3,000.00		\$ 500.00	\$ 699.52	\$ 3,000.00
Total	\$ 55,500.00	\$ 54,857.04	\$ 100,500.00	\$ 74,307.60	\$ 103,000.00

Event Expense

Annual General Meeting	\$ 10,000.00	\$ 10,668.29	\$ 10,000.00	\$ 11,128.33	\$ 12,000.00
Trade Show	\$ 18,000.00	\$ 16,292.80	\$ 17,000.00	\$ 18,831.02	\$ 19,000.00
Golf Tournament	\$ 5,000.00	\$ 2,394.00	\$ 3,500.00	\$ 6,348.08	\$ 6,000.00
Canada Day	\$ 1,000.00	\$ 394.95	\$ 1,000.00	\$ 612.75	\$ 1,000.00
Moonlight Madness	\$ 4,000.00	\$ 5,501.50	\$ 4,000.00		\$ 5,500.00
Jubilee	\$ -	\$ 11,152.75	\$ -	\$ -	
Total	\$ 38,000.00	\$ 46,404.29	\$ 35,500.00	\$ 36,920.18	\$ 43,500.00

Administration

	2011 Budget	2011 Actuals	2012 Budget	2012 Actuals	2013 Budget
Membership Purchases	\$ 2,500.00	\$ 2,581.26	\$ 2,500.00	\$ 2,629.25	\$ 3,000.00
AHS Expense	\$ -	\$ 324.00	\$ -	\$ 609.75	\$ 1,200.00
Advertising	\$ 2,000.00	\$ 7,272.86	\$ 2,000.00	\$ 1,617.02	\$ 2,000.00
Building Repairs & Maintenance	\$ 2,500.00	\$ 570.06	\$ 1,500.00	\$ 73.97	\$ 1,500.00
Accounting & Legal	\$ 1,500.00	\$ 2,767.76	\$ 2,500.00	\$ 2,750.40	\$ 3,000.00
Corporate Training	\$ -	\$ 2,799.66	\$ -	\$ -	
Freight & Postage	\$ 1,000.00	\$ 224.76	\$ 500.00	\$ 61.00	\$ 500.00
Website	\$ 1,000.00	\$ 479.40	\$ 500.00	\$ 2,500.00	\$ 1,000.00
Natural Gas	\$ 1,500.00	\$ 600.19	\$ 1,000.00	\$ 348.97	\$ 1,000.00
Phone & Internet	\$ 6,000.00	\$ 3,587.40	\$ 3,000.00	\$ 2,383.00	\$ 3,000.00
Power	\$ 2,000.00	\$ 1,909.33	\$ 2,000.00	\$ 1,462.80	\$ 2,000.00
Water & Sewer	\$ 300.00	\$ 284.00	\$ 600.00	\$ 358.93	\$ 600.00
Insurance	\$ 1,200.00	\$ 1,154.00	\$ 1,000.00	\$ 1,811.43	\$ 1,000.00
Bank fees & S/C's	\$ 100.00	\$ 190.97	\$ 100.00	\$ 391.94	\$ 500.00
Miscellaneous	\$ 500.00	\$ -	\$ 500.00		
Travel Expenses	\$ 2,500.00	\$ 3,242.66	\$ 5,000.00	\$ 2,136.31	\$ 3,000.00
Meeting Expenses	\$ 1,500.00	\$ 3,930.41	\$ 3,500.00	\$ 1,148.41	\$ 1,500.00
Office Supplies/Equipment	\$ 2,000.00	\$ 2,534.72	\$ 2,500.00	\$ 2,618.86	\$ 3,000.00
Video Conferencing	\$ 3,000.00	\$ 2,750.00	\$ -	\$ -	
Donations	\$ -	\$ 100.00	\$ -	\$ -	
Capital	\$ -		\$ -	\$ -	
Total Administration	\$ 31,100.00	\$ 37,303.44	\$ 28,700.00	\$ 22,902.04	\$ 27,800.00

Total Expense	\$ 124,600.00	\$ 138,564.77	\$ 164,700.00	\$ 134,129.82	\$ 174,300.00
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Net Income/(Loss)	\$ 11,400.00	\$ 29,046.46	\$ -	\$ (8,078.73)	\$ (16,550.00)
--------------------------	---------------------	---------------------	-------------	----------------------	-----------------------

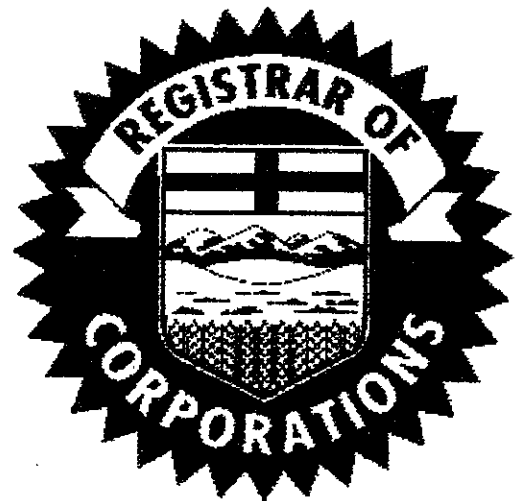
CORPORATE ACCESS NUMBER: 5013708705

Alberta

SOCIETIES ACT

**CERTIFICATE
OF
INCORPORATION**

**LA CRETE AREA CHAMBER OF COMMERCE SOCIETY
WAS INCORPORATED IN ALBERTA ON 2007/12/17.**





INVOICE

Mennonite Mutual Insurance

"Meeting Needs Together"

#300, 2946 32 Street NE Calgary AB T1Y 6J7 Phone (403) 275-6996 Fax (403) 291-6733	Invoice 14624C01 Date: May 15, 2012
--	--

BILL TO: LA CRETE & AREA CHAMBER OF COMMERCE PO BOX 1088 LA CRETE AB T0H 2H0	FOR: 2012 RENEWAL
--	---------------------------------

Policy No.	From Effective Date	To Expiry Date	Premium	Credit
14624C01	June 2, 2012	June 2, 2013	1,172.00	
Total Premium			1,172.00	

PAID
chg.# 3610

Description

Payment by pre-authorized chequing, debit* or credit card is now available.
 *Debit card payments must be made in person at either Calgary or La Crete offices.
 Call for farther information.

Comments All Accounts Are Due Upon Receipt of Invoice.
 Please Make Cheques Payable to Mennonite Mutual Insurance Co (Alberta) Ltd.
 Please retain white copy for your records and return yellow copy with payment.

Thank You For The Opportunity To Serve You



Mennonite Mutual Insurance Co. (Alberta) Ltd.
Mennonite Insurance Agency Ltd.

May 15, 2012

La Crete & Area Chamber of Commerce
 PO Box 1088
 La Crete AB T0H 2H0

Attention: Larry Neufeld

Dear Larry,

Re Commercial Insurance Policy #14624C01

We are pleased to enclose your renewal policy continuing coverage to June 2, 2013 along with our invoice. Our payment options now include payment via credit card.

We currently have your business operations described as Chamber of Commerce.

Have you started any other business's operating in the same name as on your policy? If so, please provide details of these business operations and estimated annual revenue.

We encourage you to review the commercial property values insured. These values should reflect any additions, renovations or repairs to building(s) or additional equipment used in your business operations. Your policy contains a 90% co insurance clause that applies to commercial property insured. The following is an example of how this clause would come into play following a loss.

CO-INSURANCE CALCULATION (EXAMPLE)

Property policy limit at time of loss: \$500,000

Estimated Replacement Value: \$1,000,000

Minimum to satisfy co-insurance requirement: \$900,000 (90% of replacement value)

Amount of loss: \$250,000

Settlement Calculation: DID INSURE: \$500,000 x \$250,000 (Amount of Loss)
 SHOULD HAVE INSURED: \$900,000

MMI Payment: \$139,000

Insured's Payment: \$111,000

If you have any questions regarding the renewal policy or wish to make any changes in values or limits insured, please don't hesitate to call.

Thank you for your continuing support.

Yours truly,

Jim Dallman C.I.P.
 Commercial Insurance Representative

Head Office:
 #300, 2946 - 32 Street NE
 Calgary, AB T1Y 6J7
 Tel: (403) 276-6996
 Fax: (403) 291-6733
 Toll-Free Tel: 1-866-222-6996
 Toll-Free Fax: 1-866-671-6733

Website: www.mmiab.ca
 Email: office@mmiab.ca

Branch Office:
 Box 2260
 La Crete, AB T0H 2H0
 Tel : (780) 928-3711
 Fax : (780) 928-3712
 Toll-Free Tel : 1-877-888-3711
 Toll-Free Fax : 1-877-558-3712

Mennonite Mutual Insurance Co. (Alberta) Ltd.
 Head Office: 300 2946 32nd Street NE, Calgary, Alberta T1Y 6J7
 Toll Free Tel: 1 866 222-6996 Toll Free Fax: 1 866 671-6733

Commercial Policy
RENEWAL

12 month term from 12:01 am standard time

NAME & ADDRESS OF INSURED:
 La Crete & Area Chamber of Commerce
 PO Box 1088
 La Crete AB T0H 2H0

POLICY PERIOD:
 Jun 02, 2012 - Jun 02, 2013

POLICY NO.
 14624C01

DEDUCTIBLE: \$1,000.00

REPRESENTATIVE #803:
 Mennonite Mutual Insurance
 PO Box 2260
 La Crete AB T0H 2H0 (780) 928-3711

POLICY PREMIUM: \$1,172.00

BUSINESS DESCRIPTION:
 Chamber of Commerce

LOCATION(S):

- 10406 100 Street, La Crete AB T0H 2H0 on item(s): 1

LOSS PAYABLE: To the Insured

SCHEDULE

Item	Description of Items	INSURANCE APPLICABLE				
		Coins.	Section	Coverage	Amount	Premium
1	Commercial Property Protection Grade: 1	90%				\$547.00
	Building			CMF-0005-0104	\$129,000	
	Fixtures & Equipment			CMF-0005-0104	\$12,500	
	Replacement Cost			EOB-0605-0199		
	Misc Endorsements - Additional Agreements			CMF-0005-0104	\$25,000	
90	Commercial General Liability (\$1,000.00 Deductible Property Damage Only)					\$625.00
	Bodily Injury/Property Damage		A	ELI-0780-1210	\$2,000,000	
	Personal & Advertising Injury Liability		B	ELI-0780-1210	\$2,000,000	
	Products & Completed Optns - Aggregate Limit			ELI-0780-1210	\$3,000,000	
	Medical Payments		C	ELI-0780-1210	\$10,000	
	Tenants Legal Liability - Broad Form		D	ELI-0780-1210	\$300,000	
	SPF 6 Non Owned Auto			ELI-0825-0706	\$2,000,000	
	Legal Liability for Damage to Hired Auto End			SEF 94	\$75,000	
	All Perils \$1000 Deductible -					

PY-1000-0408 (SEH)

SCHEDULE

<u>Item</u>	<u>Description of Items</u>	<u>INSURANCE APPLICABLE</u>				
		<u>Coins.</u>	<u>Section</u>	<u>Coverage</u>	<u>Amount</u>	<u>Premium</u>
	... Item # - 90 Continued ...					
	Light Trucks & Private Passenger Vehicles Up To 10,000 lbs Contractual Liability Endorsement Excluding Long Term Leased Vehicle Endsmt			SEF 96 SEF 99		

Insurance is provided with respect to the above coverages for which an amount of insurance is specified, subject to all conditions of the policy. In consideration of the conditions and stipulations contained in the policy wordings and of the premium specified herein, the insurer does insure the person or persons named above, and hereinafter referred to as the insured.

It is understood and agreed that these declarations shall not be valid unless countersigned by a duly authorized representative of the insurer, nor shall any insurance attach to any item unless a premium charge is shown therefor.

Calgary, Alberta

Dated this 16th day of May, 2012

Countersigned by: Ken Pitelniec

Representative's Copy

The La Crete and Area Chamber of Commerce Purchasing Policy

1) Objectives of the La Crete and Area Chamber of Commerce Purchasing Policy

The goal of this purchasing policy is to keep the Chamber, its Board and staff financially accountable to its members, by remaining fair minded, responsible and ethical in all purchases it makes.

2) General Purchasing Guidelines

All purchases made must be done to benefit the Chamber of Commerce and its members as a whole.

Generally accepted accounting principals will be followed at all times. This includes a recorded paper trail of all transactions which must be kept in the accounting records. One audit must be conducted at year end.

3) Day-to-day Purchasing

Due to the nature of The La Crete and Area Chamber, the Chamber will purchase every day and nominal (less than \$1000), from its membership prior to seeking out services from non-members. The memberships support the organization, and therefore the organization feels it should support its members. Therefore the Chamber will rotate these purchases between members.

The Manager may make or authorize, to other staff members, purchases of less than \$300 unless it is a previously approved budgeted expense. If a purchase would exceed \$300 then the board must approve the purchase.

4) One-time Purchase

For purchases of goods or services valued at or above \$1000, the Chamber will obtain quotes from all members that self-identify as a supplier of that good or services. In the event that there are two or less members that provide the goods or services, the Chamber reserves the right to obtain additional quotes and subsequently purchase from non-members if the quotes price is at least 20% below that offered by a Chamber member.

5) Ensuring Timeliness and Proficiency

To ensure a timely effort and quality performance, on larger projects which are contracted out, the Chamber will award the winning tender with 50% of the funding for the project at the time the contract is awarded. The organization will receive the additional 50% of the agreed funding upon completion and approval of the project by the Chamber Board.

6) Signing Authority

Cheques must be signed by two individuals with signing authority. Signing authority is designated at the board's discretion and may include board members and/or the Manager.

7) Conflict of Interest

The Chamber must avoid situations where a Board Member or a staff member, or immediate family of the above, will benefit from a transaction. If an organization applies for a contract and has a stakeholder/member or employee that is on the Chamber Board or of the Chamber staff, the Board must be made aware of the connection. If a said connection does exist than the Board member may not make any motion or recommendation that would benefit the said organization. The Board must decide if a conflict of interest is in place, and if one is in place the said Board member may not vote on the contract. If the Chamber is not made aware of a connection, and finds out later the company will lose the bid.



Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization La Crete Agricultural Society

Society Non-profit company or corporation Other

Permanent address _____
Street address Box 791 P.O. Box

La Crete, AB Postal Code: T0H 2H0

5914285357 Nov. 14/08 Since 1980 - 32 yrs.
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Susan Siemens

Title Secretary/Program Coordinator

Telephone (work) (780) 928-4447 (home) (780) 928-3034 Fax (780) 928-4487

Email lcagric@telus.net

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility La Crete Mennonite Heritage Village

Street Address or Legal Description NE32-105-15-W5

Registered Holder of Land Title La Crete Agricultural Society

Facility Operator/Leaseholder La Crete Agricultural Society

Do you have insurance coverage? Yes No

LA CRETE AGRICULTURAL SOCIETY

BOX 791

LA CRETE, ALBERTA

T0H 2H0

(780)928-4447

lcagric@telus.net

lacreteheritagecentre.com

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Alison

November 20, 2012


To the CAO and the Mackenzie County Council:

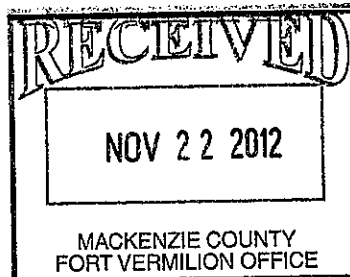
The board of the La Crete Agricultural Society would like to thank the Mackenzie County for their support in reimbursing the La Crete Agricultural Society for the 2012 utilities and insurance for the La Crete Heritage Centre.

We would like to request that the Mackenzie County again reimburse us for the utilities and insurance costs of the La Crete Heritage Centre for the 2013 year.

Please advise.

Sincerely:


Jake Wiebe
President
La Crete Agricultural Society



LA CRETE AGRICULTURAL SOCIETY

Proposed 2013 Operating Expenditures Mackenzie County Grant Application

PROJECT DESCRIPTION AND DETAILS

OPERATING EXPENSES:

1. Wages: Museum Project Manager and Program Coordinator ----- \$53,000

The breakdown of staff and wages needed for 2013 are as follows:

- Museum Project Manager: 300 hours @\$22/hour = \$6600
- Project Manager Assistant: 300 hours @\$20/hour = \$6600
- Program Coordinator: 1350 hours @\$20/hours = \$27,000
- Student #1: 320 hours @\$12/hour = \$3840 – hopefully subsidized by STEP
- Student #2: 320 hours @\$12/hour = \$3840 – hopefully subsidized by YCW

Total: \$47,880 + CPP, EI, Holiday Pay, etc... equals approximately -- \$53,000

Without qualified staff to manage, maintain, and bring about improvements at the La Crete Mennonite Heritage Village the board and local people would soon become discourage and disheartened. Reliable staff is crucial in the further development of the museum so that our history – our stories – can be told and passed on to the next generations and shared with visiting tourists. Staff members play a vital role in the local history school program when school classes come for history sessions and tours. Staff members also play a key role in ensuring tourists get an enjoyable and educational experience.

2. Accounting and Year-end Review Engagement ----- \$10,000

Our year-end review engagement costs \$4500 each year. The rest of our accounting is done by Friesen Accounting. A qualified accountant is crucial with a big operation like ours.

3. Yard and Building Maintenance ----- \$3000

Because we are a key player in the field of local tourism we continue to strive to improve the overall appearance of our museum village (buildings and grounds). A key aspect of the yard maintenance is mowing, whipper snipping, and the planting and maintaining of several flower beds. Building maintenance involves repairs and improvements to make the buildings accessible to all the public. In 2013 we hope to build some portable ramps so that people with disabilities can also access and enjoy the museum village.

4. Events: Jamboree, Canada Day, Northern Alberta Fun flyers event, Mud Bog, Fall Fair, and Pioneer Day, etc... -----\$5000

Each year the La Crete Agricultural Society board plans quite a number of community events. Always there are costs related that are not recouped. Expenses include advertising, signage, tent rentals, brochures, Canada Day balloons and helium, Pioneer Day breakfast, Fall Fair booklets, ribbons, tags, etc...

TOTAL OPERATING EXPENSES ----- \$71,000

TOTAL APPLICATION AMOUNT FOR OPERATING EXPENSES --\$35,500

See budget for total operating expenses. Other items on the 2013 Proposed Museum Budget will be funded either by fund raisers and other grant sources.

The mandate and mission of the La Crete Agricultural Society is to preserve for future generations the history, culture, buildings, equipment, and artifacts of the local region.

The La Crete Mennonite Heritage Village serves as a key tourist attraction in the area. Each year we see tourists from other continents visit our museum village. Each year we see approximately 200 students come for local history sessions and museum village tours. We had over 800 people attend our 2012 Pioneer Day/Fall Fair event. Several family reunion groups toured the museum village in 2012. Again, we estimate that at least 2500 people visited the La Crete Mennonite Heritage Village. We are a unique museum with a unique culture and tourists ask many questions and our guides try to ensure that the museum's visitors' experiences are enjoyable and educational.

 President

 Secretary



Mackenzie County

2013 GRANT APPLICATION PACKAGE

DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012



Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization La Crete Agricultural Society

Society Non-profit company or corporation Other

Permanent address _____
Street address _____ P.O. Box Box 791

La Crete, AB Postal Code: T0H 2H0

5914285357 Nov. 14/08 Since 1980 - 32 yrs.
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr/Mrs/Ms. Susan Siemens

Title Secretary/Program Coordinator

Telephone (work) (780)928-4447 (home) (780)928-3034 Fax (780)928-4487

Email lcagric@telus.net

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility La Crete Mennonite Heritage Village

Street Address or Legal Description NE32-105-15-W5

Registered Holder of Land Title La Crete Agricultural Society

Facility Operator/Leaseholder La Crete Agricultural Society

Do you have insurance coverage? Yes No

LA CRETE AGRICULTURAL SOCIETY

Proposed 2013 Capital Expenditures

Mackenzie County Grant Application

PROJECT DESCRIPTION AND DETAILS

CAPITAL EXPENSES:

1. Museum Equipment Shed Extension and metal cladding for existing equipment and tractor sheds:

The La Crete Mennonite Heritage Village museum committee within the La Crete Agricultural Society consists of senior community volunteers. It is their mandate to preserve the antique agricultural equipment collection that has grown considerably over the years. The equipment storage shed is too low to store the threshing machines. Over the years they have dug out the dirt so that some of them could be under roof to provide some protection from the elements. Equipment is also so crowded in the shed that it is impossible for tourists to properly view them. The committee has started construction of an extension (60' l x 36' w x 14' h) to the shed with a higher roof for the threshing machines. The supplies were all purchased in 2012 and all we need now is the funding for labour to have the rafters put up and the tin applied. This will provide protection to the threshing machines and free up some space in the existing shed so that other equipment can be accessed and ensure an enhanced experience for tourists.

Museum Equipment Shed Extension: ----- \$6000

2. New siding for restoration of Wiebe Barn:

This barn is connected to the Wiebe House with a breezeway depicting the building style used by Mennonites for generations in Europe, Russia, and North America. The existing siding is in very poor condition and in order to preserve the barn for future museum preservation and visitors' experiences we wish to replace it with new siding to prevent extensive rotting.

New Barn Siding & contractor labour: ----- \$10,000

3. Museum Yard Tractor:

The museum has long needed a yard tractor with a forklift for yard care, building construction, and maintenance. Taking care of the 10 acre museum grounds, 25 buildings, much antique equipment and artifacts is an ever growing task. We are always in the process of preserving our historical buildings and a tractor would make life so much easier for the senior volunteers that are finding it more and more difficult to physically deal with the workload. It would also be used to till the tree rows at the La Crete Heritage Centre, pull antique equipment pieces out for Pioneer Day demonstrations, move equipment on the yard for repair and display, move picnic tables for public events several times a year, level the museum driveway, haul pruned tree branches, till flower beds, clean up dead fall, haul dirt, snow removal, roof repairs, etc.. This will eliminate us having to hire and pay locals to get these jobs done. See price quote.

Kubota Yard Tractor with attachments: ----- \$34,000

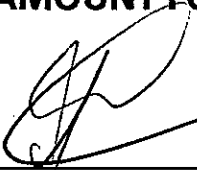
4. Six Passenger Golf Cart:

This golf cart is to serve as a museum touring vehicle. We are seeing an ever increasing amount of tourists come to the museum and the majority of them are seniors. Seeing as our museum village is spread over 10 acres it is very difficult for our local senior tour guides as well as the tourists to walk over the whole expanse of the museum grounds. The cart would also be used for local events when seniors need rides from the parking lot to the museum village.


Museum Touring Golf Cart: ----- \$10,000

TOTAL CAPITAL EXPENSES (involving County Grant) -----\$60,000

TOTAL APPLICATION AMOUNT FOR CAPITAL EXPENSES -----\$30,000



President



Secretary



Mackenzie County

2013 GRANT APPLICATION PACKAGE

DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012

LA CRETE AGRICULTURAL SOCIETY
2013 GRANT APPLICATION ENCLOSURES
MACKZIE COUNTY

- a) October 31 Financial Review Engagement
- b) Nov. 1/12 – Oct. 31/13 Museum Budget
- c) October 12/12 Financial Statements
- d) Societies Act registration number
- e) Insurance coverage documentation
- f) Matching Resources
- g) Purchasing Policy
- h) Honorariums/Expenses paid
- i) List of Directors
- j) Price Quotes



**La Crete Agricultural Society
Financial Statements**

*October 31, 2011
(Unaudited)*



La Crete Agricultural Society
Contents
For the year ended October 31, 2011
(Unaudited)

	<i>Page</i>
Review Engagement Report	
Statement of Financial Position.....	1
Statement of Operations.....	2
Statement of Changes in Net Assets.....	3
Statement of Cash Flows.....	4
Notes to the Financial Statements.....	5
- Schedule of Revenue.....	9

Review Engagement Report

To the Members of La Crete Agricultural Society:

We have reviewed the statement of financial position of La Crete Agricultural Society as at October 31, 2011 and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Organization.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

In common with many not-for-profit organizations, the Society derives revenue from donations, the completeness of which is not susceptible of satisfactory review procedures. Accordingly, our review of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenditures, current assets and net assets.

Except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to confirm the completeness of donations, as described in the preceding paragraph, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

The 2010 comparative figures were reported on by another firm of public accountants with a review engagement report dated December 8, 2010.

Peace River, Alberta

January 23, 2012

MNP LLP
Chartered Accountants

La Crete Agricultural Society
Statement of Financial Position

As at October 31, 2011
(Unaudited)

	2011	2010
Assets		
Current		
Cash	75,603	57,838
Accounts receivable	10,195	7,118
Prepaid expenses	-	5,878
	85,798	70,834
Investments (Note 3)	8,125	8,125
Property and equipment (Note 4)	2,827,572	2,847,468
	2,921,495	2,926,427
Liabilities		
Current		
Accounts payable and accruals	12,609	8,054
Notes payable (Note 5)	190,000	190,000
Damage deposits	900	250
Current portion of long-term debt (Note 6)	52,923	62,007
Current portion of deferred contributions and grant (Note 7)	30,864	30,864
	287,296	291,175
Long-term debt (Note 6)	363,523	416,452
Deferred contributions and grants (Note 7)	1,327,195	1,358,059
	1,978,014	2,065,686
Net Assets		
Invested in property and equipment	1,053,066	980,086
Unrestricted	(109,585)	(119,345)
	943,481	860,741
	2,921,495	2,926,427

Approved on behalf of the Board

 Director

 Director

The accompanying notes are an integral part of these financial statements

MNP

La Crete Agricultural Society
Statement of Operations
For the year ended October 31, 2011
(Unaudited)

	2011	2010
Revenue (Schedule 1)	414,043	507,897
Expenses		
AAAS meeting expenses	1,496	2,329
Advertising and promotion	3,367	1,844
Amortization	71,300	83,700
Bookkeeping fees	6,565	6,874
Canada Day expenses	4,323	2,791
Communications	2,961	4,171
Courses and training	4,313	7,011
Fall fair	249	615
Farmer's Market expenses	11,172	2,791
Farmer's Safety Seminar expenses	2,450	3,030
Ferry expenses	21	852
GST expense	3,536	2,825
Gift shop expenses	898	406
Heritage Village repairs and maintenance	5,969	26,578
Insurance	6,949	10,796
interest and bank charges	342	358
Interest on long-term debt	17,843	18,851
Memberships	700	585
Mud bog expenses	16,994	15,054
Museum expenses	353	2,356
Music festival	1,219	1,699
NA Fun Flyers	8,660	-
Office and supplies	13,553	10,573
Pioneer Day expenses	2,716	3,327
Professional fees	4,500	4,500
Repairs and maintenance	23,037	26,165
Travel and fuel	1,358	4,162
Utilities	26,866	23,091
Wages and benefits	87,593	85,939
Total expenses	331,303	353,273
Excess of revenues over expenses	82,740	154,624

The accompanying notes are an integral part of these financial statements

La Crete Agricultural Society
Statement of Changes in Net Assets
For the year ended October 31, 2011
(Unaudited)

	<i>Invested in Property and Equipment</i>	<i>Unrestricted</i>	<i>2011</i>	<i>2010</i>
Balance, beginning of year	980,086	(119,345)	860,741	706,117
Excess of revenues over expenses	(40,436)	123,176	82,740	154,624
Investment in property and equipment	51,403	(51,403)	-	-
Net change in capital debt	62,013	(62,013)	-	-
Net assets, end of year	1,053,066	(109,585)	943,481	860,741

The accompanying notes are an integral part of these financial statements

La Crete Agricultural Society
Statement of Cash Flows
For the year ended October 31, 2011
(Unaudited)

	2011	2010
Cash provided by (used for) the following activities		
Operating activities		
Excess of revenues over expenses	82,740	154,624
Amortization	71,300	83,700
Change in deferred contributions	(30,870)	(30,863)
	123,170	207,461
Changes in working capital accounts		
Accounts receivable	(3,078)	37,885
Prepaid expenses	5,878	876
Accounts payable and accruals	4,561	(31,126)
Damage deposits	650	(1,550)
	131,181	213,546
Financing activities		
Repayment of long-term debt	(62,013)	(88,145)
Investing activities		
Purchase of property and equipment	(51,403)	(71,302)
Purchase of investments	-	(160)
	(51,403)	(71,462)
Increase in cash resources	17,765	53,939
Cash resources, beginning of year	57,838	3,899
Cash resources, end of year	75,603	57,838
Supplementary cash flow information		
Cash paid for interest	18,185	19,209

The accompanying notes are an integral part of these financial statements

La Crete Agricultural Society
Notes to the Financial Statements
For the year ended October 31, 2011
(Unaudited)

1. **Purpose of organization**

The La Crete Agricultural Society operates the Mennonite Heritage Village, which is a museum site with traditional Mennonite artifacts and buildings. It also runs the La Crete Heritage Centre, a building for rental by the community. The purpose of the organization is to encourage improvement in agriculture, horticulture, homemaking and the quality of life in the agricultural community by providing facilities for and organizing community events. The organization is an incorporated not-for-profit agricultural society and accordingly is not subject to income taxes.

2. **Significant accounting policies**

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles as issued by the Accounting Standards Board in Canada using the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include balances with banks, cash and term deposits. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

Property and equipment

Property and equipment is recorded at cost. The cost for contributed property and equipment is considered to be fair value at the date of contribution.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	Rate
Heritage Building	2 %
Other Buildings	4 %
Computer equipment	30 %
Equipment	20 %
Fence	10 %

No provision for amortization is recorded on the society's artifacts and antiques.

Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Grant revenues are recognized in the period for which the funding is provided. Donations are recognized when received. Endowment contributions are recognized as direct increases in net assets. All other revenue is recognized in the period in which the corresponding sales or services are provided.

Contributed materials and services

Contributed materials and services are recognized in the financial statements when their fair value can be reasonably determined and when the materials and services are used in the normal course of the Organization's operations and would otherwise have been purchased. During the year no contributions have been recognized.

La Crete Agricultural Society
Notes to the Financial Statements
For the year ended October 31, 2011
(Unaudited)

2. **Significant accounting policies** (Continued from previous page)

Financial instruments

The company's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, notes payable and long-term debt. It is management's opinion that the society is not exposed to significant interest, currency, or credit risks arising from these financial instruments. Unless otherwise noted, the fair value of these financial instruments approximate their carrying values.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of property and equipment.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

Recent Accounting Pronouncements

Canadian accounting standards for not-for-profit organizations

In October 2010, the Accounting Standards Board (AcSB) approved the accounting standards for private sector not-for-profit organizations (NFPOs) to be included in Part III of the CICA Handbook-Accounting ("Handbook"). Part III will comprise:

- The existing "4400 series" of standards dealing with the unique circumstances of NFPOs, currently in Part V of the Handbook; and
- The new accounting standards for private enterprises in Part II of the Handbook, to the extent that they would apply to NFPOs.

Effective for fiscal years beginning on or after January 1, 2012, private sector NFPOs will have the option to adopt either Part III of the Handbook or International Financial Reporting Standards (IFRS). Earlier adoption is permitted. The Organization expects to adopt Part III of the Handbook as its new financial reporting standards. The Organization has not yet determined the impact of the adoption of Part III of the Handbook on its financial statements.

3. **Investments**

Investments are recorded at cost, which approximates fair market value, and consists of the following:

	2011	2010
UFA Patronage account	1,287	1,287
Caisse Horizon Credit Union shares	6,838	6,838
	8,125	8,125

La Crete Agricultural Society
Notes to the Financial Statements
For the year ended October 31, 2011
(Unaudited)

4. **Property and equipment**

	<i>Cost</i>	<i>Accumulated amortization</i>	<i>2011 Net book value</i>	<i>2010 Net book value</i>
Land	117,074	-	117,074	117,074
Buildings	2,678,961	344,270	2,334,691	2,375,730
Computer equipment	1,665	1,415	250	1,165
Equipment	174,157	91,116	83,041	68,329
Fence	35,748	11,318	24,430	17,084
Artifacts & Antiques	268,086	-	268,086	268,086
	3,275,691	448,119	2,827,572	2,847,468

5. **Notes payable**

The La Crete Agricultural Society has entered into loan agreements with four separate private lenders and per terms of the loan agreements, the society has agreed to pay back the full amount of the loan, or any portion thereof, plus interest at bank prime, in full as requested by the lender upon thirty days notice. However, as per subsequent separate agreements, the society has indicated that all four lenders have waived their rights to interest and to the right to have their loans repaid until all loans with the Caisse Horizon Credit Union are repaid.

6. **Long-term debt**

	<i>2011</i>	<i>2010</i>
Mortgage payable to Caisse Horizon Credit Union, secured by a first mortgage on real estate with a carrying value of \$2,436,576 and by personal guarantees, limited to \$100,000 each, from four members of the society, repayable in semi-monthly installments of \$2,980 including interest at prime plus 1% per annum (effective rate of 4%), renewing December, 2011. Subsequent to the year end, the Society renewed the loan for an additional year.	416,446	470,184
<u>Demand loan payable to Caisse Horizon Credit Union.</u>	<u>-</u>	<u>8,275</u>
	416,446	478,459
<u>Due within one year</u>	<u>52,923</u>	<u>62,007</u>
	363,523	416,452

Repayment of long-term debt over the next five years is as follows:

2012	52,923
2013	58,203
2014	60,577
2015	63,047
2016	65,617

La Crete Agricultural Society
Notes to the Financial Statements
For the year ended October 31, 2011
(Unaudited)

7. Deferred contributions and grants

Donations and grants received for the purpose of building the Heritage Centre have been deferred and are recognized as revenue on a straightline basis over 50 years which is the same basis that the amortization expense related to the Heritage Centre is recognized. During the year \$30,864 of deferred contributions was recognized as income and consisted of \$12,925 of donations and \$17,939 of Heritage Centre grants.

8. Economic dependence

The society's primary source of income consists of donations and of grants from various government sources. The society's ability to continue viable operations is dependant upon maintaining these incomes.

9. Comparative figures

Certain comparative figures have been reclassified in order to conform with the current year presentation.

La Crete Mennonite Heritage Village/La Crete Agricultural Society
Tentative Museum Budget
 November 1, 2012 – October 31, 2013

REVENUE:	
Alberta Agriculture and Rural Development	10,000
Alberta Association of Agricultural Societies Grant	17,500
Canadian Heritage Grant for Canada Day	3,000
CIIF Grant - applied	\$13,500
CIP Capital Grant - applied	21,450
Community Spirit	3000
Donations	3000
Jamboree Fundraiser for yard tractor	10,000
Mackenzie County Capital Grant	28,000
Mackenzie County Operating Grant	36,500
Mud Bog admission	7500
STEP Program	1500
Village Site Rental for photos	500
YCW Program	2300
TOTAL REVENUE:	\$157,750
CAPITAL EXPENSES:	
Artifacts and Antiques	
Barn Siding & contractor to install	3000
Bone Yard	2000 + 8000
Equipment Shed contractor	3500
Six passenger Golf Cart	6000
Shop and Tools	11,000
Yard Tractor	1000
Supplies – Rubber Gloves, Artifact Documentation Supplies, etc...	34,000
TOTAL CAPITAL EXPENSES	1000
	69,500
OPERATING EXPENSES:	
Accounting and Legal Memberships	
Advertising and Promotions	10,000
Canada Day Event – cake, fireworks, advertising, band, tent rental, etc...	3000
Christmas Banquet	4000
Cleaning Supplies	1200
Courses and Training –Museum Training, AMA Convention, AAAS Conf.	500
Fall Fair Event – Ribbons, Tags, Registration Booklets, etc...	4000
Fuel and Oil	1000
	500

GST Expense	700
Insurance	3000
Interest Charges	150
Memberships-Chamber of Commerce, AB Museums Assoc. AB Farmers' Market, etc...	300
Miscellaneous – cell phone, etc...	500
Office Supplies	800
Pioneer Day Expenses – Brochures, Rope, Lumber, etc...	3000
Repairs, Maintenance, & Museum Improvements	2000
Utilities	2000
Vehicle Expense	850
Wages, EI, CPP, Holiday Pay, etc...	48,000
Yard Maintenance – mower gas, flowers, etc...	3000
TOTAL OPERATING EXPENSES	<u>91,500</u>
GRAND TOTAL EXPENSES	161,000
Budget	250

La Crete Agricultural Society/Museum

Balance Sheet As at 10/12/12

ASSETS

Current Assets	
City Cash	-95.25
Chequing Bank Account	<u>26,052.05</u>
Total Cash	25,956.80
ATB Mastercard	-1,020.83
ATB Term Deposit	3,030.00
UFA Equity	1,287.01
Accounts Receivable	
Total Receivable	15.35
Total Inventory	<u>0.00</u>
Total Current Assets	<u>29,269.33</u>

Capital Assets

Land	117,073.86
Buildings	119,434.84
Accum Amort - Buildings	-41,245.51
Equipment	105,434.48
Accum Amort - Equipment	-44,104.20
Fence	35,747.96
Accum Amort - Fence	-11,317.93
Artifacts & Antiques	268,086.31
Computer Equipment	1,665.00
Accum Amort - Computer Equipment	-1,415.25
Total Capital Assets	<u>549,359.36</u>

TOTAL ASSETS 578,627.69**LIABILITIES**

Current Liabilities	
Accounts Payable	12,508.76
Due to/From Heritage Centre	-84,267.84
Accrued Liabilities	4,500.00
Total Receiver General	0.00
GST Paid on Purchases	<u>-2,018.15</u>
Owing (Refund)	<u>-2,018.15</u>
	<u>-49,267.23</u>

Loans	
Total Loans Payable	<u>0.00</u>

TOTAL LIABILITIES -49,267.23**EQUITY**

Members' Equity	
Members' Equity - Previous Year	638,884.41
Current Earnings	-10,989.49
Total Members' Equity	<u>627,894.92</u>

TOTAL EQUITY 627,894.92**LIABILITIES AND EQUITY** 578,627.69

La Crete Agricultural Society/Museum

Income Statement 11/01/11 to 10/12/12

REVENUE

History Book Sales		480.00
Rent-Site		47.62
Food Booth -Canada Day	<u>822.00</u>	
Canada Day -Revenue		822.00
Mud Bog Revenue	6,900.60	
Mud Bog Donations	<u>10,750.00</u>	
Total Mud Bog Revenue		17,650.60
Junk Food Stand- Pioneer Day	647.91	
Pioneer Day	<u>624.49</u>	
Total Pioneer Day Revenue		1,272.40
Memberships		240.00
Donations		7,181.03
Farmer's Market Income		6,103.01
NA Fun Flyers - Food Booth Income	3,290.51	
NA Fun Flyers - Donations	<u>16,352.61</u>	
Northern Alberta Fun Flyers Income		19,643.32
Young Canada Works Program Grant		1,789.34
MD #23 Operating Grant		35,000.00
Alberta -Community Spirit Grant		2,151.50
Canada Day - Grant		3,000.00
Alberta Ag Society Grant		55,828.00
Alberta Ag -Farm Safety Grant		2,500.00
GST Income - Not Payable -40%		2.37
Miscellaneous Revenue		109.70
Interest Income		<u>20.98</u>
Total Revenue		<u>153,801.87</u>

TOTAL REVENUE 153,801.87

EXPENSE

Current Year Capital Projects		
Shed Building		13,264.91
HS Pressure Washer w/Hose Reel		<u>4,666.07</u>
CURRENT YEAR CAPITAL PROJECTS		<u>17,920.98</u>

Payroll Expenses		
Wages & Salaries		38,021.52
EI Expense		777.36
CPP Expense		924.66
WCB Expense		<u>850.02</u>
Total Payroll Expense		<u>40,573.56</u>

General & Administrative Expenses		
Tour Guides		1,010.00
Grant Application Fees		1,240.00
Farmer's Market Expenses		6,646.76
Bookkeeping		4,110.75
Accounting & Legal		4,887.49
Office Supplies		3,256.76
Advertising & Promotions		492.44
Museum History Documentation		584.29
Photo Gallery		1,855.31
Computer Support		60.00
Repair & Maintenance		1,202.31
Vehicle Expenses		95.00
Freight		732.80
Fuel & Oil		707.62
Artifacts and Antiques		3,135.00
Building Repairs & Maintenance		1,969.31
FEP - Peters House Paint Project	<u>451.50</u>	
FEP Paint Project		451.50
FEP - Museum Gate		9,667.19
Cost of History Books Sold		620.00
Total Music Night/ Bike Raffle Exp.		0.00
Food Stand Expenses - Canada Day	466.35	
Other Expenses - Canada Day	<u>3,859.54</u>	
Canada Day Expenses		4,325.89

10/12/12

La Crete Agricultural Society/Museum

Income Statement 11/01/11 to 10/12/12

Fall Fair Expenses		481.30
Insurance		7,151.00
Rest Charges		191.81
Farm Safety		1,415.00
Mud Bog		11,575.52
Supplies		282.27
Bank Charges		65.00
Memberships		800.00
Courses & Training		308.19
Board Meeting Expenses		183.32
Breakfast Expenses (Pioneer Day)	655.98	
Junk Food Booth Expenses (Pioneer D	662.47	
Other Pioneer Day Expenses	<u>2,536.95</u>	
Pioneer Day Expenses		3,855.40
Yard Maintenance		3,536.83
Shop & Tools		493.95
GST Expense		1,268.47
Utilities		721.20
Washhouse		394.82
Meals		1,286.07
Farm Expenses		271.31
NA Fun Flyers Expenses	4,003.09	
NA Fun Flyers - Food Booth Expenses	2,883.75	
NA Fun Flyers Raffle Expenses	59.99	
NA Fun Flyers - Resale Items	14,240.77	
NA Fun Flyers - Capital Purchases	<u>3,786.54</u>	
Total Expenses -NA Fun Flyers		<u>24,974.14</u>
Total General & Admin. Expenses		<u>106,296.82</u>
TOTAL EXPENSE		<u>164,791.36</u>
NET INCOME		<u><u>-10,989.49</u></u>

Certificate of Good Standing For 2012

This is to Certify That, Under Section 26 of the
Agricultural Societies Act
(Chapter A-11 Revised Statues of Alberta 2000), The

La Crete Agricultural Society
5914285357

Is In Good Standing, Having Complied With the Requirements Of The
Agricultural Societies Act.

Signature: _____


Murray Greer; Director
Agricultural Societies

Valid: April 1, 2012-March 31, 2013

Please note; the above is your *legal registered name*. Make sure you use your legal entity on all correspondence and financial information.

**Government
of Alberta ■**

Mackenzie County
 Listing of Property and Equipment
 sorted by ANI's and County

La Crete Agricultural Society														
Item	Sub	Description	Market	Dept	Civic Address	Rural Legal	Serial Number	Plan	Block	Lot	Area Sq Ft	2012 Current Building	2012 Current Contents	2012 Premium
75		House - La Crete Ag Society	La Crete			NE 32-105-15-5								
76		Barn - La Crete Ag Society	La Crete			NE 32-105-15-5					968	300,000	2,014	\$ 504.00
77		Flour Mill - La Crete Ag Society	La Crete			NE 32-105-15-5					984	25,000	0	\$ 76.00
78		House/Barn - La Crete Ag Society	La Crete			NE 32-105-15-5					600	75,000	75,000	\$ 451.00
79		La Crete Heritage Centre	La Crete			NE 32-105-15-5						200,000	70,000	\$ 813.00
119		Repair Shed (Schmade)	La Crete			NE 32-105-15-5						4,500,000	200,000	\$ 6,563.00
121		1961 Summer Kitchen Item 13	La Crete			NE 32-105-15-5						10,000	5,000	\$ 45.00
123		School Item 19	La Crete			NE 32-105-15-5						5,000	7,500	\$ 37.00
124		Public Washrooms Item 23	La Crete			NE 32-105-15-5						50,000	5,000	\$ 47.00
125		Slab Tractor Storage Shed Item 24	La Crete			NE 32-105-15-5						35,000	15,000	\$ 84.00
126		1943 Gibb House Item 17	La Crete			NE 32-105-15-5						25,000	0	\$ 76.00
127		1958 J Peters House Item 18	La Crete			NE 32-105-15-5						50,000	7,500	\$ 85.00
128		1965 Store Item 21	La Crete			NE 32-105-15-5						35,000	10,000	\$ 87.00
129		Isaac Kneben Shop Item 22	La Crete			NE 32-105-15-5						25,000	10,000	\$ 51.00
130		Slab Tractor Storage Shed Item 27	La Crete			NE 32-106-15-5						5,000	2,000	\$ 10.00
131		1952 Schraidl House Item 25	La Crete			NE 32-106-15-5						40,000	0	\$ 120.00
132		Braun Grainary	La Crete			NE 32-106-15-5						20,000	7,000	\$ 39.00
133		Chain Link Fencing	La Crete			NE 32-106-15-5						15,000	0	\$ 45.00
134		Yard Lighting	La Crete			NE 32-105-15-5						30,000	0	\$ 90.00
139		Outdoor Stage	La Crete			NE 32-105-15-5						0	7,500	\$ 22.00
V120		1910 Case Steam Engine	La Crete			NE 32-105-15-5	35488					25,000	0	\$ 76.00
V156		1996 John Deere with Mower	La Crete			NE 32-105-15-5						25,000		\$ 30.00
V157		A John Deere Tractor	La Crete			NE 32-105-15-5						7,000		\$ 9.00
V158		1963 John Deere Tractor	La Crete			NE 32-105-15-5						8,500		\$ 10.00
V159		1950 Fordson Major Tractor	La Crete			NE 32-105-15-5						7,000	0	\$ 9.00
V160		Cockshut Tractor	La Crete			NE 32-105-15-5						7,000		\$ 9.00
V161		Horse Power	La Crete			NE 32-105-15-5						7,000		\$ 9.00
V162		Shingle Mill	La Crete			NE 32-105-15-5						15,000		\$ 18.00
V167		1908 Ferry with Power Tug	La Crete			NE 32-105-15-5						7,500		\$ 6.00
V171		Misc. Antique Equipment	La Crete			NE 32-105-15-5						75,000		\$ 92.00
V211		Transportation Wagon with Benches	La Crete			NE 32-105-15-5						50,000		\$ 62.00
V212		Saw Mill	La Crete			NE 32-105-15-5						7,500		\$ 9.00
												10,000		\$ 12.00
		TOTAL												\$ 9,576.00

1980 928 32

1980 928 32

LA CRETE AGRICULTURAL SOCIETY
MATCHING RESOURCES

1. Other grant applications pending:

- CIP - \$21,450
- CIIF - \$13,500
- FCC - \$5000
- YCW – not yet applied for
- STEP – not yet applied for
- AAAS - \$17,500
- AARD – Varies – based on certain expenses

2. Volunteer Hours: 2012 – 1332.5

3. Donated Equipment as per attached

4. Jamboree Fundraiser – February 2013 - \$10,000

**La Crete Agricultural Society
2012 Volunteer Hours**

MATCHING RESOURCES

November 1, 2012 – October 31, 2012

NAME	HOURS	DATE	EVENT
Bergen: Jennifer	2	June 29/12	CD entrance tent
Doerksen: Tina	24	June 14, 15, 16/12	NAFF Fun Fly food preparation and food booth management
Driedger: Abe	2 7	Aug. 31/12 Sept. 1/12	Repair barn door Pioneer Day
Driedger: Karl	5 8	June 9/12 June 13/12	NAFF Shelter building roof Shelter building deck floor
Driedger: Jennifer	2	June 29/12	Serve Canada Day cake
Driedger: Johnny	24	August 2012	Pit development and Mud Bog event
Driedger: Kevin	9	Aug. 18/12	Mud Bog pit
Driedger: Lena	2	June 29/12	CD Entrance tent
Fehr: Dave	5	Aug. 18/12	Mud Bog event
Giesbrecht: Anna	24 36	June 15 & 16 August 18/12	NAFF Fun Fly food booth Mud Bog food booth
Giesbrecht: Corny	50 2 2.5 3 3 2 3 5 3 3 2 10 10 10	Feb. /12 May 5/12 May 7/12 May 8/12 May 9/12 May 22/12 June 4/12 June 9/12 June 11/12 June 13/12 June 14/12 June 15/12 June 16/12 August 18/12	Website Design Shelter bldg. placement measurement Cut tree bushes Cut tree bushes Clean up tree bushes Paint shelter bldg. Shelter bldg. roof Shelter bldg. roof NAFF Shelter building veranda roof Shelter building & Fun Fly prep. Fun Fly prep. Fun Fly Fun Fly Mud Bog food booth

Giesbrecht: Emily	4	August 18/12	Mud Bog food booth
Giesbrecht: LaDawn	4	August 18/12	Mud bog food booth
Giesbrecht: Mary	4	May 22/12	Paint Shelter building
Goertzen: John A.	6	Nov. 11/11	Move Herman Banman's equipment
	4	Nov. 15/11	Herman Banman equipment paperwork
	2	Jan. 7/12	View Cornelius Wall's hospital bath tub.
	1	May 31/12	Till tree line
	1.5	June 2/12	School class tour
	2	June 4/12	Clean up the blacksmith shop
	3	June 12/12	School class tour
	3	June 13/12	School class tour
	1.5	June 19/12	La Crete Landing Sign
	2	June 26/12	Museum Tour & hauled benches
	3	June 28/12	Canada Day preparations
	2	June 29/12	Canada Day parade
	1	July 5/12	Guide BC tourists
	2	July 6/12	Guide Red Deer tourists & Klassen family
	1	July 14/12	Museum guide for Derksen family
	1	July 18/12	Guide East Africa tourists
	22	Aug. 7 – 31/12	Tour guide, misc., binding wheat, PD prep
	16	Sept. 1 – Oct. 5/12	Pioneer Day, clean-up, winter prep, misc.
Harder: Barb	5	Aug. 18/12	Mud Bog prep
Harder: Ed	5	Aug. 18/12	Mud Bog
Harder: Martin	24	Aug. 18/12	Mud Bog pit development & event
Harder: Philip	9	August 2012	Pit development and Mud Bog event
Harder: Steven	8	Aug. 18/12	Pit development and Mud Bog event
Hiebert: Jake	14	August 2012	Pit development and Mud Bog event
Klassen: Janey	6	June 29/12	Canada Day
	4	Aug. 18/12	Mud Bog admission
Klassen: Helen	23	June 14, 15, 16/12	NAFF food prep. & food booth
Krahn: Andrew	6	May 22/12	Paint spray NAFF shelter building
Krahn: Henry S.	5	Sept. 1/12	Pioneer Day breakfast +
Krahn: Terry	5	Aug. 18/12	Mud Bog event
Letkeman: John	1.5	August 11/12	Binding wheat
Letkeman: Martha	.5	June 29/12	Canada Day – move cake
Letkeman: Peter	4	Nov. 11/11	Move Herman Banman's equipment

	3	June 12/12	School class tour
	.5	June 29/12	Canada Day – move cakes
Martens: Brad	8	Aug. 18/12	Mud Bog pit & event
Martens: Isaac	9	August 2012	Mud Bog pit & event
Martens: John	5	Aug. 18/12	Mud Bog
Peters: Dave F.	4	Nov. 11/11	Move Herman Banman's equipment
	4	Nov. 14/11	"
	12	June 28/12	Canada Day parade preparations
	4	June 29/12	Canada Day parade
	8	July 2/12	Move museum equipment on yard
	50	2012	Pioneer Day, mouse proof buildings, etc...
Peters: Henry F.	4	Nov. 11/11	Move Herman Banman's equipment
	2	Jan. 2/12	Checking the yard
	1	Jan. 7/12	View Cornelius Wall's hospital bed.
	3	April 23/12	Bucking logs into blocks
	3	April 26/12	Haul seed drill to museum
	3	April 27/12	Cleaning gate sign and painting it
	4	April 30/12	Working on overhead gate sign
	9	May 6/12	Repairs in shop
	8	May 7/12	Move Herman Banman equipment
	8	May 9/12	Working on seed drill
	5	May 10/12	Seed Drill
	3	May 11/12	Seed Drill
	8	May 14/12	Cultivating field/tractor
	2.5	May 15/12	Seed wheat
	8	May 22/12	Museum yard work
	2.5	June 4/12	Clean up the Blacksmith Shop
	4.5	June 5/12	Mowing and checking tractor
	3.5	June 8/12	Spray wheat
	7	June 12/12	School class tour
	4	June 14/12	Bucking logs
	4	June 18/12	Moving tractors
	5	June 19/12	Hauling logs
	2	June 25/12	Measure pole building/shed extension
	6.5	June 26/12	Washing tractors
	8	June 27/12	Canada Day parade preparations
	8	June 28/12	Canada Day parade preparations

8	June 29/12	Moving tractors to parade & parade
12	July 2/12	Moving tractors to south yard
3	July 3/12	Air Compressor maintenance
2	July 6/12	Move equipment
2	July 19/12	Misc
7	July 20/12	Move shack
3	Aug. 8/12	Air compressor maintenance
2	Aug. 9/12	Yard work
4.5	Aug. 10/12	Binder repairs
4.5	Aug. 11/12	Binding wheat
5	Aug. 14/12	Grain truck repairs
2	Aug. 20/12	Binder repairs
2	Aug. 22/12	Binder repairs
6	Aug. 27/12	Washing Tractors for Pioneer Day
7	Aug. 28/12	Pioneer Day prep.
7	Aug. 29/12	Pioneer Day prep.
5	Aug. 30/12	Pioneer Day prep.
10	Aug. 31/12	Pioneer Day prep.
8	Sept. 1/12	Pioneer Day events
2	Sept. 3/12	Pioneer Day clean-up
4	Sept. 10/12	Haul wheat sheaves
7	Sept. 11/12	Field work
4.5	Sept. 12/12	Field work & went to F. Dyck to see tractor
2	Sept. 13/12	Field work
5	Sept. 14/12	Winterizing museum village
3	Sept. 15/12	" " "
2	Sept. 18/12	Got gravel
2	Sept. 20/12	" "
6	Sept. 21/12	Prepared sites for gravel
3	Sept. 24/12	" " " "
7	Sept. 25/12	Dug out around Flour Mill to mouse proof
2.5	Sept. 26/12	Flour Mill gravel
2.5	Sept. 27/12	Flour Mill gravel
1	Oct. 1/12	Flour Mill mouse check
1	Oct. 2/12	" "
1	Oct. 3/12	" "
1	Oct. 4/12	" "

	5	Oct. 5/12	Mouse check & haul exercise equip.
	4	Oct. 8/12	Mouse check, haul auction items, yard
	4	Oct. 9/12	Mouse check, volunteer hrs, tractor quotes
Peters: Scott	7	June 9/12	NAFF shelter building roof
	5	June 12/12	Mow for NAFF Fun Fly event
	1	June 14/12	Get fork lift & move bleachers
Schmidt: John	9	August 2012	Mud Bog event & pit
Teichroeb: Sue	3	June 29/12	Serve Canada Day cake
Wiebe: Alden	5	Aug. 18/12	Mud Bog
Wiebe: Bill	1	Jan. 9/12	Fix NAFF/Mud Bog gate
	4	Jan. 10/12	Trade Show orders
	8	Feb. 10/12	NAFF Shelter building veranda roof
	8	April 27 & 28/12	Trade show set-up, event, & take-down
	2	May 5/12	Measure where NAFF shelter should be
	3	May 7/12	Cut trees
	3	May 8/12	Cut trees
	12	May – June/12	Plan NAFF Fun Fly event
	20	June 15, 16/12	NAFF Fun Fly event
	5	June 18 – 20/12	NAFF event clean-up
	4	July 8/12	Paint & sort Chrysler RC plane donations
	4	July 11/12	Mow & whipper snip at NAFF airstrip
	20	May – June/12	Build NAFF shelter building
Wiebe: Ed	5	Aug. 18/12	Mud Bog
Wiebe: Eva	5	June 15/12	NAFF Fun Fly event
Wiebe: Jacob	3	Aug. 11/12	Binding wheat
	2	Aug. 31/12	Pioneer Day prep
	8	Sept. 1/12	Pioneer Day
Wiebe: Jake D.	24	Aug. 18/12	Mud Bog pit development & Mud Bog
Wiebe: Jeremy	6	June 29/12	Canada Day
	3	Aug. 11/12	Binding wheat
	2.5	Aug. 31/12	Pioneer Day Prep/Signs
	8	Sept. 1/12	Pioneer Day
Wiebe: John	9	Aug. 2012	Mud Bog pit & event
Wiebe: Jordan	5	June 15/12	NAFF Fun Fly event
Wiebe: Judith	5	Aug. 18/12	Mud Bog admission
Wiebe: Mandy	5	Aug. 18/12	Mud Bog event

Wiebe: Sarah	8	Sept. 1/12	Pioneer Day/Appreciation Meal
Wiebe: Selena	4	Aug. 18/12	Mud Bog admission
Wiebe: Tyren	8	June 14/12	Mow lawn for NAFF & Fun Fly event
Wieler: Ryan		June 11/12	NAFF Shelter building veranda roof
Wieler: Eva	3	June 29/12	Serve Canada Day Cake
Zacharias: Bill D.	4	Nov. 11/11	Move Herman Banman's Equipment
	5	June 12/12	School class tour
	6	June 13/12	School class tour
	9	Aug. 31/12	Pioneer Day Prep
4-H Club – 10 people	40	June 12/12	Plant flowers, fruit garden, museum gate bed
Hillcrest Citizenship Program – 12 people	48	June 14/12	Plant flowers, etc...
Totals 76	1332.5		

La Crete Agricultural Society

Meetings – Volunteer Hours

Date	Meeting	# of Members	Board Mtg.Hrs	Event Mtg.Hrs	Total Hours
Nov. 15/11	Ag Society Board	15	2.75		41.25
Dec. 3/11	School Program - Event	8		1.25	10
Dec. 5/11	NAFF - Event	3		2.5	7.5
Dec. 16/11	Ag Society Board	19	1.5		28.5
Dec. 16/11	Ag Society AGM	19	1		19
Dec. 16/11	Ag Society - Organizational Mtg	19	.5		9.5
Jan. 12/12	Ag Society Board	15	3		45
Jan. 3/12	Gift Shop Committee	3	1.5		4.5
Jan. 9/12	Canada Day - Event	2		1	2
Jan. 18/12	Canada Day - Event	3		1	3
Jan. 30/12	NAFF - Event	5		3	15
Feb. 9/12	Ag Society Board	21	1.75		36.75
Feb. 15/12	Canada Day Event	5		1	5
Mar. 15/12	Ag Society Board	18	3		54
Mar. 19/12	Jubilee Park	3	1.5		4.5
April 4/12	NAFF Meeting	7		1.25	8.75
May 10/12	Ag Society board	12	2		24
June 21/12	Ag Society board	14	1.75		24.5
June 21/12	Museum Committee Mtg	7	1.5		10.5
Aug. 23/12	Ag Society Board	13	2		26
Aug. 23/12	Museum Committee Mtg	6	1.25		7.5
Oct. 8/12	Museum Committee Mtg	6		2	12
Oct. 18/12	Ag Society board	16	1.5		24
Totals			360.5	63.25	423.75

DONATED EQUIPMENT

Date	Equipment	Source	Job
July 4/12	Loader	TreeTech	Pull Trees
Aug 18/12	Trailer	Riverside	Mud Bog
Aug 18/12	Body Job	NW Trenching	"
Aug 18/12	Body Job	County	"
"	Tractor	"	"
"	Packer	Foothills Carpentry	"
"	Bin	Jake's Disposal	"
"	Hoe	Ed Harder Construction	"
"	Packer	Forest Trotter	"
"	Cat	Jetco	"
"	Body Job	Norwood	"
"	Quad	LA Road & Trail	"
Sept. 1/12	Tractor	John A. Goertzen	Pioneer Day
Sept. 1/12	Tractor	Henry F. Peters	Pioneer Day
2012	Ranger	John A. Goertzen	Museum Tours
2012	Truck & Trailer	John A. Goertzen	Haul Equipment
2012	Body-Job	Norwood Transport	Museum gravel
2012	Tractor & Tiller	John A. Goertzen	Till tree rows & flower beds
June 2012	Truck & Trailer	Henry F. Peters	Haul logs for shingle making and Pioneer Day demonstrations

La Crete Agricultural Society

Purchasing Policy

Within approved guidelines, the Board has delegated to the Program Coordinator, the authority and responsibility for purchasing supplies, services and equipment as needed to do the business of the La Crete Agricultural Society.

All purchases shall be made in the most efficient and economical method to meet the requirements of the end user. When able to meet price limitations and/or product/service specifications, La Crete Agricultural Society will endeavour to deal through and/or with local suppliers.

Whenever possible, 3 written or verbal price quotes would be obtained for equipment purchases estimated to exceed \$500.00.

When purchasing services from a contractor estimated at less than \$5000.00, the tendering process may not be followed.

The opening of credit accounts must be approved by the Board and the credit application must be signed by the Board Chair, Secretary, or Treasurer.

La Crete Agricultural Society

Tendering

Tendering is a request for formal proposals from vendors to supply goods, services, and equipment and project work having an estimated price of \$5000.00 or more.

The Program Coordinator will ensure that all tender packages include the required information. All tenders will be reviewed and approved by the Board.

Re-bidding will only be permitted when in the best interest of the La Crete Agricultural Society. When re-bidding is approved all competing vendors will be given notice and provided an equal opportunity to re-bid.

In the approving of tenders the following shall be considered:

- price
- quality and conformity to standards and specifications
- previous record of service and performance
- reference from previous users outside of the La Crete Agricultural Society
- buy local, buy Alberta, buy Canada
- guarantee/warranty of products and services

La Crete Agricultural Society reserves the right to reject any and all bids, and to award provision of supplies, service and equipment including project work, as deemed appropriate and in the best interest of the La Crete Agricultural Society. The lowest price quote may not necessarily be accepted.

Once it has been decided which price quote is accepted all parties, both successful and unsuccessful are advised. The successful bidder will then sign a contract and work can begin. Prior to payment of invoices the work will be inspected for completeness and quality.

LA CRETE AGRICULTURAL SOCIETY

HONORARIUMS AND EXPENSES

Paid to Executive or Board Members in 2012.

1. Dave Peters was paid for some labour in 2011.
2. John A. Goertzen was paid for half of his hours. The other half of his hours was entered on the volunteer record.

La Crete Agricultural Society Directors List | 2012

OFFICERS:	Position	Address	Home phone	Cell phone	
Jake D. Wiebe	President	Box 783, La Crete	(780)928-2813	(780)841-1843	northerntruss@gmail.com
Bill Wiebe	Vice-President	Box 1538, La Crete	(780)928-3912	(780)926-6640	billbw73@gmail.com
George Friesen	Treasurer	Box 1235, La Crete	(780)928-3277	(780)926-6298	gman1@telusplanet.net
Susan Siemens	Secretary	Box 433, La Crete	(780)928-3034	(780)841-4648	ds3034@telus.net
DIRECTORS:					
Helena Braun		Box 753, La Crete	(780)928-3178	(780)926-0677	jwhbraun@gmail.com
Abe Driedger		Box 796, La Crete	(780)928-2223	(780)841-1228	
John Driedger		Box 906, La Crete	(780)928-2468	(780)841-5564	
Simon Driedger		Box 1270, La Crete	(780)928-2665	(780)926-0265	
Tina Driedger		Box 1168, La Crete	(780)928-2072	(780)841-5996	
George Froese		Box 897, La Crete	(780)928-2152	(780)926-1864	
Corny Giesbrecht		Box 1253, La Crete	(780)928-3340	(780)821-3340	cgengine@hotmail.com
John A. Goertzen		Box 242, La Crete	(780)928-2468	(780)926-0583	
Martin Harder		Box 1127, La Crete	(780)928-2052	(780)926-6378	Harder.martin@hotmail.com
Henry S. Krahn		Box 875, La Crete	(780)928-2195	(780)841-5208	
William Janzen		Box 234, La Crete	(780)928-2500	(780)926-6651	
Peter Letkeman		Box 465, La Crete	(780)928-3495	(780)926-0435	
Isaac Martens		Box 1743, La Crete	(780)928-4220	(780)926-6694	
Henry F. Peters		Box 96, La Crete	(780)928-2550	(780)821-0118	
He D. Peters		Box 516, La Crete	(780)928-2174	(780)926-7117	
Artie Stoesz		Box 2433, La Crete	(780)928-4793	None	
Andy Wiebe		Box 2108, La Crete	(780)928-3337	(780)926-1142	
Jacob Wiebe		Box 514, La Crete	(780)928-3526	(780)841-9083	
Isaac Wolfe		Box 1706, La Crete	(780)928-4211	(780)926-1893	
Bill D. Zacharias		Box 391, La Crete	(780)928-2249	(780)841-2617	
Other Members:					
Dave F. Peters		Box 482, La Crete	(780)928-3966	(780)926-0319	
Peter Schellenberg		Box 873, La Crete	(780)928-3724	(780)821-9394	
Sarah Wiebe		Box 514, La Crete	(780)928-3526	(780)841-9083	
George Zacharias		Box 415, La Crete	(780)928-3681	(780)841-1995	
Other Contacts:					
County Office - LC		Box 1690, La Crete	(780)928-3983		
County Office - FV		Box 640, La Crete	(780)927-3718		
Tina Driedger	Caterer	Box 1168, La Crete	(780)928-2072	(780)841-5996	
Anna Wiebe	Caterer	Box 1815, La Crete	(780)928-4953	(780)926-0894	
Kathy Peters	Janitor	Box 845, La Crete	(780)928-2592	(780)841-2539	
Sarah Wiebe	Caterer - Gift Shop	Box 514, La Crete	(780)928-3526	(780)926-0798	
Trude Schmidt	Caterer		(780)928-3321	(780)926-1847	
Susan Kroeker	Caterer		(780)928-3187	(780)841-1501	



KUBOTA FARM & RANCH

11102-100ST BOX 65 LA CRETE ALBERTA TOH-2H0 780-928-3268 CELL



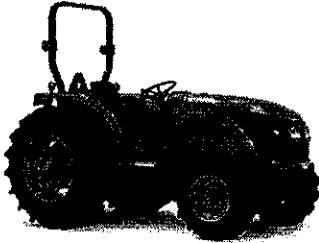
Quote # 82804 Reference: HERITAGE CENTER MD
Prepared for:

Expires: 10/12/2012
By:

Equipment

1 New Kubota #MX5100HST Loader/wiValve/MX5100DT

\$23,861.88

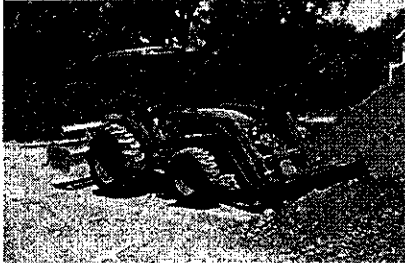


Qty	Item	Class	Description	Serial #
1	#MX5100HST	Mx Series Tractor	50.0HP 3-HST 4WD ROPS	
2	AMR8974A	Wheel M Series	9.5x16 R1 CARL Bias SR	
2	AMXR8857C-1	Wheel M Series	14.9x26 R1 TITAN Bias SR	
1	*L8303	Ckd Kit L Series	Hydraulic Valve Double Acting	
1	*MX8451	Ckd Kit M Series	1st Valve Lever Kit	
1	*M9551	Ckd Kit M Series	Rear Work Light	
1	*L9496G	Ckd Kit L Series	Drawbar Clevis	

Notes:

1 New Kubota *LA844 Loader/wiValve/MX5100DT

\$6,525.48



Qty	Item	Class	Description	Serial #
1	*LA844	Loader L Series	Loader/wiValve/MX5100DT	B5094
1	*L2296	Loader L Series	72"HD Round Bucket/Skid Steer	
1	*L2238	Loader L Series	Pallet Fork Frame (Skid Steer)	
1	*K9058	Loader L Series	42" Fork (2PCS=SET)	
1	*MX8190	Loader L Series	Grill Guard/MX4700/MX5100	
1	*MX2140	Loader L Series	Rod Level Indicator (LA844)	

Notes:

1 New LandPride RTR1574 REAR TILLER

\$3,255.00

Qty	Item	Class	Description	Serial #
1	RTR1574		REAR TILLER	

Notes:

1 New LandPride QH15 REAR QUICK HITCH

\$475.00

Qty	Item	Class	Description	Serial #
1	QH15		REAR QUICK HITCH	

Notes:

Quote Summary

Notes:

Equipment Total	\$34,117.36
Administration Fees	\$250.00
Other Taxable	\$0.00
Selling Price	\$34,367.36
Less Trades	\$0.00
Total After Trades	\$34,367.36
GST/HST	\$1,718.37
PST/QST	\$0.00
Non Taxable Environmental Charges	\$0.00
Other non taxable	\$0.00
Total	\$36,085.73
Plus Liens	\$0.00
Cash Down Payment	\$0.00
Total After Cash Down Payment	\$36,085.73

This Quote is Valid For TEN Days Only Inventory and Sales Incentives subject to change

Brand New 2011 48v Electric \$9550.00

Brand New 2011 4-Stroke Gas \$9750.00

Yamaha Golf Cart

Item #L102

- Three Front Facing Seats
- Rear Facing Backseat
- New Painted Body (Any Color)
- New Top/Canopy
- New Head/Taillight Kit



Pictured cart is either in stock or can be built in any of the following available year models:

2003 48v Electric \$7800.00

2004 48v Electric \$8250.00

2005 48v Electric \$8450.00

2004 4-Stroke Gas \$8450.00

2005 4-Stroke Gas \$8650.00

2007 4-Stroke Gas \$8850.00

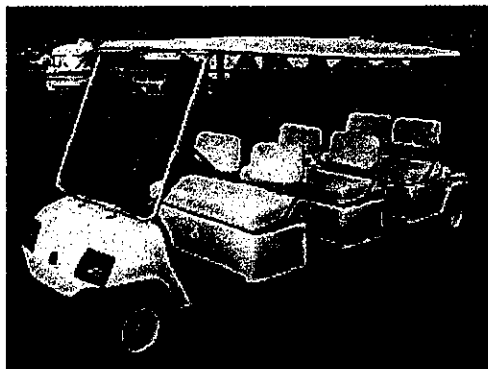
Brand New 2011 48v Electric \$11000.00

Brand New 2011 4-Stroke Gas \$11200.00

Yamaha Golf Cart

Item #L103

- Three Front Facing Seats
- New White Body
- New Top/Canopy
- New Head/Taillight Kit
- New Rear View Mirror
- New Flashing Strobe Light



Pictured cart is either in stock or can be built in any of the following available year models:

2003 48v Electric \$7350.00

2004 48v Electric \$7750.00

2005 48v Electric \$7950.00

2004 4-Stroke Gas \$7950.00

2005 4-Stroke Gas \$8150.00

2007 4-Stroke Gas \$8350.00

Brand New 2011 48v Electric \$10500.00

Brand New 2011 4-Stroke Gas \$10700.00

Yamaha Golf Cart

Item #L104

- Two Front Facing Seats
- New White Body
- New Top/Canopy

These prices were out of the US. We'll try to find Canadian dealers,

Heartwood CARPENTRY LTD.

George Wiebe: 780-926-0764
Henry Wiebe: 780-841-3846

Box 2085 La Crete, AB T0H 2H0

0150

P.O.#	A.F.E.#	DATE <i>Oct. 12/12</i>
CHARGE TO		
ADDRESS		

FROM LOCATION	TO LOCATION		
DESCRIPTION OF WORK DONE	HOURS	RATE	AMOUNT
<i>Price cost for Agg. Society</i>			
<i>to frame a storage shed - 34x50</i>	<i>labor</i>		<i>6000.00</i>
<i>And side a barn -</i>	<i>labor</i>		<i>8000.00</i>
		Sub Total	<i>14000.00</i>
		GST	<i>+</i>
Authorized Signature:	GST # 848939021	TOTAL	

PRESTIGE

2012



Mackenzie County

Mackenzie County

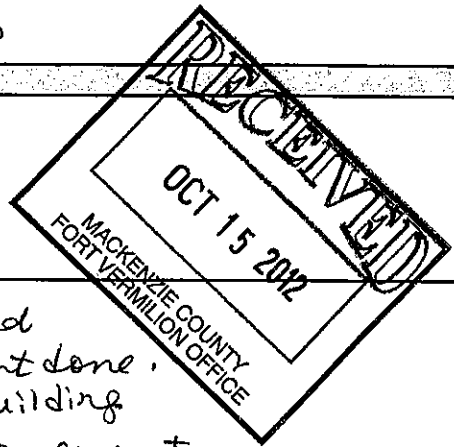
P.O. Box 640, Fort Vermilion, AB, T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677

Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION	
Legal Name of Applicant <i>La Crete Agricultural Society</i>	
Section 2 - PROJECT/PROGRAM INFORMATION	
Project/Program Title <i>Museum Village Operating Expenses</i>	
Section 3 - PROJECT/PROGRAM BENEFITS	
Primary Project/Program benefits expectations during application time <i>Expectations: 1. Staff wages 2. Year-end Review Engagement 3. Yard & building maintenance 4. Event costs</i>	
Primary Project/Program benefits actually achieved <i>Achievements: 1. Wages for PT staff was paid 2. Year-end Review Engagement done. 3. Yard maintained + some building 4. Organized five community events</i>	
Explanations of variances (expectations vs. actual results) <i>None</i>	
Section 4 - TIMELINES AND RATIONALE	
Expected Start Date <i>Jan. 1/12</i>	Expected Completion Date <i>Dec. 31/12</i>
Actual Start Date <i>Jan 1/12</i>	Actual Completion Date <i>Still maintaining grounds & buildings * paying staff -</i>
Explanations of Variances from Above <i>None</i>	
Section 5 - PROJECT COSTS	
Budgeted Project Cost <i>\$126,400</i>	Final Project Costs
Explanations of Variances from Above <i>Will still be paying staff until year-end.</i>	
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.	



In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

1. Staff : We paid for the following positions:
- PT Secretary/Program Coordinator - paid less than anticipated due to time off for family illness.
 - PT Museum Project Manager
 - PT Project Manager Assistants
 - Two Summer students

2. Accounting : Friesen Accounting
- Review Engagement : MNP - Peace River


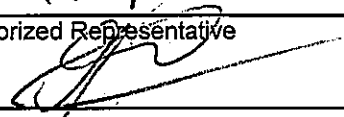
3. Yard : The museum grounds cover a whole ten acres making upkeep quite a chore. The Summer students would spend two-three days a week just on mowing & whipper snipping. There were four flower beds planted & maintained. The tree rows at the Heritage Centre were also tilled a number of times. The trees themselves were pruned twice. It is an awful lot to maintain with such limited staff.

- Building Maintenance : We have 25 buildings in the museum village that need to be maintained for safety of museum visitors and as well for preservation purposes. We stained the flour mill, and put eaves troughs on it and on the Peters House. Broken windows were replaced, the school was bat proofed, extension started on equipment shed, flour mill mouse proofed, etc...

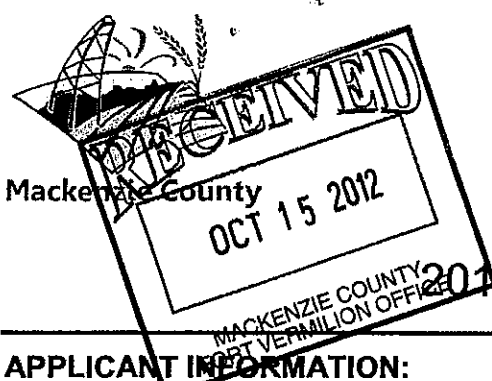
- Events : We organized a total of five community events. See over

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date October 10, 2012
Telephone Number (780) 928-4447	E-mail Address lcaagric@telus.net
Signature of Authorized Representative 	Date October 11, 2012
Telephone Number (780) 841-1843	E-mail Address northerntruss@gmail.com

Please note that two authorized signatures are required.



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization Field of Dreams Stampede Committee

Society Non-profit company or corporation Other

Permanent address Box 1107
Street address P.O. Box

LaCrete, Alberta Postal Code: T0H 2H0

5014900210 09/09/2009 9 years
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Katherine Wiebe / Jake Wiebe

Title Secretary / Treasurer / President

Telephone (work) (780) 841-2982 (home) (780) 928-3678 Fax (780) 928-3672

Email jkwiebe89@gmail.com

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility La Crete Rodeo Grounds

Street Address or Legal Description NE 32 105 15 W5

Registered Holder of Land Title LaCrete Agricultural Society

Facility Operator/Leaseholder Field of Dreams Stampede Committee

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project Building a permanent aluminum bleacher system for 3000 people

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$330,000.00 \$330,000.00 April 2013 August 2013
Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

0 # of paid staff # of paid full-time # of paid part-time
30-40 # of volunteers 6000+ # of clients served last year Alberta, Sask, USA
Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

March 2012 \$5,000.00 bleacher construction.
Date Amount Project Description

DEADLINE: Deadline for applications is **4:30 p.m., Monday, October 15, 2012.** Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.

Field of Dreams Stampede Committee

List of members 2012

	<u>Home</u>	<u>Cell</u>
<u>President</u> Wiebe, Jake Box 1107 LaCrete , Alberta TOH 2HO	780-928-3978 Member since 2003	780-841-2982
<u>Vice-President</u> Krahn, Walter Box 1023 LaCrete , Alberta TOH 2HO	780-928-2489 Member since 2009	780-926-0735
<u>Secretary/Treasurer</u> Wiebe, Katherine Box 1107 LaCrete , Alberta TOH 2HO	780-928-3678 Member since 2003	N/A
<u>Director</u> Dyck, Sheila Box 2166 LaCrete , Alberta TOH 2HO	780-928-4138 Member since 2003	780-926-0489
<u>Director</u> Janzen, Agatha Box 1433 LaCrete , Alberta TOH 2HO	780-928-2044 Member since 2003	N/A
<u>Director</u> Dyck, Rob Box 2166 LaCrete , Alberta TOH 2HO	780-928-4138 Member since 2009	780-926-6735

Director

Penner, Travis
Box 2302
LaCrete , Alberta
TOH 2HO

N/A

780-926-0040

Member since 2004

Director

Buhler, Dave
Gen Del
LaCrete , Alberta
TOH 2HO

N/A

780-821-0159

Member since 2010

Member

Krahn, Shane
Box 1023
LaCrete , Alberta
TOH 2HO

780-928-2489

N/A

Member since 2010

Member

Krahn, Vicky
Box 1023
LaCrete , Alberta
TOH 2HO

780-928-2489

N/A

Member since 2012

Member

Penner, Sheila
Box 2302
LaCrete , Alberta
TOH 2HO

N/A

780-926-0040

Member since 2010

Member

Froese, Ed
Gen Del
LaCrete , Alberta
TOH 2HO

N/A

780-841-1468

Member since 2003

Member

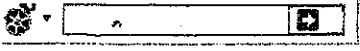
Buhler, Eleanor
Gen Del
LaCrete , Alberta
TOH 2HO

N/A

780-821-0159

Member since 2012

we are using the estimate of \$110⁰⁰ per seat, quoted here as this is the type of bleachers we are planning and from this company.



price quote for bleachers

Walter & Vicky <walkkrah@telus.net>
To: Jake & Tina <jkwiebe89@gmail.com>

— Original Message —

From: Willy Hankinson
To: Walter & Vicky
Sent: ~~10/11/12 10:11 AM~~
Subject: Re: price quote for bleachers

Hello Walter,

I have some unofficial prices for you (I am happy to quote a hard and fast (official) price and provide site specific drawings as well when all your decisions regarding row height, number of seats, good idea of the costs of the grandstand systems you wish to build.

I have attached a specs drawing for an elevated system to show you the structure and I have attached a custom system we built to illustrate wheel chair space. I have also included a photo of the building code at specific intervals. We elevate bleachers when there is a solid or rail fence (around the arena) that might obscure spectator line of sight in the first few rows (i.e. the first row for wheelchair accessibility) and a walkway along the front of the bleachers complete with all safety railings and side/rear guard rails. You may want to include a few wheelchair cut-outs (yes you can).

When we spoke last you were interested in a system 125' long and with seating for as close to 1,000 spectators as possible.

I have quoted the below:

Materials only FOB: Ft. Saskatchewan shop for:

one, 12-row, 30" elevated, all aluminum bleacher x 123' (works best with framing), w/48" aisles & handrails, 2 single stairs, double floorboards, vertical bar guardrails and 54

Total price \$94,753.50

This system would seat 864 people (you lose a few to aisles).

This breaks down to approximately \$110/seat. If Quick Sit were to deliver to La Crete and fabricate the bleacher on site, the price would breakdown to over \$130/seat. You would be saving \$20/seat.

The \$110/seat is a good ballpark figure to use if you want to calculate for additional future systems or additional rows for additional rows. A 123' length will accommodate about 80 people/row.

Hope this helps with your budget meetings. I am happy to provide a formal quote when you have all your decisions made.

Best regards,
Willy Hankinson,
www.quickisit.ca



Seats 250

612"
51' - 0"

TYP

72"

51' Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

25' Seat

9' - 0" Seat

9' - 0" Seat

2 WC

2 WC

2 WC

9' - 0" Seat

48" Aisle
with handrail

60"
TYP

48" Aisle
with handrail

68' - 0"

25' - 4"

Side Rail Mounting Brackets

Double Foot Planks

292"

The 51 ft. mill finish planks are spliced out of 30 ft. and 21 ft. planks

The Field of Dreams Stampede Committee was established in 2003 to bring professional rodeo to the North, more specifically to LaCrete and surrounding areas. It is the professional sport to be held in Mackenzie County.

At the present time it is being used for the Field of Dreams Stampede, which is a two day event, bronc-o-rama, 4-H show/sale and riding practice, but could be used for many other events as well such as concerts, consignment/cattle auctions, clinics, agricultural/equine/entertainment etc.

The rodeo and other present events draw the attention all age groups, giving youth a chance to become involved with and experience "western life", and for the older generation it brings back memories of a time when horses and cattle were a way of life. It also brings together the surrounding communities in mutual interests and history.

The Field of Dreams Stampede has definitely drawn attention to LaCrete and surrounding area to many who, till now, never knew about it. All who come here comment on the sheer beauty and uniqueness of the land and the friendliness of the people. The audience at the rodeo is also known for their enthusiasm and cheering.

The 2012 rodeo drew the largest crowd ever, with approximately 6000+ spectators. This number has steadily grown in the last 9 years, and seating is definitely an issue, with lack of safe seating. (The current bleachers are wood structure and are 9 years old and starting to rot.)

Every year the rodeo also has between 180 - 220 contestants, including World/Canadian/Calgary Stampede Champions, winning just over \$23,000.00 in 9 events.

Yearly, there are between 30 - 50 volunteers including committee members, putting in hundreds of hours of work before, during and after the rodeo.

The Field of Dreams Stampede Committee, has been voted, by the contestants, as the Committee of the Year for 5 consecutive years (2008, 2009, 2010, 2011, 2012), and Best Ground, voted on by barrel racers 3 years (2008, 2010, 2012). These are very prestigious awards in the CPRA (Canadian Professional Rodeo Association). The committee always strives to make a good impression on the contestants , being representatives for the area, and make their time here enjoyable so they will want to come back year after year.

A huge interest has also been expressed in bringing chuckwagon racing to LaCrete. This would be held at the rodeo grounds, but at a different date, bringing 2 major events to LaCrete. The addition of chuckwagon racing will depend on interest, funds and again volunteers, but talks are underway.

Additional items:

- a) **Last years financial statements** - on separate page
- b) **Operating budget for the year of financial request** - The Field of Dreams Stampede Committee does not have a documented operating budget because they rely on sponsor money which is collected just before the rodeo dates. They are trying to maintain enough funds to support one rodeo if there were not enough sponsor money any year. Spending and purchases are discussed at meetings prior to rodeo according to priority and funds.
- c) **Current year to date financial information**-on separate page
- d) **Societies Act registration number**- 5014900210 incorporated September 9, 2009
- e) **Insurance coverage documentation** - on separate page
- f) **Detail of matching resources etc.** - Most of the structures were built by volunteers with the exception of the chutes, sheds and office. Some of the material was purchased with the remainder being donated in exchange for advertising.

A \$5,000.00 grant was received from Mackenzie County in 2012 for bleacher construction, but is still in the bank until the project starts.

A fund-raising campaign is underway to raise money to build bleachers for the rodeo grounds. We are selling reserved seats on the new bleachers for \$100.00 each. These seats will display the name or logo of the company or individual for 5 years, and are reserved for the buyer during the Field of Dreams Stampede. At Get-to-know-you night, in September, there was a very positive response, getting orders for 74 seats in a few hours. In the next week we will be sending out a questionnaire along with order forms to purchase seats. The buyers can pick their seats on a first come first serve basis.

A list of volunteers and hours for the 2012 rodeo is on a separate page.

- g) **Purchasing policy/procedure** - Most purchases are made on charge accounts with local businesses, and then paid by cheque signed by 2 authorized members.
Small : \$1.00 - \$200.00 operating expenses are okayed by the President.
Medium : \$200.00 - \$1,000.00 expenses are discussed by the President and Vice - president.
Large : \$1,000.00 + expenses are voted on by majority of members at meetings or by phone.
- h) **Honorariums and expenses paid to Executive or Board members** - The President gets an expense paid trip to Edmonton, Alberta, in November to attend the CPRA Convention and the CFR (Canadian Finals Rodeo) for 2 people. (2011 - \$1,373.63)
Supper is sometimes supplied to members and volunteers on day long work bees.(2012 - \$0)
Year end supper for members and their family. (2012 - \$332.53)

Field of Dreams Stampede Committee

a)

Balance Sheet as of November 31, 2011

<u>Assets</u>	
Bank	<u>57,997.34</u>
Total Current Assets	57,997.34
<u>Fixed Assets</u>	
Sponsor Signs	716.10
Grounds Improvements	<u>6,028.27</u>
Fixed Assets for 2011	6,744.37
Previous Fixed Assets	<u>3,986.60</u>
Total Fixed Assets	10,730.97
<u>Sale of Assets</u>	
Calf Chute	<u>500.00</u>
Total Sale of Assets	500.00
<u>Liabilities</u>	
No liabilities/Outstanding Bills/Outstanding cheques	
<u>Cash on Hand</u>	
Sponsor Cheque	2,500.00
Sponsor Cheque	500.00
Rental Cheque	<u>50.00</u>
Total Cash on Hand	3,050.00
<u>Total Equity as of November 2011</u>	<u>71,278.71</u>

Field of Dreams Stampede Committee

Income Statement as of November 31, 2011

Revenue

Sponsor income	55,213.00
Grants	5,000.00
Sales of Assets	500.00
Grounds Rental	100.00
Door Money	36,249.70
Contestant Entry Fees	<u>17,658.00</u>
<u>Total Revenue</u>	114,720.70

Expenses

Advertising	648.38
Added Money for F.D.S.	23,000.00
Day Money for F.D.S.	900.00
Other Awards	525.00
CPRA Approvals and entry fees	17,623.94
Insurance	2,276.00
Functions/Meetings/Convention	150.00
Operating Expenses	296.35
Pro Rodeo Expenses	40,009.88
Land Rent	1,000.00
Interest/Service Charges/Bank Fees	160.18
Copying/Office Supplies	419.26
Signs	716.10
Improvements	<u>6,028.27</u>
<u>Total Expenses</u>	93,753.36

Total Revenue 114,720.70

Total Expenses 93,753.36

Net Income For 2011 20,967.34

Field of Dreams Stampede Committee

General ledger report

December 31, 2010 - November 30 , 2011

Line	Chq #	Description	Debit	Credit	Balance
Nov 30, 2011		Balance forward			43,061.39
Dec 31		Flat fee	8.00		43,053.39
Jan 4	502	CKHL Radio	333.90		42,719.49
Jan 12	503	Canada Post	59.85		42,659.64
Jan 18	504	LaCrete Fire Dept.	500.00		42,159.64
Jan 31		Flat fee	8.00		42,141.64
Feb 1		Grounds rental		50.00	42,201.64
Feb 2	505	Jake/Katherine Wiebe	1,038.49		41,163.15
Feb 28		Flat fee	8.00		41,155.15
Mar 10	506	LaCrete Ag Society	75.00		41,080.15
Mar 31		Flat fee	8.00		41,072.15
Apr 18		Grant		5,000.00	46,072.15
Apr 30		Flat fee	8.00		46,064.15
May 31		Flat fee	8.00		46,056.15
Jun 10	507	JLT Canada	2,276.00		43,780.15
Jun 30		Flat fee	8.00		43,772.15
Jul 20		Sponsors	6,750.00		50,522.15
Jul 31		Flat fee	8.00		50,514.15
Aug 2		Sponsors		13,550.00	64,064.15
Aug 3		Sponsors		8,250.00	72,314.15
Aug 7		Sponsors		13,600.00	85,914.15
Aug 9		Door money		14,320.15	100,234.15
Aug 9	508	Katherine Wiebe(float)	3,500.00		96,734.15
Aug 9	517	Day Money	50.00		96,684.15
Aug 10		Entry fees		2,852.00	99,536.15
Aug 10		Entry fees		2,755.00	102,291.15
Aug 10		Entry fees		2,785.00	105,076.15
Aug 10		Entry fees		3,051.00	108,127.15
Aug 10		Entry fees		6,215.00	114,342.15
Aug 10		Door money		15,609.00	129,951.15
Aug 10	515	Day Money	50.00		129,901.15
Aug 11	521	Day Money	50.00		129,851.15
Aug 11	519	Day Money	50.00		129,801.15
Aug 11	522	Day Money	50.00		129,751.15
Aug 11	509	Day Money	50.00		129,701.15
Aug 11	516	Day Money	50.00		129,651.15
Aug 11	528	Outlaw Buckers	20,000.00		109,651.15
Aug 12	526	Day Money	50.00		109,601.15
Aug 15	525	Day Money	50.00		109,551.15
Aug 15	518	Day Money	50.00		109,501.15
Aug 16	529	Rick Wanchuck	3,000.00		106,501.15
Aug 17	527	Tyson Pietsch	3,000.00		103,501.15
Aug 17	520	Day Money	50.00		103,451.15
Aug 17	512	Day Money	50.00		103,401.15
Aug 18		Door Money		6,304.70	109,705.85
Aug 18		Door Money		16.00	109,721.85

Aug 18	530	Crazy Cowgirls	3,000.00		106,721.85
Aug 19	531	Jake Wiebe(calf chute)	1,922.77		104,799.08
Aug 19	534	UFA	2,582.53		102,216.55
Aug 23	524	Day Money	50.00		102,166.55
Aug 23	514	Day Money	50.00		102,116.55
Aug 24	523	Day Money	50.00		102,066.55
Aug 25	532	LRT	63.79		102,002.76
Aug 26		Wire Transfer(CPRA)	36,708.00		65,294.76
Aug 26		Transfer fee	50.00		65,244.76
Aug 29	510	Day Money	50.00		65,194.76
Aug 30	533	LaCrete Rentals	1,134.00		64,060.76
Aug 31		Flat fee	8.00		64,052.76
Sep 7		Sponsors/Sales		5,563.00	69,615.76
Sep 8	535	Big Deal Bulletin	194.25		69,421.51
Sep 13	537	LaCrete Ag Society	1,000.00		68,421.51
Sep 13	539	LaCrete Motel	1,144.50		67,277.01
Sep 13	538	Norwood Transport	1,378.65		65,898.36
Sep 16	536	LRT	65.69		65,832.67
Sep 22	540	Caroline Zacharias	1,434.00		64,398.67
Sep 22	541	Cozy Corner	847.88		63,550.79
Sep 29	543	Home Hardware	440.67		63,110.12
Sep 30	542	Prestige	1,010.49		62,099.63
Sep 30		Flat fee	8.00		62,091.63
Oct 7	544	CPRA	3,915.94		58,175.69
Oct 13	545	LaCrete Fire Dept	500.00		57,675.69
Oct 21		Sponsors		3,000.00	60,675.69
Oct 21	546	Sport Medicine	1,950.00		58,725.69
Oct 28	548	Canada Post	61.95		58,663.74
Oct 31		Flat fee	8.00		58,655.74
Nov 1	547	Alta Pro Rodeo	525.00		58,130.74
Nov 21	549	CPRA	75.00		58,055.74
Nov 25	511	Day Money	50.00		58,005.74
Nov 30		Flat fee	8.00		57,997.74

Opening balance July 1 , 2012	66,247.17
Sponsors	54,500.00
Gate and programs	29,543.00
Food booths	1,000.00
Donation from sale of CFR tickets	500.00
Entry fees	14,988.00
Outstanding sponsorships	<u>5,000.00</u>
	171,578.17

Expenses

JLT insurance	2,276.00
Big Deal Bulletin	207.90
Bank fee	8.00
Float(3,200) and cash grab(1,000)	4,200.00
Outlaw Buckers	20,000.00
Day money 16 x 50	800.00
Transfer to CPRA rodeo fees, prize money	46,430.57
Tyson Pietsch	3,000.00
Rick Wanchuck	3,000.00
LaCrete Rentals	1,512.00
LRT	31.43
Foothills Carpentry	866.25
Canada Post	69.29
Big Deal Bulletin	194.25
Blumenort Dump Built rite structure	50.00
LaCrete Motel	2,452.50
Get to know you night table	30.00
Home Hardware	274.87
First Fire and Safety	63.00
PRBC radio	208.69
Willies Vacuum Service	462.00
Bank fee	8.00
Prestige(outstanding)	980.70
Cozy Corner(outstanding)	<u>748.13</u>
	87,873.58

Money for 2012 Rodeo	171,578.17
Expenses for Rodeo and up to Sept 6, 2012	<u>87,873.58</u>
Money after 2012 rodeo	83,704.59

Balance July 1, 2012	66,247.17
Balance(approx) Oct.6, 2012	<u>83,704.59</u>
Earnings (approx) 2012 Rodeo	17,457.42



LOCAL COMMUNITY INSURANCE SERVICES
 A division of Jardine Lloyd Thompson Canada Inc.
 PO Box 3, Suite 800, 55 University Avenue, Toronto, ON M5J 2H7
 Phone Toll Free 1-888-755-LCIS (5247) or Fax 416-941-9323
 www.lcis.ca

31-05-2012

LaCrete Field of Dreams Rodeo
 Box 1107
 LaCrete, ON, T0H 2H0

Premium Invoice – New/Renewal Policy

Invoice #	002987
Policy Number	22247429962
Type of Insurance	PL
Insured	LaCrete Field of Dreams Rodeo
Address	Postal Code: T0H 2H0, Province: AB
Insurer	Certain underwriters at Lloyds of London
Inception	30-04-2012 To 30-04-2013
Premium	\$1,350.00
Fee	\$30.00
PST	\$0.00
Total Due	\$1,380.00

Premiums are due and payable on the effective date of coverage



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www.lcis.ca

31-05-2012

Lacrete - Field of Dreams Stampede Committee
Box 1107
La Crete, AB, T0H 2H0

Premium Invoice – New/Renewal Policy

Invoice #	002986
Policy Number	47674729193
Type of Insurance	AL
Insured	Lacrete - Field of Dreams Stampede Committee
Address	Postal Code: T0H 2H0, Province: AB
Insurer	Certain underwriters at Lloyds of London
Inception	30-04-2012 To 30-04-2013
Premium	\$250.00
Fee	\$30.00
PST	\$0.00
Total Due	\$280.00

Premiums are due and payable on the effective date of coverage



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31-05-2012

Lacrete - Field of Dreams Stampede Committee
Box 1107
La Crete, AB, T0H 2H0

Premium Invoice – New/Renewal Policy

Invoice #	002985
Policy Number	4767429193
Type of Insurance	PL
Insured	Lacrete - Field of Dreams Stampede Committee
Address	Postal Code: T0H 2H0, Province: AB
Insurer	Certain underwriters at Lloyds of London
Inception	30-04-2012 To 30-04-2013
Premium	\$586.00
Fee	\$30.00
PST	\$0.00
Total Due	\$616.00

Premiums are due and payable on the effective date of coverage

Volunteer	Meetings	sponsor contact, Paperwork	Building before rodeo	clean-up, misc before rodeo	During rodeo week-end	clean-up, misc after rodeo
Jake Wiebe	8	50	20	20	18	15
Katherine Wiebe	8	50		10	14	10
Walter Krahn	8	20	40	10	18	5
Shane Krahn	8	2	12		8	
Vicky Krahn	8				8	
Sheila Dyck	8	5			6	
Rob Dyck	8	1			6	
Agatha Janzen	8	30		15	11	5
Travis Penner	6	2			6	
Sheila Penner	6				6	
Dave Buhler	6	2			6	
Eleanor Buhler	4	2			6	
Ed Froese	2				12	
Elmer Derksen			10			
Sam Wiebe			20	30	16	10
J Wiebe			5	12	2	2
Andy Wiebe				10	6	
Amanda Krahn				20	1	6
Monica Krahn				20	1	6
Herman Peters					3	
Dustin Neudorf					3	
Bill Driedger					6	
Kenton Wiebe			4	6		
L.C. Ambulance					32	
L.C. Fire Dept.					24	
Security					7	
ATB LaCrete					30	
Total hours 831	88	164	111	153	256	59

hours is approximate as there were more volunteers who helped for short periods of time.



PROJECT INFORMATION:

Nature of project Outdoor Skating Rink/Ski Rental Facility Operations/Equine workshop & Clinicians
Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$20,000(op) \$28,000 January/13 December/13
Grant amount requested Total project cost Project start date Project completion date
(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

None None 10 (high school students)
Number of paid staff Number of paid full-time Number of paid part-time

30 about 1000+ Rocky Lane and area
Number of volunteers Number of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

Granted in 2012 \$14,000 Ski trail grooming equipment
Date Amount Project Description

DEADLINE: Deadline for applications is **October 15^h, 2012**. Late applications will not be accepted.

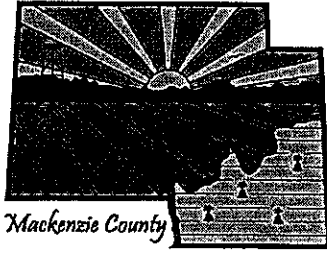
ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



MACKENZIE COUNTY
 P.O. Box 640, Fort Vermilion, AB T0H 1N0
 Phone: (780) 927-3718; Fax: (780) 927-4266
 Toll-free: 1-877-927-0677
 Website: www.mackenziecounty.com
 Email: office@mackenziecounty.com

2012 Grant Application - Capital

APPLICANT INFORMATION:

Legal name of organization Rocky Lane Agricultural Society

Society Non-profit company or corporation Other

Permanent address P.O. Box 582, Fort Vermilion, Alberta

Street address

P.O. Box

Postal Code: T0H 1N0

890121015

Incorporation/Society number

Date of Incorporation

About 27 years

Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Mr. Walter Sarapuk

Title President

Telephone (work) () (home) (780) 927-4562 Fax ()

Email

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of facility Rocky Lane Agricultural Riding Arena and grounds; Rocky Lane ski trails & skating rink; Rocky Lane Community Hall

Street address or legal description

Registered holder of land title Rocky Lane Agricultural Society

Facility operator/leaseholder Rocky Lane Agricultural Society

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project Ski Equipment, Facility wheelchair access, Occupancy necessities

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$14,000 (cap) \$20,000 January/13 December/13
Grant amount requested Total project cost Project start date Project completion date
(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

None None 10 (high school students)
Number of paid staff Number of paid full-time Number of paid part-time
30 about 1000+ Rocky Lane and area
Number of volunteers Number of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

Granted in 2012 \$12,000 Ski trail grooming equipment
Date Amount Project Description

DEADLINE: Deadline for applications is **October 15^h, 2012**. Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

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Rocky Lane Agricultural Society

Box 582

Fort Vermilion, AB

T0H 1N0

Mackenzie County Council

October 14th, 2012

The Rocky Lane Agricultural Board of Directors has submitted an Operating Grant request for 2013 in the amount of \$20,000. The grant funds will be allocated to cover the operating costs of the community hall, skate/ski room (hiring up to 6 students seasonally), ski trails, and riding arena utilities, advertising, and offset some clinician costs. In the past, we have been able to offer cross country skiing events, horsemanship clinics, equine dentistry, and equine chiropractors, along with a farm safety course in conjunction with Rocky Acres program, Farmers day, Pony club, and 4-H event/meeting space.

In 2013, due to an increase in Mackenzie County community member requests, and interests, the Rocky Lane Agricultural Society would like to continue to be able to offer the events previously noted, with an increase of ski clinics, and workshops in agricultural/livestock area. The events we are asking for funding assistance with are:

- Cross Country ski clinic
- Youth Horsemanship clinic
- Adult Horsemanship clinic
- Equine Ferrier 4 day workshop
- Cattle Handling

Events listed have been sourced locally when possible, as all cross country instruction is donated. However travel for clinicians can add a considerable cost to any clinic or workshop and can make the participant fees inaccessible to some Mackenzie County residents.

One area we are especially excited to be able to offer residents, if funding is granted, is a 4 day workshop by a licensed Equine Ferrier. This individual will be retiring his traveling portion of his business, after working within Mackenzie County for over 20+ years. He has offered a workshop to assist residence in the transition, to be able to self-treat if required.

With the continuing increase in usage from all resident areas of Mackenzie County coming to enjoy our world class ski trails in the winter, and walking trails in the summer, along with the heated indoor riding arena, and outdoor arena in the summer, we would like to make full use of our facilities while ensuring the communities requests, and suggestions are not overlooked.

In closing, we would like to thank you for your continued support of the facilities we are operating, and your consideration of our application.

Regards,



Jennifer Batt

Vice – President

Rocky Lane Agricultural Society

Rocky Lane Ag. Society Rental Shop 2012

Month	# of Days	# of Skiers	Average # Skiers per Day
November	2	9	4.5
December	18	116	6.4
January	16	145	9
February	17	165	10
March	14	136	9.7
April	3	12	4

total	70	583	8
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* these figures do not include skaters

Groups

Rocky Lane	25
Spirit of the North	149
Dené Tha	
Meander	23
Bushie	14
Hill Crest	163
H.L. Christian	8
La Crete	25
Medical group	17
<hr/>	
Total group #	424

total skiers

$$\begin{array}{r}
 583 \\
 + 424 \\
 \hline
 1007
 \end{array}$$

1007
total # of users

ROCKY LANE AGRICULTURAL SOCIETY

Financial Statements

Year Ended October 31, 2011

(Unaudited)



Daniel M. Ringrose

CHARTERED ACCOUNTANT

Daniel M. Ringrose

CHARTERED ACCOUNTANT



Principal
Daniel M. Ringrose, BSA, B. Comm., P.Ag., CA*
Associate
Richard A. Donaldson, B. Comm., CA*

REVIEW ENGAGEMENT REPORT

To the Members of Rocky Lane Agricultural Society

I have reviewed the statement of financial position of Rocky Lane Agricultural Society as at October 31, 2011 and the statements of earnings, changes in net assets and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the society.

A review does not constitute an audit and, consequently, I do not express an audit opinion on these financial statements.

In common with many not-for-profit organizations, the society derives revenues from certain fund raising activities, the completeness of which is not readily susceptible of satisfactory review. Accordingly, my review of these revenues was limited to the amounts recorded in the records of the society and I was not able to determine whether any adjustments might be necessary.

Except for the failure, as described in the preceding paragraph, to satisfy myself concerning the completeness of the fund raising revenue referred to in the preceding paragraph, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

High Level, Alberta
January 11, 2012


CHARTERED ACCOUNTANT

P.O. Box 690
9812 - 100th Avenue
High Level, Alberta T0H 1Z0

* Denotes a Professional Corporation

Telephone: (780) 926-2023
Facsimile: (780) 926-2646
Email: Daniel@Ringrose.ca

ROCKY LANE AGRICULTURAL SOCIETY

Statement of Earnings

Year Ended October 31, 2011

(Unaudited)

	2011	2010
RECEIPTS		
Arena rental revenue	\$ 2,451	\$ 2,194
Crop & bale sales	-	8,550
Donation revenue	7,820	5,487
Farmers day revenue	2,345	6,356
Farm safety revenue	3,500	-
Ski trail revenue	3,327	3,020
Alberta Agriculture grants	23,565	20,566
Fund raising revenue	8,223	7,203
Community hall grants	4,737	25,000
Membership fees	146	152
Horse clinic revenue	3,904	7,268
Mackenzie County operating grant	12,000	12,000
	<u>72,018</u>	<u>97,796</u>
EXPENSES (Schedule 1)	<u>60,991</u>	<u>90,451</u>
EXCESS OF RECEIPTS OVER EXPENSES FROM OPERATIONS	<u>11,027</u>	<u>7,345</u>
OTHER INCOME		
Sale of property and equipment	10,340	-
Interest income	187	93
	<u>10,527</u>	<u>93</u>
EXCESS OF RECEIPTS OVER EXPENSES	<u>\$ 21,554</u>	<u>\$ 7,438</u>



See notes to financial statements

Daniel M. Ringrose

CHARTERED ACCOUNTANT

ROCKY LANE AGRICULTURAL SOCIETY

Statement of Cash Flows

Year Ended October 31, 2011

(Unaudited)

	2011	2010
OPERATING ACTIVITIES		
Excess of receipts over expenses	\$ 21,554	\$ 7,438
Item not affecting cash:		
Sale of property and equipment	<u>(10,340)</u>	-
	<u>11,214</u>	<u>7,438</u>
Changes in non-cash working capital:		
Accounts receivable	-	280
Accounts payable	(3,510)	(42,222)
Deferred revenue	107,500	2,500
Prepaid expenses	23	(1,177)
GST payable (receivable)	1,631	6,830
Employee deductions payable	<u>252</u>	<u>(283)</u>
	<u>105,896</u>	<u>(34,072)</u>
Cash flow from (used by) operating activities	<u>117,110</u>	<u>(26,634)</u>
INVESTING ACTIVITY		
Proceeds on disposal of property, plant and equipment	<u>10,340</u>	-
INCREASE (DECREASE) IN CASH FLOW	127,450	(26,634)
Cash - beginning of year	<u>44,190</u>	<u>70,824</u>
CASH - END OF YEAR	\$ 171,640	\$ 44,190
CASH FLOWS SUPPLEMENTARY INFORMATION		
Interest paid	<u>\$ 41</u>	<u>\$ 196</u>



See notes to financial statements

Daniel M. Ringrose

CHARTERED ACCOUNTANT

ROCKY LANE AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended October 31, 2011

(Unaudited)

3. PROPERTY AND EQUIPMENT

	2011		2010
Land	\$ 40,205	\$	40,205
Recreational Trails & Buildings	70,637		78,173
Buildings	610,149		609,314
Equipment	18,980		18,484
Motor vehicles	44,490		44,490
Kitchen Equipment	3,529		3,529
Bleachers & Fencing	6,462		6,462
Ski Rental Equipment	21,741		19,846
	<u>\$ 816,193</u>	\$	<u>820,503</u>

4. GOODS & SERVICES TAX

The Society is eligible for a rebate of 50% of all goods and services tax paid. The remaining non-recoverable portion is disclosed as a current expense.

5. FINANCIAL INSTRUMENTS

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from customers. In order to reduce its credit risk, the Society reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Society has a significant number of customers which minimizes concentration of credit risk.

Fair Value

The Society's carrying value of cash and cash equivalents, accounts receivable, and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments.

The fair value of the amounts due to shareholders are less than carrying value, as the amounts are non-interest bearing. As the amounts have no terms of repayment, the fair value cannot be calculated with any degree of certainty.

The carrying value of the long term debt approximates the fair value as the interest rates are consistent with the current rates offered to the Society for debt with similar terms. Credit Risk

6. ECONOMIC DEPENDENCE

The Society receives grants from various government agencies. The grants from these agencies accounted for 56% (2010 - 59%) of the revenues in the current year.

CA

Daniel M. Ringrose

CHARTERED ACCOUNTANT

ROCKY LANE AGRICULTURAL SOCIETY

Expenses

(Schedule 1)

Year Ended October 31, 2011

(Unaudited)

	2011	2010
Advertising and promotion	\$ 340	\$ 263
Bad debts	-	40
Farm safety training	2,936	-
Crop expenses	542	-
Donations to local organizations	386	99
Workers compensation	208	200
Insurance	2,908	3,060
Interest and bank charges	42	197
Fund raising expense	2,422	2,395
Capital Expenditures <i>(Note 3)</i>	6,030	35,224
Goods and Service Tax <i>(Note 4)</i>	948	2,211
Memberships	200	200
Office expenses	93	-
Farmers day expenses	2,481	4,488
Horse clinic expenses	6,600	9,510
Professional fees	3,519	3,019
Repairs and maintenance	2,802	653
Salaries and wages	9,463	10,315
Bursaries	500	1,500
Subcontractors	4,722	4,258
Supplies	1,352	1,749
Telephone	594	656
Utilities	10,671	9,585
Equipment operating	1,232	829
	\$ 60,991	\$ 90,451

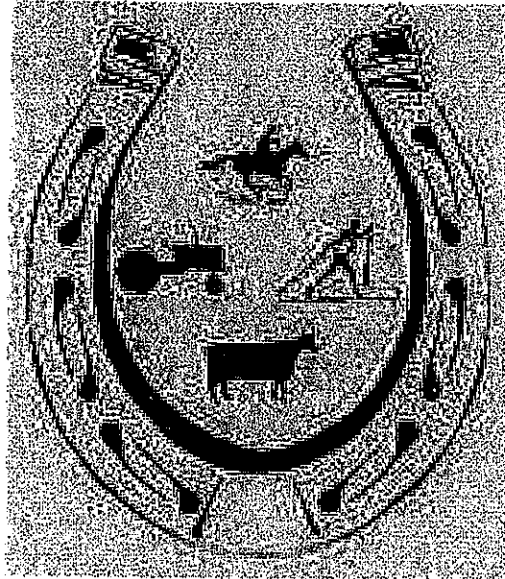


See notes to financial statements

Daniel M. Ringrose

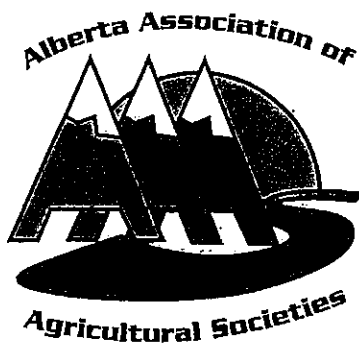
CHARTERED ACCOUNTANT

Rocky Lane



Agricultural Society

Business Plan 2011-2015



Alberta

VISION

To enhance and preserve the quality of life in our northern rural community

MISSION

To provide opportunities through agricultural education, cultural development and recreation to support our community

VALUES

- Dedication – we have an enduring commitment to community improvement
- Cooperation – we demonstrate teamwork within our society as well as with our community groups
- Volunteerism – we uphold the tradition of volunteerism in our community
- Integrity – we act in an honest and responsible manner

PRIMARY CLIENTS

- Community Members
- Beaver First Nation
- Mackenzie County
- Neighbouring Agricultural Societies
- Great North 4-H Beef Club
- Rocky Lane Pony Club
- Far North Nordic Ski Club
- Rocky Lane School
- Other area schools
- General public from around the region

EMERGING DEVELOPMENTS

- The county is developing an integrated community sustainability plan and public consultation will occur.
- Increased interest in wilderness recreation activities
- Increased interest in historical trail preservation

CORE BUSINESSES

- To operate our facilities (arena, community centre, rink, trails)
- To provide agricultural educational opportunities for community
- To provide a community meeting place
- To award scholarships to students attending agricultural post secondary school
- To maintain a viable organization as long as deemed necessary by the community
- To provide a work experience opportunity for high school students



GOALS, STRATEGIES AND PERFORMANCE MEASURES

GOAL 1

Continue to maintain and operate facilities for community events

Key Results

- Build volunteer spirit
- Uninterrupted service provision
- Enhancement of services
- Youth skill development
- Commitment to safety

Strategies

- Provide supervised work experience opportunities for youth
- Ensure maintenance is performed regularly
- Foster volunteerism
- Network with other community groups
- Increase active membership
- Increase facility usage
- Promotion / communication
- Host Farmers' Day
- Introduce Poker Ralley on Horseback
- Farm Safety Course for the Community
- Promote mentorship with local farmers ie. youth to shadow for learning experience
- To give local groups such as 4-H and Pony Club a general meeting place to call their own

Performance Measures	2011/12	2012/13	2013/14	2014/15
Committee reports	Ongoing at meetings			
Timely opening for the winter season	annually			
Use of facilities – attendance records	annually			



GOAL 2

Complete a new multi-use community hall

Key Results

- Community satisfaction
- Improvement of equipment storage facility
- Secure water supply (potable)
- Warm, modern, heated, handicap accessible washroom facilities

Strategies

- Secure funds via grant application for the interior finishing
- Fundraising
- Site completion -- organizing assets, landscaping, tree planting, etc.

Performance Measures	2011/12	2012/13	2013/14	2014/15
Interior Finishing	✓			
Furnishing	✓			
Security System	✓			
Site Completion	✓			



GOAL 3

Amalgamation of present resources in a centralized location

Key Results

- More efficient use of resources
- Safety and security
- User friendly access, increased accessibility (i.e. handicap accessibility)

Strategies

- Install lighting for the outdoor skating rink
- Hire on-site caretaker

Performance Measures	2011/12	2012/13	2013/14	2014/15
Lights at the skate rink	✓			
Hire Caretaker		✓		



GOAL 4

Provide opportunities for responsible youth development.

Key Results

- Youth engaging in leadership roles in the community
- Positive youth activities and involvement
-

Strategies

- Continue appropriate fund allocation
- Work experience liaison with the school involving training, supervision and evaluation
- Student hire program for students in High School
- Partnership with the Fort Vermilion School Division/Rocky Lane Public School for a three-year plan to assist in offering a credit course in Agriculture
- Promotion of scholarships
- Support of local youth groups (e.g. 4-H, Pony Club)

Performance Measures	2011/12	2012/13	2013/14	2014/15
Scholarships	Annually			
Employee retention for the season	Spring	Spring	Spring 2011	Spring 2012
Support/sponsor Pony Club test day	August 2009			
Partnership with the Rocky Lane Public School*	✓	✓	✓	

*Year 1:

Introduce an ever growing market of an organic based greenhouse for the purpose of learning and marketing the grown products by means of: starting from the basic compost site to building a greenhouse for early growing to start the seedlings; continuous planning for a sustainable greenhouse for various plants using organic materials; introduce responsibilities of livestock caring, feeding and handling.

Years 2-3:

Continue the final work on the Greenhouse project and to introduce the expansion into other realms of the production of Agricultural products ie. Livestock care and handling.



GOAL 5

Increase community clinics and programs specific to the agricultural industry

Key Results

- Community involvement
- Informing community members of new developments in the agricultural industry
- Bringing clinics and learning opportunities to the far North area where they are not readily accessible
- Increase farming knowledge and opportunity as well as skills
- Network with professionals in the industry

Strategies

- Schedule farm safety clinic
- Schedule environmental workshops (green farming)
- Work with NAIT regarding clinics and seminars specific to the agriculture in this area
- Increase youth involvement in the rural lifestyle
- Advertisement of clinics (newspaper, radio)
- Inform other Agricultural Societies in the area of events
- Clinics and programs based on farming: safety, livestock, crop production, innovations

Performance Measures	2011/12	2012/13	2013/14	2014/15
Clinics/Workshops/Presentations	1	2	4	4
Advertisements in newspaper	3 AGM Winter Season Farmers' Day	4 AGM Winter Season Farmers' Day Upcoming Clinics Fundraising		
Equine Dental Presentation Equine Chiropractor	April & June			
Horse Training Clinic	April & June			
Doug Agility Clinic	April & June			
Farm Safety Workshop	Early Spring			



Projected Income Statement

Details	Actual 2009/10	Budget 2010/11	Budget 2011/12	Budget 2012/13
Revenue				
Grants (excluding community hall capital grant)	20,566	20,500	20,500	20,500
Administration				
Membership	152	170	180	180
Interest	93	500	500	500
Events				
Farmer's Day	6,356	5,000	5,000	5,000
Clinics	7,263	8,000	8,000	8,000
Mackenzie County grant	12,000	12,000	12,000	12,000
Fundraising	7,203			
Grain Sales	8,550			
Rentals	5,214	9,500	9,500	9,500
Donation revenue	5,486	48,670	48,670	48,670
Total Revenues	72,881	55,670	55,680	55,680
Expenses				
Administration				
GST (50%)	2,211	1,000	1,000	1,000
Advertising/Promotion	263	500	500	500
Membership Expense	200	200	200	200
Office & Freight		150	150	150
Accounting/professional	3,519	2,900	2,900	2,900
Bank Chg. & Int.	196	100	100	100
Bursaries	1,500			
Other	40			
Cash Donations	99			
Events/Activities				
Farmer's Day	4,488	4,800	4,800	4,800
Clinics	9,010	7,000	7,000	7,000
Cook Books	2,395			
Facilities				
Wages, Benefits, WCB	10,514	10,000	10,000	10,000
Insurance	3,060	3,000	3,000	3,000
Repair & Maintenance	653	7,000	7,000	7,000
Utilities & Phone	10,241	8,500	8,500	8,500
Supplies & Equipment	2,578	800	800	800
Contract Labor	4,258	5,000	5,000	5,000
Total Expenses	55,225	51,950	51,950	51,950





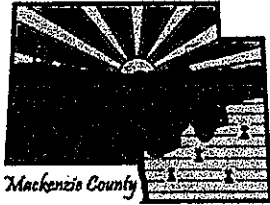
Mackenzie County

2013 GRANT APPLICATION PACKAGE

DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012

Operating





Mackenzie County

P.O. Box 640, Fort Vermillion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

September 7, 2012

Attention: Non-Profit Groups and Organizations

RE: 2013 GRANT APPLICATION

Mackenzie County is once again offering grants to community non-profit organizations. A package including the 2013 grant application form, a project completion/progress report form and a copy of Policy FIN013 Community Organization Funding is available at all County offices. Please be advised that the deadline for the grant application submission is October 15, 2012.

If you were a 2012 grant recipient, you are required to submit a completion/progress report upon completion of the project/program, or upon completion of the current years' financial statements, whichever comes first. Please be advised that if you are a successful 2012 grant applicant, the 2012 grant funds will not be released until the completion/progress report is received by the County.

Should you have any questions regarding this matter, please do not hesitate to contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization High Level Rural Hall

Society Non-profit company or corporation Other

Permanent address Box 663
Street address P.O. Box

High Level, AB Postal Code: T0H1Z0

503272320 May 2, 1985 27 years
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Mrs. Angie Robinson

Title President

Telephone (work) (780) 926-5570 (home) (780) 926-3406 Fax (780) 926-6526

Email _____

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility High Level Rural Hall

Street Address or Legal Description _____

Registered Holder of Land Title High Level Rural Hall

Facility Operator/Leaseholder High Level Rural Hall

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project Operating grant

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

10000.00 Grant amount requested Total project cost Jan 1, 2013 Project start date Dec 31, 2013 Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

Ø # of paid staff Ø # of paid full-time Ø # of paid part-time
20 # of volunteers 250 # of clients served last year Highlevel Rural Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

2012 Date 25000.00 Amount 10000.00 operating
15000.00 capital Project Description

DEADLINE: Deadline for applications is 4:30 p.m., Monday, October 15, 2012. Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation; - County.
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising; Ø
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members. - Ø

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County

Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677

Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION

Legal Name of Applicant
Highlevel Rural Hall

Section 2 - PROJECT/PROGRAM INFORMATION

Project/Program Title
operating grant.

Section 3 - PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time
Operations of Highlevel Rural Hall

Primary Project/Program benefits actually achieved

Explanations of variances (expectations vs. actual results)

Section 4 - TIMELINES AND RATIONALE

Expected Start Date <i>Jan, 2012 - Dec 31, 2012</i>	Expected Completion Date <i>Dec 31, 2012</i>
Actual Start Date	Actual Completion Date

Explanations of Variances from Above

Section 5 - PROJECT COSTS

Budgeted Project Cost	Final Project Costs
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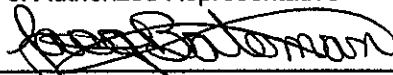
Explanations of Variances from Above

Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date Oct 10, 2012
Telephone Number 780-926-6526	E-mail Address
Signature of Authorized Representative	Date
Telephone Number	E-mail Address

Please note that two authorized signatures are required.

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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Purpose

To provide guidelines for interim and/or seek funding of community services.

Policy Statement and Guidelines

Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
 - a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

4. Funds issued on a grant basis will be accounted for through the budget process.
5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official

REVENUE		
MEMBERSHIPS		\$200.00
GRANTS MACKENZIE COUNTY OPERATING		\$10,000.00
GRANTS MACKENZIE COUNTY CAPITAL		\$15,000.00
GRANTS MACKENZIE COUNTY CAPITAL 2012 CARRY OVER		\$1,667.33
PHOTO REVENUE		\$15,000.00
HAIR RENTAL		\$2,300.00
DONATIONS		\$2,000.00
FUND RAISERS		\$10,000.00
TOTAL REVENUE		\$56,167.33
EXPENSES		
ADVERTISING	\$300.00	
BUILDING & YARD MAINTAINENCE	\$2,500.00	
SUPPLIES	\$400.00	
INSURANCE	\$2,600.00	
GROCERIES CATERING	\$1,000.00	
POWER	\$3,000.00	
TELEPHONE	\$700.00	
NATURAL GAS	\$2,500.00	
POP	\$200.00	
DISHWASHER REPLACEMENT	\$10,000.00	
AIR CONDITIONER (CARRY OVER NOT COMPLETE)	\$17,831.10	
CURTAINS FOR SOUND BARRIER	\$3,500.00	
SEWER PUMP OUT LINE REPLACEMENT	\$4,000.00	
FOUND SYSTEM REPLACEMENT	\$7,500.00	
TOTAL EXPENSES		\$56,031.10
NET INCOME		\$136.23

2013 Budget.

IMPORTANT INFORMATION

- This form will be rejected if not properly completed.
- An annual return and required attachments must be filed each year with the Registrar of Corporations. *Failure to do so will result in the cancellation of your Society's registration*

1. SOCIETY NAME **HIGH LEVEL RURAL COMMUNITY HALL SOCIETY**

2. ADDRESS OF REGISTERED OFFICE OF THE SOCIETY

**BOX 663
HIGH LEVEL, ALBERTA
T0H 1Z0**

NOTE:

If there has been a change in the address as listed, a Notice of Change of Address (REG 3016) must be completed and filed with the Registrar of Corporations within 15 days of the date of the change.

3. CORPORATE ACCESS NUMBER **503272320**

4. THE SOCIETY'S DATE OF INCORPORATION IS

~~1985~~ ~~MAY~~ ~~02~~
Year Month Day

5. THIS RETURN COVERS THE YEAR ENDING EFFECTIVE AS OF THAT DATE.

2012 **MAY** **31**, WITH THE INFORMATION PROVIDED
Year Month Day

THE FOLLOWING ATTACHMENT MUST ACCOMPANY THIS RETURN:

A listing of all officers and directors with the name (last name, followed by given name), complete mailing address including postal code, and position held by each.

Please ensure that this return is dated and signed by a director or authorized officer of the society.

DATE	SIGNATURE	TELEPHONE NO.
		Bus. Res.

Complete this form (no fee required) and return it to:	Drop off your documents at:	For information Call:
Alberta Registries PO BOX 1007 STN MAIN EDMONTON AB T5J 4W6	OR Alberta Registries Corporate Registry John E. Brownlee Building 10365 - 97 Street Edmonton, Alberta	Edmonton (780) 427-2311 All other areas call 310-0000 and ask for 427-2311

This information is being collected for the purposes of corporate registry records in accordance with the Societies Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

High Level Rural Hall
Income Statement 04/01/2011 to 03/31/2012

REVENUE

Revenue	
Memberships	0.00
Grants	20,000.00
Catering	13.00
Liquor Sales/ Bar Service	3,399.18
Hall Rental	2,300.00
Cook Books	0.00
Donations	615.00
Raffle	0.00
Fund Raisers	9,836.00
Total Revenue	<u>36,163.18</u>

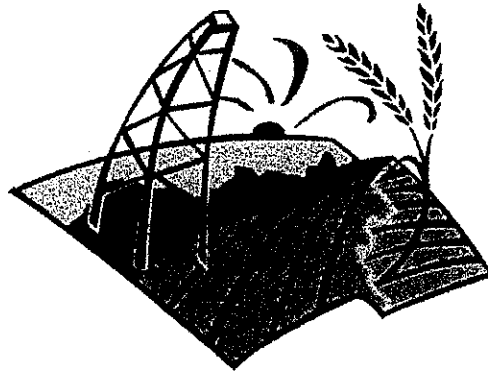
TOTAL REVENUE 36,163.18

EXPENSE

Expenses		
Advertising	83.16	
Service Charges	1.25	
Memberships	0.00	
Building & Yard Maintenance	916.23	
Freight	25.00	
Supplies	228.83	
Insurance	2,571.00	
Fund Raising	5,519.12	
Natural Gas	1,923.88	
Groceries- catering	745.89	
Power	2,902.27	
Liquor Purchases	1,369.80	
Bar Supplies	0.00	
Telephone	637.05	
Cleaning	0.00	
Pop	0.00	
Total Operating Expenses		16,923.08
Building & Yard Improvements	0.00	
Kitchen & Hall Equipment	17,879.63	
Total Capital Expenses		17,879.63
Total Expenses		<u>34,802.71</u>

TOTAL EXPENSE 34,802.71

NET INCOME 1,360.47



Mackenzie County

2013 GRANT APPLICATION PACKAGE

**DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012**

Capital.



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

September 7, 2012

Attention: Non-Profit Groups and Organizations

RE: 2013 GRANT APPLICATION

Mackenzie County is once again offering grants to community non-profit organizations. A package including the 2013 grant application form, a project completion/progress report form and a copy of Policy FIN013 Community Organization Funding is available at all County offices. Please be advised that the deadline for the grant application submission is October 15, 2012.

If you were a 2012 grant recipient, you are required to submit a completion/progress report upon completion of the project/program, or upon completion of the current years' financial statements, whichever comes first. Please be advised that if you are a successful 2012 grant applicant, the 2012 grant funds will not be released until the completion/progress report is received by the County.

Should you have any questions regarding this matter, please do not hesitate to contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization High Level Rural Hall

Society Non-profit company or corporation Other

Permanent address Box 663
Street address P.O. Box

High Level, AB Postal Code: T0H1Z0

503272320 May 2, 1985 27 years
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Mrs. Angie Robinson

Title President

Telephone (work) (780) 926-5570 (home) (780) 926-3406 Fax (780) 926-6526

Email _____

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility High Level Rural Hall

Street Address or Legal Description _____

Registered Holder of Land Title High Level Rural Hall

Facility Operator/Leaseholder High Level Rural Hall

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project Capital Grant

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

15000.00 Grant amount requested 42831.10 Total project cost Jan 2013 Project start date Dec 2013 Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

 # of paid staff # of paid full-time # of paid part-time

 20 # of volunteers 250 # of clients served last year High Level Rural Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

 2012 Date 25000.00 Amount 10000-operating
 15000-capital Project Description

DEADLINE: Deadline for applications is 4:30 p.m., Monday, October 15, 2012. Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County

Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677

Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION

Legal Name of Applicant

High Level Rural Hall

Section 2 - PROJECT/PROGRAM INFORMATION

Project/Program Title

- Dishwasher, Air conditioner

Section 3 - PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time

Primary Project/Program benefits actually achieved

Explanations of variances (expectations vs. actual results)

Section 4 - TIMELINES AND RATIONALE

Expected Start Date

Jan 2013

Expected Completion Date

Dec 2013

Actual Start Date

Actual Completion Date

Explanations of Variances from Above

Section 5 - PROJECT COSTS

Budgeted Project Cost

Final Project Costs

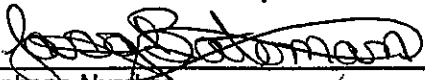
Explanations of Variances from Above

Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date Oct 10, 2012
Telephone Number 780-926-6526	E-mail Address
Signature of Authorized Representative	Date
Telephone Number	E-mail Address

Please note that two authorized signatures are required.

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
-------	--------------------------------	------------	--------

Legislation Reference	Municipal Government Act, Section 248
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Purpose

To provide guidelines for interim and/or seek funding of community services.

Policy Statement and Guidelines

Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
 - a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

4. Funds issued on a grant basis will be accounted for through the budget process.
5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official

REVENUE		
RETURN ON INVESTMENTS		\$0.00
MEMBERSHIPS		\$500.00
GRANTS MACKENZIE COUNTY		\$25,000.00
CASINO REVENUE		\$0.00
HALL RENTAL		\$3,500.00
COOK BOOKS		\$0.00
DONATIONS		\$4,000.00
FUND RAISERS		\$10,000.00
TOTAL REVENUE		\$43,000.00
EXPENSES		
ADVERTISING	\$500.00	
BUILDING & YARD MAINTAINENCE	\$2,500.00	
SUPPLIES	\$200.00	
INSURANCE	\$4,200.00	
GROCERIES CATERING	\$400.00	
POWER	\$2,200.00	
TELEPHONE	\$600.00	
NATURAL GAS	\$3,500.00	
POP	\$200.00	
AIR CONDITIONER	\$17,831.10	
1 FURNACE REPLACEMENT	\$7,770.00	
100 CHAIRS	\$3,000.00	
TOTAL EXPENSES		\$42,901.10
NET INCOME		\$98.90

10,000.00 cap
15,000.00 cap

- not completed.
- 7770.00
- 3961.65

15000.00 capital
- 7770.00 - Furnace
- 3961.65 - chairs
- 954.24 - Water pump
- 288.74 - Dehumidifer
- 358.04 - Hand Towel
1667.33 carry over - not spent.

2012
Budget

Northern Services (High Level)(1978) Ltd.
 509-105th Avenue, High Level, Alberta, T0H 1Z0
 Phone: (780) 926-3959 Fax: (780)926-2444
 GST# R103926978

INVOICE

Date	Transaction no
05/07/2012	02-34475-0

Page: 1 of 1

I N V O I C E	High Level Rural Hall Box 683	S H I P P E D	Furnace Replacement 1 - Furnace (See Below)
	High Level Alberta T0H-1Z0 Tel: 926-3411 Fax		

Quotation no	11155-0	Customer no	926-3411	Terms :	30 Days
Reservation no		Customer P.O.			
Contract no	0-0				
Representative	Alvin Hartman				

Qty	Description	Days	Item	Price	Total
1	Remove and dispose of one 235 MBH Furnace. Supply and install two 100 MBH Payne High Efficient Furnaces, complete with all venting, gas, ductwork, and electrical modifications required. Price for above:		MECCONPRO	7,400.00	7,400.00

Shipping Notes

I / we have read & agree to pay the amounts shown on this invoice.

Signature: _____

Print Name: _____

Rental	0.00
Sales & Services	7,400.00
Delivery	
Subtotal	7,400.00
G.S.T.103926978	370.00
GRAND TOTAL	7,770.00
Deposit	0.00
Amount due	7,770.00

INVOICE



77 Steelcase Road West, Units 1-3
 Markham, Ontario L3R 2S5
 Tel: (905) 475-7753 Fax: (905) 475-8380

Invoice Number
 I111852
 Invoice Date
 Dec 9, 2011

GST/HST No. R104745674

S O L D T O High Level Rural Community Hall Box 663 High Level, AB Canada TOH1Z0	S H I P T O A-1 Glass 10301 - 95 Street High Level, AB Canada TOH1Z0
Bill To Acct. No.	Ship To Acct. No.
AAHLE	AAHLE

Customer P.O. No. ANGIE ROBINSON	Our Order No. 111852	Date Order Received Nov 21, 2011	Ordered By / To The Attention of: Angie Robinson	Salesman GORD
NET 30 DAYS		Shipped Via - GAPP		Date Shipped Dec 9, 2011

Product Number	Description	Quantity			Unit Price	Amount
		Ordered	Shipped	Back Order		
1FFBKSBKOO	FLEX-One Folding Chair 18-1/2" Black Seat & Back, Black Frame	80	80	0	40.95	3276.00

Special Instructions Phone Number for A-1 Glass is 780-926-5570	Shipping Charges	497.00
	Sub Total	3773.00
	G.S.T. or H.S.T.	188.65
Returns Not Accepted Without Prior Authorization	P.S.T. Exempt No.	P.S.T. 0.00
Terms: Net 30 Days - 2% Interest Per Month Will Be Charged On Overdue Accounts.		TOTAL 3961.65

**NORTHERN SERVICES
(HIGH LEVEL) (1978) LTD.**

9509 - 105th Avenue
HIGH LEVEL, ALBERTA T0H 1Z0
Tel. (780) 926-3959 Fax: (780) 926-2444

INVOICE

Date	Transaction no
27/08/2012	02-34789-0

Page: 1 of 1

I N V O I C E	High Level Rural Hall Box 663	S H I P P E D			
	High Level Alberta T0H-1Z0				
	Tel.: 926-3411 Fax:				
Quotation no	0-0	Customer no	926-3411	Terms:	30 Days
Reservation no		Customer P.O.			
Contract no	0-0				
Representative	Alvin Hartman				

Qty	Description	Days	Item	Price	Total
	R & R pressure pump and tank Replace jet pump. Cycle system. Check for leaks, working normal.				
1	QD50S Myers 1/2HP Pump & Motor		QD50S	415.22	415.22
1	4.5 Gallon Potable Expansion Tank		PH12	100.18	100.18
1	1-1/4" Galv Union		FMS	46.64	46.64
1	1-1/4" X 3" Galv Nipple		FMS	10.90	10.90
1	1-1/4" X 4" Galv Nipple		FMS	13.35	13.35
1	3/4" Brass Tee		BRS.75T	10.31	10.31
2	3/4" X Close Brass Nipple		BRSNP.75CL	6.25	12.50
1	3/4" Sharkbite X MP Adapter		SB3/4MP	11.70	11.70
3	Serviceman (hourly)		SERVICEMAN	96.00	288.00

Shipping Notes	WORK ORDER #P 23471-AUG 23/12
----------------	-------------------------------

I / we have read & agree to pay the amounts shown on this invoice.

Signature: _____
Print Name: _____

Rental	0.00
Sales & Services	908.80
Delivery	
Subtotal	908.80
G.S.T.103926978	45.44
GRAND TOTAL	954.24
Deposit	0.00
Amount due	954.24

Page: 1

INVOICE
04-00883

1114493 Alberta Ltd. #1
Box 3570
High Level, AB T0H 1Z0

(780)926-4644
fax 926-5758
(KEN)

HIGH-LEVEL, RURAL HALL

(780)926-3411 04/18/12 11:45 am

1 015002 White Swan 8 In Rtowell	84.99
/ Adj: Auto Paper Disp	128.00
/ Adj: Auto Paper Disp	128.00

0 Pieces	Sub-Total: 340.99
	Tax: -17.05
	Total: 358.04

BN#869420034

Total Cash Due: 0.00
Charge Account: 358.04

Ready on Wed, 18-Apr-12, 5:00 pm



Travis

NOT RESPONSIBLE FOR GOODS LEFT OVER 30 DAYS

HIGH LEVEL TRU HARDWARE

BOX 3249
HIGH LEVEL, AB T0H 1Z0
PH:(780)926-3257 FAX:926-4650

DEHUMIDIFIER 18 PNT GREY WOODS
4443050 A 1.00 274.99 EA 274.99 G

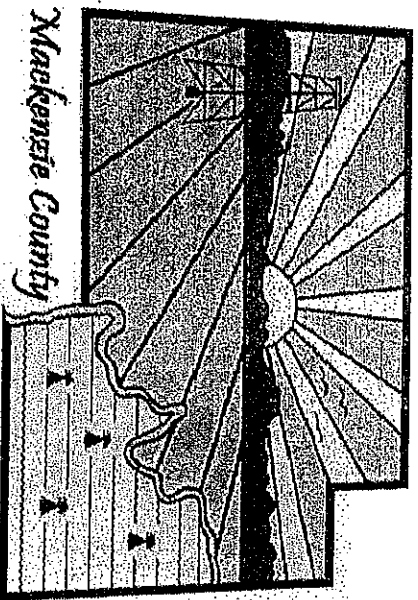
SUBTOTAL	274.99
G.S.T	13.75
P.S.T.	
TOTAL	288.74

PAID BY: VISA CARD 288.74

09/28/12 18:05 SALE
GST/865429542

P- 60 W- 4 P- 1
1.000 CASH SALE 1708079

15 DAY RETURN ON REG ITEMS THAT HAVE NOT



MACKENZIE COUNTY GRANT APPLICATION

For additional information please contact Director of Corporate Services at 780-927-3718.



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

2012 Grant Application

APPLICANT INFORMATION:

Legal name of organization Fort Vermilion Seniors Club

Society Non-profit company or corporation Other

Permanent address Box 43 Fort Vermilion AB
Street address P.O. Box

4801-River Road Postal Code: T0H 1N0

50333661 Aug 26, 1985 27 years
Incorporation/Society number Date of incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Mrs. Marilyn Fok

Title Treasurer

Telephone (work) (780) 927-4490 (home) (780) 927-3395 Fax ()

Email lmceek@telus.net

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of facility Seniors Drop-In Centre

Street address or legal description 4801 River Road

Registered holder of land title Fort Vermilion and Area Board of Trade

Facility operator/leaseholder Fort Vermilion Seniors Club

Do you have insurance coverage? Yes No

OFFICERS and DIRECTORS of FORT VERMILION SENIORS' CLUB

November, 2011 – November, 2012

McATEER, Noreen	Box 229, Fort Vermilion, AB T0H 1N0	President
Deceased		Vice-president
SCHMIDT, Monika	Box 40, Fort Vermilion, AB T0H 1N0	Secretary
EEK, Marilyn	Box 246, Fort Vermilion, AB T0H 1N0	Treasurer
FLOOREN, Marie	Box 93, Fort Vermilion, AB T0H 1N0	Director
SMITH, Louise	Box 372, Fort Vermilion, AB T0H 1N0	Director
ROSENBERGER, Frank	Box 338, Fort Vermilion, AB T0H 1N0	Director

PROJECT INFORMATION:

Nature of project Utilities

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.
Power, Water, Sewer, Phone.

4,000 Grant amount requested date
3,800 Total/project cost
Sept 1, 2012 Project start date
Aug 31, 2013 Project completion

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

0 Number of paid staff
0 Number of paid full-time
0 Number of paid part-time

28 members Number of volunteers
900 Number of clients served last year
Fort Vermilion, Rocky Lake, Blainmont Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

January 27, 2012 Date
4,000 Amount
Utilities Project Description

DEADLINE: Deadline for applications is 4:30 p.m. Friday, October 17th, 2011. Late applications will not be accepted.

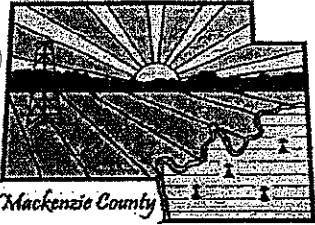
ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1Z0
 Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677
 Email: office@mackenziecounty.com

Grants to Non-Profit Organization Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION

Legal Name of Applicant
 Fort Vermilion Seniors Club

Section 2 - PROJECT/PROGRAM INFORMATION

Project/Program Title
 Utilities

Section 3 - PROJECT/PROGRAM BENEFITS

Primary Project/Program benefits expectations during application time
 To Cover Cost of Operations re Utilities

Primary Project/Program benefits actually achieved
 Utilities totalled \$3,646.16 Grant was \$4,000

Explanations of variances (expectations vs. actual results)
 we did not open as many days in the week

Section 4 - TIMELINES AND RATIONALE

Expected Start Date September 1, 2011	Expected Completion Date August 31, 2012
Actual Start Date N/A	Actual Completion Date N/A

Explanations of Variances from Above

Section 5 - PROJECT COSTS

Budgeted Project Cost 4,000	Final Project Costs \$3,646.16
--------------------------------	-----------------------------------

Explanations of Variances from Above
 as above

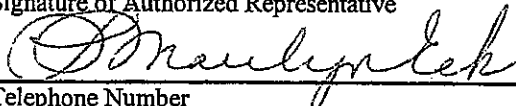
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices need not to be attached.

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the MD grant program

On going utility costs as billed by
water/sewer - Mackenzie County
gas - Northern Lights Gas
Electrical company - Direct Energy
Regulated Service

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative 	Date Nov 15, 2012
Telephone Number 780-927-3395	E-mail Address lmeek@telus.net
Signature of Authorized Representative	Date
Telephone Number	E-mail Address

Please note that two authorized signatures are required.

(a)

FORT VERMILION SENIORS CLUB
YEAR-END FINANCIAL STATEMENTS

September 1, 2011 - August 31, 2012

by M. Eek

INCOME STATEMENT

2011-2012 2010-2011 2009-2010

REVENUE:

Grant (Mackenzie County)
Interest (Chequing Account)
Fundraising Results (Craft Table, Harvest Supper, C'mas & Easter Raffles)
Ongoing Sales (Crafts & Plants)
Donations (Donation Box at the Centre)
Memberships

4,000.00	4,000.00	4,000.00
1.07	0.53	0.30
930.00	2,579.39	155.00
245.50	57.88	94.36
434.24	173.25	88.95
280.00	370.00	360.00
5,890.81	7,181.05	4,698.61

EXPENDITURE:

Subscriptions
Projects (Power Bar and Heavy Extension Cords for C'mas Decorations)
Telephone (Limited)
Gas
Power (Nexen Marketing via Mackenzie County)
Water/Sewer
GST
"Kitchen-Social" Expenses
"Office-Type" Expenses (Farewell Gift for Singles, New Ledger Bk, Cards)
Bank Charges
Janitorial Labor/ Supplies
Building Maintenance
Organizational Membership in ACA
Insurance (Liability, \$483; Contents @36,329, \$61; 13% Lessee Fee, \$114.86)
Equipment, Tools
Building & Grounds
Furniture & Furnishings (New Book Shelf)
Transfer to Savings (Ongoing Sales for Year into Trip Fund)

0.00	0.00	0.00
398.72	99.45	105.00
645.70	591.68	576.68
1,316.87	1,789.17	1,766.29
1,141.61	1,264.33	1,029.57
419.03	305.89	321.33
172.99	213.47	177.64
341.92	76.03	140.18
39.98	79.62	177.00
0.00	4.00	1.25
110.00	30.00	7.49
70.00	15.00	110.70
0.00	60.00	0.00
658.86	658.86	672.20
0.00	330.13	4.99
0.00	0.00	0.00
129.00	4.99	0.00
314.13	50.11	0.00
5,758.81	5,572.73	5,090.32

NET PROFIT (DEFICIT)

132.00	1,608.32	-391.71
--------	----------	---------

BALANCE SHEET as of AUGUST 31, 2012

FORT VERMILION SENIORS CLUB

by M. Eek

	2,012	2011	2010
ASSETS:			
Chequing Account Current Balance (as Reconciled for Date)	11,155.78	11,023.78	9,415.46
Savings Account: Trip Fund	5,754.57	5,440.44	5,390.33
Building/Grounds Fund	2,549.33	2,549.33	2,549.33
Furniture/Furnishings/Equipment	280.53	280.53	280.53
Insurance Deductible	1,000.00	1,000.00	1,000.00
Interest (Since Investing)	969.21	921.62	841.97
Total Savings	10,553.64	10,191.92	10,062.16
Latest Contents Valuation			
Kitchen/Appliances/Social/Janitorial	15,795.00	15,795.00	15,795.00
Activity/Games/Exercise	5,705.00	5,705.00	5,705.00
Equipment/Fire Extinguishers/Tools/Furnishings/Desk/First Aid	20,193.12	20,193.12	19,858.00
Total Contents Valuation	41,693.12	41,693.12	41,358.00
TOTAL ASSETS	63,402.54	62,908.82	60,835.62
LIABILITIES:			
	0.00	0.00	0.00
EQUITY:			
Prior Year's Balance Forward (Adjusted for Aug 31, 2011)	11,023.78	9,415.46	9,807.17
Current Year's Surplus/ -Deficit	132.00	1,608.32	-391.71
Savings Account as of August 31, 2012	10,553.64	10,191.92	10,062.16
Contents (Replacement Value as of Oct, 2009)	41,693.12	41,693.12	41,358.00
TOTAL LIABILITIES & EQUITY	63,402.54	62,908.82	60,835.62
	0.00	0.00	0.00

We, the undersigned have reviewed the financial records of Fort Vermilion Seniors Club for September, 2011 - August, 2012 and are satisfied that the above Statements represent the financial status of the Society.

Date: November 15, 2012

Signed: *M. Eek*

Signed: *Fred P. B. [Signature]*

SENIORS FINANCIAL REPORT -August 17, 2012

2011-12 BUDGET		CURRENT	Ln #	2011-12 YTD	BALANCE LEFT
11,024	BANK BALANCE FORWARD, June 15, 2012	12,573.53	1	11,023.73	0.00
REVENUE					
<i>Deposits: 0.11; 0.09 = 0.20</i>					
4,000	Mackenzie County Grant		2	4,000.00	0.00
2,600	Fundraising (YTD Balance Reflects Ln 3-Ln30)		3	930.00	2,600.00
400	Memberships		4	290.00	110.00
375	Donations		5	184.24	190.76
100	Ongoing Sales (Plants; Crafts)		6	235.50	-135.50
1	Interest on Chequing Account	0.20	7	0.99	0.01
300	GST Rebate (2006ff) (50% Back)		8	0.00	300.00
7,776	Total Revenue	0.20	9	5,640.73	2,135.27
EXPENDITURE					
<i>Cheqs: 611 - 621 = \$885.95</i>					
1,000	Projects: (C'mas Lights; Valentines Heart Soap; Mother's Day Flowers)	157.19	10	398.72	601.28
660	Telephone (Jun, Jul)	115.24	11	586.19	73.81
1,900	Northern Lights Gas (May, Jun)	48.36	12	1,285.39	614.61
1,400	TransAlta Energy Marketing Power (May-Jun)	163.34	13	992.40	407.60
425	Mackenzie County Water, Sewer (Jul)	40.27	14	338.49	86.51
320	GST	24.17	15	157.51	162.49
300	Kitchen-Social Expenses	91.88	16	341.92	-41.92
100	Office-type Expenses (New Cheques.)		17	39.98	60.02
10	Bank Charges		18	0.00	10.00
400	Janitorial		19	110.00	290.00
500	Building Maintenance		20	0.00	500.00
60	Organizational Membership in the ACA		21	0.00	60.00
1,000	Insurance (Contents,13% of Property, Liability)		22	483.00	517.00
400	Equipment, Tools, Furniture		23	129.00	271.00
350	Promotions		24	0.00	350.00
	Fundraising Expense (YTD Balance Reflects Ln9-Ln30)		25		
	Transfer to Savings (2011-12 Ongoing Sales, Dec 2, '11; 245.50, Aug 14, '12)	245.50	26	314.13	
8,825	Total Expenditure	885.95	27	5,176.73	3,962.40
	BANK BALANCE AUGUST 17, 2012	11,487.78	28	1,407.73	
	Year-to-Date Net Surplus (Deficit) (Revenue - Expenditure)		29	464.00	
	Trip fund Amounts in Operating Account (To be Transferred to Trip Savings)	0.00	30		
	ACTUAL OPERATING FUNDS (Ln 30-Ln31)	11,487.78	31		
<i>Does Ln #28 Balance Reconcile with the Jul Bank Statement? Yes LME</i>					
SAVINGS			COMMENTS:		
Trip:	Including all Plant and Craft Sales to Aug 17, 2012	5,754.57	32		
Building	No Change (Parging to be done)	2,549.33	33		
Furn & Equip	No Change Since Refrigerator Purchase	280.53	34		
Deductible	No Change	1,000.00	35		
Interest	Accumulated since 04/04/06 (\$9,069.89) 943.01 + 15.55 (Mar-May)	968.89	36		
	Total Savings Account: 10,297.49+10.33 (Jun-Jul Int)+ 245.50 (Transfer of Sales)	10,553.32	37		
	<i>T-Bill Savings As per Aug's Bank Statement (Not Received, Yet)</i>		38		

(d)
CORPORATE ACCESS NUMBER: 503336661

Alberta

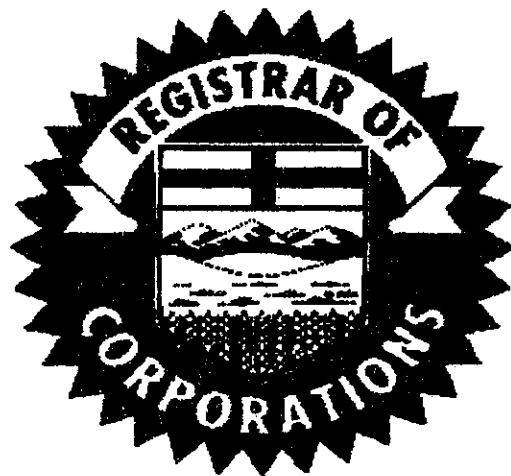
SOCIETIES ACT

CERTIFICATE

OF

AMENDMENT

**RIVERVIEW FITNESS CLUB
CHANGED ITS NAME TO FORT VERMILION SENIORS CLUB. THE NEW
NAME WAS REGISTERED ON 2001/11/07.**



Revenue Canada
Business Number

88145 4169

GST Account Number 88145 4169 RT000



GENESIS RECIPROCAL INSURANCE EXCHANGE MASTER LIABILITY POLICY

This document certifies that insurance has been effected under Policy No. GENESIS2012 of the GENESIS RECIPROCAL INSURANCE EXCHANGE (copy of which policy may be seen at the offices of the Alberta Association of Municipal Districts and Counties, Edmonton, Alberta and Aon Reed Stenhouse Inc., Edmonton, Alberta) for the account of the Insured named below and following the terms and conditions of the within Policy.

NO. 6

NAMED INSURED: ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS & COUNTIES
CERTIFICATE HOLDER: MACKENZIE COUNTY
CERTIFICATE NO: MO23

POLICY NUMBER: GENESIS2012
POLICY TYPE: COMMERCIAL GENERAL LIABILITY

ADDITIONAL INSURED: FORT VERMILION SENIORS CLUB

ADDITIONAL INSURED PREMIUM: \$ 93.00
ADDITIONAL INSURED FEE: \$ 5.00
TOTAL ANNUAL PREMIUM: \$ 98.00

POLICY TERM: November 1, 2011 to November 1, 2012
12:01 A.M. Standard Time at the address of the Named Insured as stated herein

LIMIT OF LIABILITY:	\$ 1,000,000.00	any one occurrence
	\$ 1,000,000.00	annual aggregate products and completed operations Employee Benefits Liability
ADMINISTRATIVE E&O	\$ 1,000,000.00	annual aggregate
WRONGFUL DISMISSAL	\$ 1,000,000.00	annual aggregate
SEXUAL ABUSE	\$ 250,000.00	annual aggregate
POLICY	\$ 4,000,000.00	annual aggregate all claims

LIMITS OF LIABILITY APPLY SEPARATELY TO EACH CERTIFICATE HOLDER

INSURER:
GENESIS RECIPROCAL INSURANCE EXCHANGE

INTEREST:
100%

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

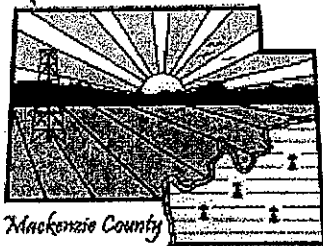
Dated at EDMONTON, Alberta this 22nd day of November, 2011.

Aon Reed Stenhouse Inc.
Insurance Brokers
Risk Consultants
EDMONTON, Alberta

Aon Reed Stenhouse Inc.

Per: *J. M. Masters*
(Attorney-in-Fact)

(e)



Contents

MACKENZIE COUNTY

Box 640, Fort Vermilion, AB T0H 1N0
Phone 780-927-3718 Fax 780-927-4266
Toll Free 1-877-927-0677
Email: office@mackenziecounty.com

April 19, 2012

Fort Vermilion Seniors Club
Box 543
Fort Vermilion, AB T0H 1N0

Dear Marilyn Eek,

RE: ~~Master Property Insurance Value Updates~~

Enclosed please find a listing of the property and contents insured by you with Mackenzie County.

Will you please check the list carefully to ensure that your insurance coverage is sufficient for your needs? If you wish to change any values, please indicate the amended amount in the columns under 2012 Current Building and 2012 Current Contents.

If you have any questions regarding your coverage please feel free to contact me at 780-927-3718 or toll free at 1-877-927-0677.

Please date, sign and return this letter with the attachment to confirm the coverage you want.

I require your signed confirmation of your coverage must be received by May 11, 2012.

Thank you for your early response to the above request.

Yours truly,

Dianne S. Pawlik
Taxation and Assessment

Signed this 11 day of May 2012

Signature

M. Marilyn Eek
Please Print Name

(encl)

FORT VERMILION SENIORS CLUB

(P)

DETAILS OF MATCHING RESOURCES

for Grant Application to Mackenzie County

MEMBERSHIPS @ \$10/year \$280.00

Due November to March

FUNDRAISING 930.00

Seasonal Raffle, Ongoing Crafts and Plant Sales at the center.

DONATIONS 434.24

From donation box in the centre, well seen by the average 30 people who attend the potluck suppers and music nights.

From any agency that is granted permission to use the premises in the form of cheques.

GST REBATES 193.23

When they are applied for. Four years of claims are possible @ 70+/- per year

TOTAL: \$1,837.47

(9)

PURCHASING POLICY
Fort Vermilion Seniors Club
September 2012 – August, 2013

1. All Revenue and Expenditures shall be deposited and expended as part of the regular bookkeeping and month-end balances.
2. The approved budget shall form part of the monthly financial report and shall be accessible to the Directors handling the purchases.
3. For purposes of grant accountability, in-kind-donations shall be recorded, valued monetarily by the Directors and reported to the members.
4. The Executive shall be responsible to hire and oversee the projects. No project will be allowed to run without daily supervision.
5. Public announcement shall be made for each short term job opportunity that arises. Community-specific persons shall be hired and trained.
6. All purchases must be backed up by receipts with notes on them explaining why the purchase was made. All revenues for deposit must be backed up with notations as to sources.
7. Seniors Club cheques must be authorized by two of three approved signing authorities.
8. Budgetary changes must be approved by the Executive.
9. Fundraising will only occur if the seniors want something to do or have a specific project. They are not capable of raising operating funds; but expect the Board of Trade to look after the building which the Seniors Club rents of them, and the County to honor its seniors with operating funds, snow removal and grass cutting.





Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization La Crete Meals for Seniors Society

Society

Non-profit company or corporation

Other

Permanent address 9801-105 street PO Box 1775
Street address P.O. Box

La Crete AB Postal Code: T0H 2H0

509070702 2000/11/20 12 yrs
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application (Mr./Mrs./Ms.) William Fehr

Title President

Telephone (work) () (home) 780 928-3824 Fax ()

Email _____

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility La Crete Altenheim

Street Address or Legal Description 9801-105 street

Registered Holder of Land Title Mackenzie Housing Management Board

Facility Operator/Leaseholder La Crete Meals for Seniors Society

Do you have insurance coverage?

Yes

No

PROJECT INFORMATION:

Nature of project Altenheim Kitchen Operation.

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

5000.00 43,745^{annual} Ongoing Ongoing
Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

2 2 0
of paid staff # of paid full-time # of paid part-time
15 LaCrete
of volunteers # of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

2012 4000 Meal Preparation.
Date Amount Project Description

DEADLINE: Deadline for applications is **4:30 p.m., Monday, October 15, 2012.** Late applications will not be accepted.

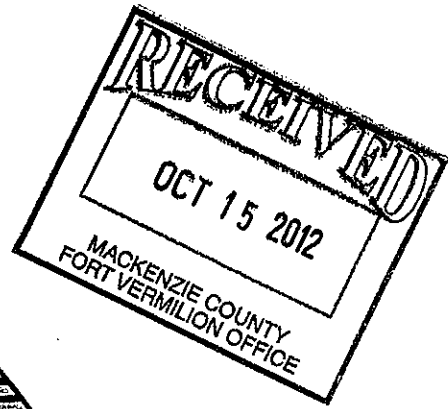
ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available;
- b) Operating budget for the year of financial request;
- c) Current year to date financial information
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure;
- h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

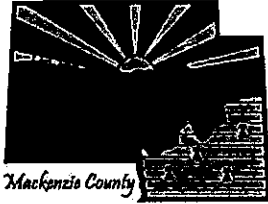
The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The Information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



Mackenzie County

2013 GRANT APPLICATION PACKAGE

DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

September 7, 2012

Attention: Non-Profit Groups and Organizations

RE: 2013 GRANT APPLICATION

Mackenzie County is once again offering grants to community non-profit organizations. A package including the 2013 grant application form, a project completion/progress report form and a copy of Policy FIN013 Community Organization Funding is available at all County offices. Please be advised that the deadline for the grant application submission is October 15, 2012.

If you were a 2012 grant recipient, you are required to submit a completion/progress report upon completion of the project/program, or upon completion of the current years' financial statements, whichever comes first. Please be advised that if you are a successful 2012 grant applicant, the 2012 grant funds will not be released until the completion/progress report is received by the County.

Should you have any questions regarding this matter, please do not hesitate to contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

Mackenzie County

P.O. Box 640, Fort Vermilion, AB, T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677

Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1: APPLICANT INFORMATION	
Legal Name of Applicant La Crete Meals for Seniors Society	
Section 2: PROJECT/PROGRAM INFORMATION	
Project/Program Title Providing Meals for Seniors	
Section 3: PROJECT/PROGRAM BENEFITS	
Primary Project/Program benefits expectations during application time Providing a hot and nutritious lunch for the residents of the Altenheim 5 days/week - Monday - Friday	
Primary Project/Program benefits actually achieved Providing residents with a healthy and nutritious hot lunch and the opportunity for social interaction with other residents and/or community members	
Explanations of variances (expectations vs. actual results) While the program has been well received and successful in the past 12 years, a substantial change in residency has had an effect on the total revenue/expenses. With the rising cost of groceries & utilities, it has resulted in a more unstable financial situation	
Section 4: TIMELINES AND RATIONALE	
Expected Start Date Ongoing	Expected Completion Date Continuous
Actual Start Date Ongoing	Actual Completion Date Continuous
Explanations of Variances from Above	
Section 5: PROJECT COSTS	
Budgeted Project Cost \$36,120	Final Project Costs 47,419.26
Explanations of Variances from Above Cost of groceries - Projected \$9,000. Actual - \$11,546.17 Payroll - Projected \$23,000 - Actual \$31,743.73	
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.	

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

As in the past, we would like to thank the Mackenzie County for its continued financial support. While our project was completed satisfactorily, our bottom line is still in the negative. We've had a slightly better year in 2011 compared to 2010, but a substantial increase in expenses, especially the cost of groceries, has still left us in the red. Our donations increased, as we made a public appeal for additional help, but we cannot depend on donations to keep our program running. While we will continue to appeal to the public, we also depend on your financial support. So thank-you again.

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative <i>Wm SW.</i>	Date <i>Oct 11/12</i>
Telephone Number <i>780-928-3824</i>	E-mail Address
Signature of Authorized Representative <i>[Signature]</i>	Date <i>Oct 11/12</i>
Telephone Number <i>780 928-2498</i>	E-mail Address

Please note that two authorized signatures are required.

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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Purpose

To provide guidelines for interim and/or seek funding of community services.

Policy Statement and Guidelines

Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
 - a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

4. Funds issued on a grant basis will be accounted for through the budget process.
5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official

LA CRETE MEALS FOR SENIORS SOCIETY

PO Box 1775, La Crete, Alberta
T0H 2H0

October 10, 2012

Mackenzie County
PO Box 640
Fort Vermilion, AB
T0H 1N0

Attention: Joulia Whittleton, Director of Corporate Services

Dear Ms. Whittleton:

2013 Grant Application

The La Crete Meals for Seniors Society has been in existence since the year 2000. The Society provides a hot noon meal for the residents of the La Crete Altenheim. Visitors are welcome as long as they reserve in advance and they are expected to pay for their own meals. We have three employees; a head cook, a cook's assistant and one casual. We have approximately 15 volunteers that we can call in if required to help with meal preparation and/or clean up, as well as seven Board members. We have three fundraising suppers annually, which are normally attended by over 100 people. These suppers are by donation only.

The La Crete Meals for Seniors Society was formed to continue providing the noon meal and social interaction for Altenheim residents when Mackenzie Housing relocated their kitchen services from the Altenheim to the Heimstead Lodge in 2000. It has been well received by residents and is something they look forward to. Very often elderly people don't eat properly if they have to cook for themselves so the Society has taken the responsibility of providing one well balanced meal daily Monday through Friday.

Enclosed is the 2012 Grant Application for the La Crete Meals for Seniors Society along with the following information:

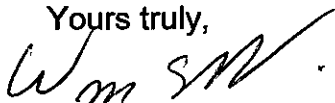
- 2010 audited financial statements;
- 2012 operating budget;
- Current year to date financial statement as of August 31, 2011;
- Societies Act registration number (on application);
- Insurance coverage documentation;
- 2010/11 Progress Report
- Detail of matching resources, including volunteer hours and fundraising information (see above). The Society has received no provincial or federal grants; and
- Purchasing policy/procedure.

The Society's Executive and Board members do not receive honorariums or expenses. Their time and resources are strictly on a volunteer basis and they are very committed to the Society's cause. Board members are:

- William Fehr, President
- Henry Neufeld, Vice-President
- Mary Driedger, Treasurer
- Eva Derksen, Secretary
- David Zacharias, Director
- Willie Peters, Director
- John Hamm, Director

If you have any questions or require more information, please call Eva Derksen at 780-928-2386; or the undersigned at 780-928-3824.

Yours truly,



William Fehr
President

Enclosures



Mennonite Mutual Insurance Co. (Alberta) Ltd.
 Head Office: 300 2946 32nd Street NE, Calgary, Alberta T1Y 6J7
 Toll Free Tel: 1 866 222-6996 Toll Free Fax: 1 866 671-6733

**Commercial Policy
RENEWAL**

12 month term from 12:01 am standard time

NAME & ADDRESS OF INSURED:

La Crete Meals For Seniors Society
 c/o Bill Fehr
 PO Box 1775
 La Crete AB T0H 2H0 (403) 928-3824

POLICY PERIOD:

Sep 01, 2012 - Sep 01, 2013

POLICY NO.

14522C01

DEDUCTIBLE:

\$1,000.00

POLICY PREMIUM:

\$745.00

REPRESENTATIVE #803:

Mennonite Mutual Insurance
 PO Box 2260
 La Crete AB T0H 2H0 (780) 928-3711

BUSINESS DESCRIPTION:

Food Preparation & Delivery to Altenheim in La Crete

LOCATION(S):

- 9801 105 Street, La Crete AB T0H 2H0

LOSS PAYABLE:

- Not Applicable on item(s): 90

SCHEDULE

n	Description of Items	Section	INSURANCE APPLICABLE		Premium
			Coverage	Amount	
90	Commercial General Liability (\$1,000.00 Deductible Property Damage Only)				\$745.00
	Bodily Injury/Property Damage	A	ELI-0780-1210	\$3,000,000	
	Personal & Advertising Injury Liability	B	ELI-0780-1210	\$2,000,000	
	Products & Completed Optns - Aggregate Limit		ELI-0780-1210	\$4,000,000	
	Medical Payments	C	ELI-0780-1210	\$10,000	
	Tenants Legal Liability - Broad Form	D	ELI-0780-1210	\$300,000	
	SPF 6 Non Owned Auto		ELI-0825-0706	\$3,000,000	
	Legal Liability for Damage to Hired Auto End		SEF 94	\$75,000	
	All Perils \$1000 Deductible - Light Trucks & Private Passenger Vehicles Up To 10,000 lbs				
	Contractual Liability Endorsement		SEF 96		
	Excluding Long Term Leased Vehicle Endsmt		SEF 99		
	Additional Insured (As Attached)		ELI-0115-1196		

PY-1000-0408 (SEH)

Insured's Copy

Continued on Page 2

THIS POLICY CONTAINS A CLAUSE(S) WHICH MAY LIMIT THE AMOUNT PAYABLE

Insurance is provided with respect to the above coverages for which an amount of insurance is specified, subject to all conditions of the policy. In consideration of the conditions and stipulations contained in the policy wordings and of the premium specified herein, the insurer does insure the person or persons named above, and hereinafter referred to as the insured. It is understood and agreed that these declarations shall not be valid unless countersigned by a duly authorized representative of the insurer, nor shall any insurance attach to any item unless a premium charge is shown therefor.

Calgary, Alberta

Dated this 30th day of July, 2012

Countersigned by: _____

Ken Pitelkin

Insured's Copy

ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY

Mackenzie Housing Management Board is added as an additional insured but only with respect to liability arising out of the operations of the Named Insured for Mackenzie Housing Management Board and not with respect to liability arising out of any independent acts or omission by or on behalf of Mackenzie Housing Management Board.

La Crete Meals for Seniors Society

**FINANCIAL STATEMENTS
For The Year Ending December 31, 2011**

La Crete Meals for Seniors Society

INCOME STATEMENT

For The Year Ending December 31, 2011

REVENUE

Sales Revenue	
Donations	\$ 7,837.82
Fund Raising	\$ 3,854.00
Memberships	\$ 470.00
Tenant Meals	\$ 17,525.00
Visitor Meals	\$ 9,931.29
Grant from MD	\$ 4,000.00
Total Sales Revenue	<u>\$ 43,618.11</u>
Total Other Revenue	<u>\$ 45.76</u>
Total Revenue	<u>\$ 43,663.87</u>

EXPENSES

Cost of Goods Sold	
Groceries	\$ 11,546.17
Cleaning Supplies	\$ 69.60
Kitchen Supplies	\$ 158.42
Freight Expense	\$ 0.00
Total Cost of Goods Sold	<u>\$ 11,774.19</u>
Payroll Expenses	
Wages & Salaries	\$ 29,911.00
EI Expense	\$ 735.05
CPP Expense	\$ 897.68
WCB Expense	\$ 200.00
Total Payroll Expense	<u>\$ 31,743.73</u>
General & Administrative Expenses	
Accounting & Legal	\$ 788.50
Advertising & Promotions	\$ 225.00
Insurance	\$ 720.00
Interest & Bank Charges	\$ 3.23
Office Supplies	\$ 0.00
Power	\$ 2,090.47
Repairs & Maintenance	\$ 0.00
GST Expense	\$ 74.14
Total General & Administrative Expenses	<u>\$ 3,901.34</u>
TOTAL EXPENSE	<u>\$ 47,419.26</u>
NET INCOME	<u><u>\$ (3,755.39)</u></u>

La Crete Meals for Seniors Society

BALANCE SHEET As at December 31, 2011

ASSETS

Current Assets	
Cash on Hand	\$ 0.00
Bank Account	\$ 38,579.53
Accounts Receivable	\$ 74.15
Total Current Assets	<u>\$ 38,653.68</u>
Capital Assets	
Kitchen Equipment	\$ 6,643.11
Bosch	\$ 479.00
Net - Furniture & Equipment	\$ 0.00
Total Capital Assets	<u>\$ 7,122.11</u>
TOTAL ASSETS	<u><u>\$ 45,775.79</u></u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 20.78
Total Receiver General	\$ 0.00
GST Owing (Refund)	\$ 0.00
Total Current Liabilities	\$ 20.78
Long Term Liabilities	<u>\$ 0.00</u>
TOTAL LIABILITIES	<u>\$ 20.78</u>

EQUITY

Share Capital	
Total Share Capital	<u>\$ 0.00</u>
Retained Earnings	
Retained Earnings - Previous Year	\$ 49,510.40
Current Earnings	\$ (3,755.39)
Total Retained Earnings	<u>\$ 45,755.01</u>
TOTAL EQUITY	<u>\$ 45,755.01</u>
TOTAL LIABILITIES AND EQUITY	<u><u>\$ 45,775.79</u></u>

La Crete Meals for Seniors Society

FINANCIAL STATEMENTS For The Year Ending December 31, 2011

NOTICE TO READER

I have examined the records, bank statements and deposits of the La Crete Meals for Seniors Society for the year ended December 31, 2011. In my opinion the attached balance sheet and income statement fairly represent the accounting position of the La Crete Meals for Seniors Society as at December 31, 2011.

Helen W. Teichroeb

Helen W. Teichroeb
Accountant

La Crete, Alberta

March 3, 2012

La Crete Meals for Seniors Society

Balance Sheet As at 08/31/2012

ASSET

Current Assets		
Chequing Bank Account	47,851.85	
Total Cash		47,851.85
Accounts Receivable	74.15	
Total Receivable		74.15
Total Current Assets		<u>47,926.00</u>
Capital Assets		
2008 Kitchen Supplies		1,858.11
Kitchen Equipment		4,785.00
Bosch		479.00
Total Capital Assets		<u>7,122.11</u>
TOTAL ASSET		<u><u>55,048.11</u></u>

LIABILITY

Current Liabilities		
Accounts Payable		1,605.70
CPP Payable	0.00	
Federal Income Tax Payable	0.00	
Total Receiver General		0.00
GST Paid on Purchases	-102.09	
GST Owing (Refund)		-102.09
Total Current liabilities		<u>1,503.61</u>
TOTAL LIABILITY		<u>1,503.61</u>

EQUITY

Retained Earnings		
Retained Earnings - Previous Year		45,755.01
Current Earnings		7,789.49
Total Retained Earnings		<u>53,544.50</u>
TOTAL EQUITY		<u>53,544.50</u>
LIABILITIES AND EQUITY		<u><u>55,048.11</u></u>

La Crete Meals for Seniors Society

Income Statement 01/01/2012 to 08/31/2012

REVENUE

Revenue	
Donations	7,511.50
Fund Raising	7,482.00
Memberships	470.00
Tenant Meals	13,035.00
Visitor Meals	6,839.10
Grant From MD23	4,000.00
Net Sales	<u>39,337.60</u>

Other Revenue	
Interest Revenue	12.06
Miscellaneous Revenue	29.40
Total Other Revenue	<u>41.46</u>

TOTAL REVENUE 39,379.06

EXPENSE

Cost of Goods Sold	
Groceries	7,375.39
Cleaning Supplies	15.05
Kitchen Supplies	27.33
Total Cost of Goods Sold	<u>7,417.77</u>

Payroll Expenses	
Casual Wages	290.00
Wages & Salaries	19,784.70
EI Expense	306.18
CPP Expense	748.33
QB Expense	221.95
Total Payroll Expense	<u>21,351.16</u>

General & Administrative Expe...	
Accounting & Legal	250.00
Advertising & Promotions	100.00
Insurance	745.00
Interest & Bank Charges	14.36
Power	1,711.28
GST Expense	0.00
Total General & Admin. Expen...	<u>2,820.64</u>

TOTAL EXPENSE 31,589.57

NET INCOME 7,789.49

LA CRETE MEALS FOR SENIORS SOCIETY

2013 BUDGET

Revenue

Membership Fees	\$ 800
Tenant Meals	18,400
Visitor Meals	12,000
Donations/Fundraising	8,000
Mackenzie County Grant	<u>5,000</u>
Total Revenue	\$44,200

Expenses

Groceries	\$12,000
Kitchen/Cleaning Supplies	400
Payroll	28,000
Power/Utilities	1,800
Repairs and Maintenance	500
Insurance	745
Advertising/Accounting	300
Bank Charges	<u>0</u>
Total Expenses	\$43,745

LA CRETE MEALS FOR SENIORS SOCIETY

Purchasing Policy and Procedure

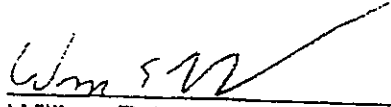
Responsibilities of the Cook:

1. The head cook is responsible to purchase groceries and small kitchen supplies as required. These purchases do not require prior approval of the Board but will be reviewed through the financial statement.
2. The Cook will make every effort to make any purchases at the lowest available cost.

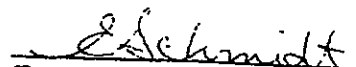
Responsibilities of the Board:

1. The Board will assist the Cook in finding lowest cost prices available.
2. The Board will get three quotes before purchasing any major appliances.
3. The purchase of any major items will be reviewed and purchased by the Board as required, upon Board approval.
4. Whenever possible, the Board will get two quotes on repair and maintenance purchases. The Board will be responsible for repair and maintenance issues. Repair and maintenance costs under \$100 do not require prior Board approval.
5. The Board will pay all applicable invoices. Every effort shall be made to pay invoices on a timely basis as to avoid service charges.
6. The Board will ensure that adequate funds are available to operate the Altenheim Kitchen.
7. Board members must have no pecuniary interests in any contracts entered into by the Society.

Adopted this 13th day of September, 2005.



William Fehr, President



Eva Schmidt, Secretary





Mackenzie County
 PO Box 640, Fort Vermilion, AB T0H 1N0
 Ph: 780.927.3718 Fax: 780.927.4266
 office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization HIGH LEVEL GOLF & COUNTRY CLUB (1977)
O/A FOX HAVEN GOLF & COUNTRY CLUB

Society Non-profit company or corporation Other

Permanent address SE/SW 16-110-19 W5 Box 309 HIGH LEVEL, AB
 Street address P.O. Box

Mackenzie County Postal Code: T0H 1Z0

500105176 OCT 25, 1977 35 yrs.
 Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. ELIZABETH (BETH) KAPPELLARU

Title PRESIDENT

Telephone (work) (780) 841-0302 (home) (780) 926-4674 Fax (780) 926-4674

Email sbkapp@telusplanet.net

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility HIGH LEVEL GOLF & COUNTRY CLUB

Street Address or Legal Description SE/SW 16-110-19 W5

Registered Holder of Land Title S/A

Facility Operator/Leaseholder S/A

Do you have insurance coverage? Yes No

POLICY # 1322294
ATTACHED.

PROJECT INFORMATION:

Nature of project Campground upgrades - see attached letter

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$60,000.00 \$120,000.00 MAY 2013 JUNE 2013
Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

15 6 9
of paid staff # of paid full-time # of paid part-time

60+ 15,000 Mackenzie County.
of volunteers # of clients served last year Geographic region served

Are executive or board members paid: Yes No

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?

Yes No If yes:

Date Amount Project Description

DEADLINE: Deadline for applications is **4:30 p.m., Monday, October 15, 2012.** Late applications will not be accepted.

ADDITIONAL ITEMS:

Please attach the following information (mandatory for all applications):

- a) Last years' financial statements, audited if available; *attached*
- b) Operating budget for the year of financial request; *Budget not completed for 2013 at this date. Year end is Sept 30/12*
- c) Current year to date financial information *Will be made available when completed.*
- d) Societies act registration number;
- e) Insurance coverage documentation;
- f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
- g) Purchasing policy/procedure; *available upon request.*
- h) Honorariums and expenses paid to Executive or Board members. *N/A*

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:

The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



October 12, 2012

Mackenzie County Council
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Attention: Joulia Whittleton, CAO

Dear Ms. Whittleton,

Please accept the attached material and present to Mackenzie County Council as our application for funding under the 2013 Grant Application Program.

The High Level Golf & Country Club (Fox Haven) has been an important recreational facility in the High Level area for over 40 years. It is owned and operated by a Society, and was built by and for the members, and for public use.

The campground at Fox Haven has become a preferred destination for those who want to enjoy the peace and serenity of the golf course. People are now taking "staycations" camping at the golf course, thus keeping their tourism dollars in the region. The campground also provides opportunity for RV travellers/tourists to come & enjoy the facility. Many who pull in off the highway don't even golf, but they love the atmosphere and beauty of the location.

Fox Haven currently has 10 fully serviced sites, and an additional 11 unserviced sites. During the 2012 golf/camping season, the 10 serviced sites were 80 - 100% full (May 15 - Sept 15). The unserviced sites were primarily utilised as "overflow" for special event weekends, but for the most part, remain under-used. We had 3 of the 10 serviced sites occupied for the entire season, and the remaining 7 were booked on a daily/weekly/monthly basis. Some campers were forced to move out for a few days to accommodate prior bookings for special events (ie: Mackenzie County Charity Tournament, the Oilmen's, the Ladies Open and the YL Country Tournament of Champions). Fox Haven would like to expand services (water, sewer & power) into the unserviced sites, as well as provide a washhouse (bathrooms with showers) for the entire campground. We installed WIFI at the end of the 2012 season, and will have it operational for 2013.

We are proposing: 12 - 15 Campstalls

- 20' x 40' to accommodate large campers & buses
- gravel entire area (approx. 300 yds)
- water, sewer, septic to each stall (incl. septic tank)
- electrical pedestals at each stall
- wash house (2 toilets/2 showers) for communal use

BOX 309 HIGH LEVEL, AB. T0H 1Z0

PH: (780) 926-3005

FAX: (780) 926-3622

EMAIL: ricgolf@telus.net

We procured a quote from a local contractor for the above work. For them to complete all of the work would cost in excess of \$120,000.00. Fox Haven does not, at this point in time, have the financial resources to complete this project, and is therefore asking Mackenzie County for grant funding to assist. We are "resource rich" with members & volunteers, but "cash poor". We have a commitment from various members to donate people and equipment to complete most of the work (ie: hoe & loader work, labour for laying pipe, electrical, construction), but lack the capital resources to purchase the materials required. We are asking for \$60,000.00 to cover the cost of materials and miscellaneous costs not covered by volunteers.

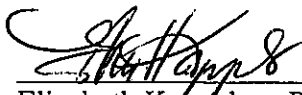
There are hundreds of RV's travelling north/south through the region on Hwy 35 during the summer, and unfortunately, there are few campgrounds between the NWT Boarder and Manning. Usage in Fox Haven's serviced campground was nearly double in 2012 over 2011, clearly demonstrating an increased need for camping facilities in the area. Some campers chose to "rough it" in unserviced sites for weeks when they were here for work (pilots flying for SRD on fires), but many tourists won't stay in unserviced sites for more than one night. Additional serviced sites at Fox Haven would fill a real need for camping facilities for tourists & workers visiting the Mackenzie Region.

Fox Haven has been working diligently to upgrade & improve it's facility to not only meet the needs of local campers (the "staycationers"), but also to attract more tourism to the region. More & more tourists are RV'ing, requiring bigger & better camping facilities to accommodate large units. The only other campground in the High Level area (Aspen Ridge) was full of long-term campers all season, and with Fox Haven 80 - 100% full, those looking for services had nowhere to go. They left the region, taking their tourism dollars with them. If we wish to attract and retain those tourism dollars in Mackenzie County, we must provide facilities for them. This is an opportunity for Mackenzie County to gain much needed camping facilities within the region without having to develop and operate them on an ongoing basis.

In closing, Fox Haven recognises and appreciates the ongoing support Mackenzie County provides in the way of reduced property taxes. We believe Fox Haven is an important facility in the region to help attract tourists, as well as keeping local tourism dollars at home. We continue to strive to provide a first class facility for all to enjoy.

Fox Haven would like to thank you for your consideration of this application.

Respectfully submitted by:



Elizabeth Kappelar - President
for Fox Haven (High Level Golf & Country Club)

Post Script to Grant Application:

Given the scope & cost of the intended project, Fox Haven would be willing to extend this into 2 phases.

Phase 1 (2013): install water/sewer/electrical to campstalls
install septic tank

Phase 2 (2014): build wash house

The expected costs would stay the same, as would the volunteer aspect.
Fox Haven would still be asking for \$60,000.00 total, but spread over 2 years.

Fundraising/Historical Grants

MR/TA Grant:	8,000.00
Fundraising:	29,887.74
Donations - Monetary	7,542.07

Casino (March 2013) Projected \$25,000.00

High Level Golf & Country Club (1977)

o/a

Fox Haven Golf & Country Club

Club Executive

October 1, 201 to Sept 30, 2012

President: Kappelar, Beth, Box 1666, High Level, AB T0H-1Z0
780-926-4674 *

Vice President: Demkiw, Cameron, #11 Bjornson Ave., High Level, AB
T0H-1Z0 780-841-2383 *

Treasurer: Roberts, Steve, Box 872, High Level, AB T0H-1Z0
780-926-4572 *

Secretary: Walmsley, Michelle, Box 455, High Level, AB T0H-1Z0
780-926-4788 **

Directors:

Chrétien, Dale, Box 1265, High Level, AB T0H-1Z0 **	780-926-2476
Feenstra, John, Box 456, High Level, AB T0H-1Z0 *	780-926-4684
Juckes, Simon, Box 1877, High Level, AB T0H-1Z0 *	780-926-1920
Lanctot, Edgar, Box 131, High Level, AB T0H-1Z0 **	780-926-6738
Moser, Kyle, Box 1574, High Level, AB T0H-1Z0 *	780-926-5749
Olfert, Anne, Box 1543, High Level, AB T0H-1Z0 **	780-926-4884
Smith, Blaine, #9 Blackspruce Dr., High Level, AB T0H-1Z0**	780-502-8222
Thiessen, Darryl, #4 Bison Cres., High Level, AB T0H-1Z0 **	780-841-9670

1 Year Term *

2 Year Term **

Mann & Mann Ins. Brokers (HL)
Box 870
High Level, AB T0H 1Z0
Phone: 780-926-3779 Fax: 780-926-2929

M E M O			Page 1
ACCOUNT NO.	OP	DATE	
HIGHL02	LM	08/14/2012	
POLICY INFORMATION			
POLICY #			
1322294			
TYPE	EFFECTIVE	EXPIRATION	
CPKG	11/01/2011	11/01/2012	

High Level Golf & Country Club
o/a Fox Haven Golf & CC
Box 309
High Level, AB T0H 1Z0

Marvin Hunter

Re: Commercial Renewal

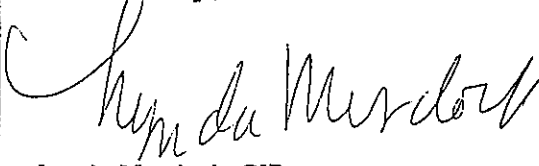
The above numbered policy is written to expire on November 1, 2012 and provides coverage for your Golfing operations /building. In preparation to obtain your renewal documents from the Company, we ask that you either call or stop by our office to discuss the policy coverage. Please be aware that your policy will only cover operations as declared to your Insurance Company.

Your current insurance policy contains a co-insurance clause of 100% which means that you are insured to within 100% of the true value/limit or a co-insurance penalty could apply. Should a partial loss occur and it is found that you are outside the allowable percentage...the penalty applied to your loss will be the same as the amount you are under insured by. For Example: If the full value is \$100,000 and you are insured at \$60,000 you would be insured at 60% of full value. This would mean that you would only receive 60% of your actual loss. To avoid the penalty you must remember to insure to 100% of Rebuilding Value.

If we do not hear from you by October 1, 2012 we will assume coverage and limits are adequate, that there have been no changes in operations including Gross Annual Receipts, and request your renewal accordingly.

If you have any questions or concerns, please do not hesitate to call our office.

Sincerely,



Lynda Murdock, CIP

Mann & Mann Ins. Brokers (HL)
Box 870
High Level, AB T0H 1Z0
Phone: 780-926-3779 Fax: 780-926-2929

MEMO

Page 1

ACCOUNT NO.	OP	DATE
HIGHL02	EP	09/08/2012
POLICY INFORMATION		
POLICY #		
4785056		
TYPE	EFFECTIVE	EXPIRATION
CAUT	01/11/2011	01/11/2012

High Level Golf & Country Club
o/a Fox Haven Golf & CC
Box 309
High Level, AB T0H 1Z0

Marvin Hunter

Re: REN CAUT

Your commercial auto policy is due to expire on November 1 2012. Please contact our office to review this policy, and advise if any changes in operations, drivers or radius.

If we do not hear from you prior to October 18 2012 we will assume all coverages are adequate and you have had no other changes, and have the policy renewal issued as it was.

Thank you,



Emily Peters

**HIGH LEVEL GOLF & COUNTRY CLUB (1977)
O/A
FOXHAVEN GOLF & COUNTRY CLUB
FINANCIAL STATEMENTS**

OCTOBER 1, 2011 TO SEPTEMBER 30, 2012

(With Comparable Figures to Last Year & Budget)

Prepared by,

**Marvin Hunter
Club Accountant
Operations Manager**

Submitted by,

**Steve Roberts
Treasurer**

HIGH LEVEL GOLF & COUNTRY CLUB (1977)
O/A
FOX HAVEN GOLF & COUNTRY CLUB
FINANCIAL STATEMENTS
For The Year Ending Sept 30, 2012

Notes to Financial Statements

1. Introduction
This report includes comparative balance sheets and income statements for 2011 and 2012 plus 2012 income compared to 2012 budget.
2. Balance Sheet
Depreciation rates are: 2% straight line on golf course development; 10 years with 0 residual on paved parking lot (14 years old); 25 years on clubhouse with 40% residual (21 years old); cart shed, 25 years with 40% residual (9 years old); coverall building c/w shop 15 years with 25% residual (9 years old); furnishings 20%, 0 residual (15-16 years old); equipment 20% with 20% residual (various ages of equipment). Current year capital asset purchases are in a separate report. Accrued liabilities of \$8,514.92 include gift certificates outstanding, men's league account, and minor expense amounts. The Bank of Montreal 15 year loan with a floating interest rate of prime plus .25% is \$346,539.86 with monthly payments of \$4,085.42 starting in May, 2008 has 11 years remaining. The CFNWA Term Loan is 5 years, payments are \$2,418.76, interest floats, 47 payments remain. Outside the balance sheet Lease Debt is now paid off. We have decreased our Net Debt defined as Total Balance Sheet Debt Plus Leased Debt less Balance Sheet Current Assets to \$424,799.17 from \$506,533.62 at year end last year.
3. Revenues & Expenses
Revenues of \$456,500.69 less expenses of \$426,359.30 for a surplus of \$30,141.39. Revenues were up significantly and expenses up some as well. Expenses compared to last year and budget compare favorably in most areas. We had an operational loss of \$13,188.87 in 2012 compared to \$64,399.03 in 2011. These losses must stop if we are to survive; they are trending down. We need business volumes to increase. Membership fees were raised significantly.
4. Source & Application of Funds
A statement of changes in cash for this fiscal year is attached.
5. Current Year Capital Items
A statement of these items is attached.
6. Conclusion
The 18 hole course was put into operation Sept 10, 2006. This season was our fifth year of the 18 hole golf course operational experience. We are still in transition with the challenges of balancing our operational budget and meeting equipment needs that are around the corner. The 18 holes has been operated at a lesser expense but now we must increase revenues. The membership told us to increase rates for 2012 and we did. A large fundraiser was held in October 2011. Another is planned for October 2012. A revived sense of community has been experienced at the club; in 4 years we have reduced our overall debt by about \$400,000.00 and purchased approximately \$100,000.00 of equipment. Ancillary income from camping has gone up and there seems to be a demand for that service.

Prepared by,

Marvin Hunter
Club Accountant
Operations Manager

Submitted by,

Steve Roberts
Treasurer

High Level Golf & Country Club (1977)
Comparative Balance Sheet

	As At 2012-09-30	As At 2011-09-30
ASSETS		
CURRENT ASSETS		
Cash On Hand	1,508.08	1,381.29
BOM - Operations 1000-851	43,865.90	29,785.00
BOM - Casino 1029-419	3,857.09	3,893.09
Total Cash	49,231.07	35,059.38
Accounts Receivable	5,906.97	4,549.10
Total Receivables	5,906.97	4,549.10
CURRENT ASSETS TOTAL	55,138.04	39,608.48
INVENTORY ASSETS		
Total Inventories	27,842.61	26,256.36
INVENTORY TOTALS	27,842.61	26,256.36
FIXED ASSETS		
Land	42,246.15	42,246.15
Golf Course Development	925,409.29	925,409.29
Golf Course Depreciation	-138,660.00	-117,876.00
Paved Parking Lot	99,605.25	99,605.25
Parking Lot Depreciation	-99,605.25	-99,605.25
Buildings	550,508.55	550,508.55
Building Depreciation	-268,544.00	-252,944.00
Furnishings	15,431.81	15,431.81
Furnishings Depreciation	-15,410.82	-14,673.36
Equipment	472,852.80	456,270.65
Equipment Depreciation	-261,571.10	-245,914.10
TOTAL FIXED ASSETS	1,322,262.68	1,358,458.99
TOTAL ASSETS	1,405,243.33	1,424,323.83
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payable	20,215.04	17,792.04
Accrued Liabilities	8,514.92	7,061.26
Current Portion of Long Term Debt	55,410.00	55,410.00
TOTAL CURRENT LIABILITIES	84,139.96	80,263.30
GOODS & SERVICES TAX		
GST Charged On Sales	7,770.72	6,648.06
GST Paid On Purchases	-5,391.64	-6,896.83
NET GOODS & SERVICES TAX	2,379.08	-248.77
LONG TERM LIABILITIES		
Bank Loan #6034-903	346,539.86	383,630.64
CFNWA - Term Loan #T09-1474	96,288.31	114,923.93
Membership Debentures	6,000.00	6,000.00
Current Portion Of Long Term Debt	-55,410.00	-55,410.00
TOTAL LONG TERM LIABILITIES	393,418.17	449,144.57
TOTAL LIABILITIES	479,937.21	529,159.10
EQUITY		
EQUITY		
Subscribed Membership Equity	207,581.00	207,581.00
Unrestricted Net Assets	687,583.73	726,780.63
Current Earnings	30,141.39	-39,196.90
TOTAL EARNINGS	925,306.12	895,164.73
TOTAL EQUITY	925,306.12	895,164.73
LIABILITIES AND EQUITY	1,405,243.33	1,424,323.83

High Level Golf & Country Club (1977)
Comparative Income Statement

2011-10-01 to 2012-09-30 2010-10-01 to 2011-09-30

REVENUE

FEES & MEMBERSHIPS

Green Fees		96,535.94	91,978.03
League Fees		4,180.95	3,000.00
Misc Small Club Tournaments	8,658.09		7,801.43
2 Ball/Best Ball	3,040.00		2,720.00
Midnight Open	4,293.00		4,770.00
Ladies Open	9,010.00		8,898.09
Club Championship	0.00		900.00
Echo Cup	3,900.00		5,100.00
Total Club Tournaments		28,901.09	30,189.52
Power Cart Rentals		52,119.02	49,907.43
Trail Fees		14,930.00	12,932.27
Membership Fees - Annual		70,137.50	40,409.00
Memberships - Subscribed		39,081.19	28,764.97
TOTAL FEES & MEMBERSHIPS		305,885.69	257,181.22

SALE OF GOODS

Bottle Returns/Liquor Returns		0.00	0.00
Food & Beverage Commissions		23,980.13	14,226.22
Golf Service Sales		19,305.58	24,812.51
TOTAL SALE OF GOODS		43,285.71	39,038.73

RENTAL & OTHER INCOME

Rental Income - Course Income		14,400.00	4,400.00
Rental Income - Upstairs Suite		9,000.00	9,000.00
Rental Income - Campground		22,374.91	12,260.27
Expense Recoveries		16,124.57	10,923.47
TOTAL RENTAL & OTHER INCOME		61,899.48	36,583.74

FUNDRAISING INCOME

Fundraising Revenues		29,887.74	3,351.00
Donations - Monetary		7,542.07	13,851.43
TOTAL FUNDRAISING INCOME		37,429.81	17,202.43

CAPITAL FINANCES

MR/TA Grant		8,000.00	8,000.00
Sale/Disposal of Assets		0.00	0.00
XXXX		0.00	0.00
TOTAL CAPITAL FINANCES		8,000.00	8,000.00

TOTAL REVENUE

456,500.69 358,006.12

EXPENSE

PAYROLL

Salaries, Wages & Benefits		195,689.09	169,478.63
TOTAL PAYROLL COST		195,689.09	169,478.63

OPERATING COST

Parking Lot Maintenance	238.10		524.72
Utilities	22,385.74		22,707.54
Building Maintenance	13,678.11		11,970.01
Equipment Maint/Repair	3,054.00		4,415.04
Power Cart Maintenance	756.92		89.69
General Supplies	3,018.17		1,793.16
Taxes, Licenses & Memberships	6,607.31		6,550.01
Tournament Expenses	24,675.11		26,107.87
Insurance	11,103.47		11,055.02
TOTAL OPERATING COST		85,516.93	85,213.06

OTHER COSTS

Cash & Till Variances	126.48		293.59
Bad Debts	0.00		200.00
Supplier Late Charges	75.74		61.93
Bank/Cr Card Charges	5,155.48		4,658.98
Bank Interest & Service Charges	2,613.69		1,316.61
Bank Loan Interest	23,323.76		19,536.67
Interest Pmt - Leases	7,120.00		17,946.00
TOTAL OTHER COSTS		38,415.15	44,013.78

High Level Golf & Country Club (1977)
 Comparative Income Statement

2011-10-01 to 2012-09-30 2010-10-01 to 2011-09-30

OFFICE COST		
Legal & Audit Fees	1,000.00	0.00
Office Supplies	2,824.29	1,386.88
Advertising	3,019.68	2,317.41
Promotion	2,923.90	5,079.40
Telephone	5,411.32	5,622.08
Computer Service	0.00	375.75
TOTAL OFFICE COST	<u>15,179.19</u>	<u>14,781.52</u>
GROUNDSKEEPING COST		
Chemicals/Herbicide/Fungicide	981.49	835.00
Fertilizer	4,567.64	5,333.29
Seed	14.99	188.59
Landscaping	238.10	0.00
Cart Path Maintenance	50.20	706.40
Soil Sample Costs	0.00	0.00
Equipment Maint. & Supplies	8,561.48	8,141.89
Golf Course Supplies	2,863.74	212.82
Irrigation Facilities (Incl Power)	6,153.87	5,878.02
Sand	4,358.00	2,015.20
Driving Range	0.00	85.88
Shop Maintenance	252.95	0.00
Equipment Rental	156.00	1,178.33
Equipment Service/Reel Sharpening	0.00	4,003.75
Fuel & Oil	8,482.47	9,428.86
TOTAL GROUNDSKEEPING COST	<u>36,680.93</u>	<u>38,008.03</u>
CAPITAL FINANCES		
Fundraising Expenses	2,099.55	0.00
Capital Projects Expense Reserve	0.00	0.00
Depreciation Expense	52,778.46	45,708.00
TOTAL CAPITAL FINANCES	<u>54,878.01</u>	<u>45,708.00</u>
TOTAL EXPENSE	<u>426,359.30</u>	<u>397,203.02</u>
NET INCOME	<u>30,141.39</u>	<u>-39,196.90</u>

High Level Golf & Country Club (1977)
 Income Statement Comparison of Actual to Budget for Fiscal End 2012
 Actual to 2012-09-30

REVENUE

	Actual to 2012-09-30	Budget
FEES & MEMBERSHIPS		
Green Fees	96,535.94	115,000.00
League Fees	4,180.95	1,500.00
Misc Small Club Tournaments	8,658.09	40,000.00
2 Ball/Best Ball	3,040.00	0.00
Midnight Open	4,293.00	
Ladies Open	9,010.00	
Echo Cup	3,900.00	
Total Club Tournaments	28,901.09	40,000.00
Power Cart Rentals	52,119.02	50,000.00
Trail Fees	14,930.00	14,500.00
Membership Fees - Annual	70,137.50	45,000.00
Memberships - Subscribed	39,081.19	45,000.00
TOTAL FEES & MEMBERSHIPS	305,885.69	311,000.00

SALE OF GOODS		
Bottle Returns/Liquor Returns	0.00	0.00
Food & Beverage Commissions	23,980.13	15,000.00
Golf Service Sales	19,305.58	20,000.00
TOTAL SALE OF GOODS	43,285.71	35,000.00

RENTAL & OTHER INCOME		
Rental Income - Course Income	14,400.00	12,000.00
Rental Income - Upstairs Suite	9,000.00	9,000.00
Rental Income - Campground	22,374.91	15,000.00
Expense Recoveries	16,124.57	13,000.00
TOTAL RENTAL & OTHER INCOME	61,899.48	49,000.00

FUNDRAISING INCOME		
Fundraising Revenues	29,887.74	30,000.00
Donations - Monetary	7,542.07	10,000.00
TOTAL FUNDRAISING INCOME	37,429.81	40,000.00

CAPITAL FINANCES		
MR/TA Grant	8,000.00	8,000.00
Sale/Disposal of Assets	0.00	0.00
XXXX	0.00	
XXX	0.00	
XX	0.00	
TOTAL CAPITAL FINANCES	8,000.00	8,000.00

TOTAL REVENUE 456,500.69 443,000.00

EXPENSE

PAYROLL		
Salaries, Wages & Benefits	195,689.09	170,800.00
TOTAL PAYROLL COST	195,689.09	170,800.00

OPERATING COST		
Parking Lot Maintenance	238.10	1,000.00
Utilities	22,385.74	20,000.00
Building Maintenance	13,678.11	15,000.00
Equipment Maint/Repair	3,054.00	4,000.00
Power Cart Maintenance	756.92	2,000.00
General Supplies	3,018.17	3,000.00
Taxes, Licenses & Memberships	6,607.31	7,000.00
Tournament Expenses	24,675.11	21,000.00
Insurance	11,103.47	11,500.00
TOTAL OPERATING COST	85,516.93	84,500.00

OTHER COSTS		
Cash & Till Variances	126.48	
Supplier Late Charges	75.74	
Bank/Cr Card Charges	5,155.48	4,200.00
Bank Interest & Service Charges	2,613.69	1,500.00
Bank Loan Interest	23,323.76	22,000.00
Interest Pmt - Leases	7,120.00	17,946.00
TOTAL OTHER COSTS	38,415.15	45,646.00

High Level Golf & Country Club (1977)
 Income Statement Comparison of Actual to Budget for Fiscal End 2012
 Actual to 2012-09-30

	Actual to 2012-09-30	Budget
OFFICE COST		
Legal & Audit Fees	1,000.00	1,000.00
Office Supplies	2,824.29	3,000.00
Advertising	3,019.68	3,500.00
Promotion	2,923.90	2,000.00
Telephone	5,411.32	5,500.00
Computer Service	0.00	1,000.00
TOTAL OFFICE COST	<u>15,179.19</u>	<u>16,000.00</u>
GROUNDSKEEPING COST		
Chemicals/Herbicide/Fungicide	981.49	2,000.00
Fertilizer	4,567.64	2,000.00
Seed	14.99	2,000.00
Landscaping	238.10	1,000.00
Cart Path Maintenance	50.20	1,500.00
Soil Sample Costs	0.00	250.00
Equipment Maint. & Supplies	8,561.48	7,500.00
Golf Course Supplies	2,863.74	500.00
Irrigation Facilities (Incl Power)	6,153.87	8,500.00
Sand	4,358.00	7,500.00
Driving Range	0.00	500.00
Shop Maintenance	252.95	500.00
Equipment Rental	156.00	1,000.00
Equipment Service/Reel Sharpening	0.00	5,000.00
Fuel & Oil	8,482.47	9,600.00
TOTAL GROUNDSKEEPING COST	<u>36,680.93</u>	<u>49,350.00</u>
CAPITAL FINANCES		
Fundraising Expenses	2,099.55	4,000.00
Capital Projects Expense Reserve	0.00	0.00
Depreciation Expense	52,778.46	52,780.00
TOTAL CAPITAL FINANCES	<u>54,878.01</u>	<u>56,780.00</u>
TOTAL EXPENSE	<u>426,359.30</u>	<u>423,076.00</u>
NET INCOME	<u>30,141.39</u>	<u>19,924.00</u>

HIGH LEVEL GOLF & COUNTRY CLUB (1977)
Source & Application of Funds
October 1, 2011 to Sept 30, 2012

CASH 30SEP12	\$	49,231.07
CASH 30SEP11		35,059.38
Increase In Cash	\$	14,171.69

Sources of Cash

Cash Surplus - Operations	\$	82,919.85
Increase Current Liabilities		3,876.66
Increase GST Payable		2,627.85
	\$	89,424.36

Applications of Cash

Increase A/R	\$	1,357.87
Increase Inventories		1,586.25
Pay BOM Mortgage		37,090.78
Pay CFNWA Loans		18,635.62
Capital Purchases		16,582.15
		-
		-
	\$	75,252.67

Sources of Cash	\$	89,424.36
Applications of Cash	\$	75,252.67
Increase Of Cash	\$	14,171.69

**

Cash Surplus Operations = Depreciation + Surplus
\$82919.85 = \$52,778.46 + \$30141.39

CAPITAL ITEMS

Capital Assets	
Additions	
Mobile Porta Potie Trailer	\$1,371.90
Mobile Road Drag for Progator	\$3,884.25
Toro Mower s/n 260000923 Lease Buyout	\$11,326.00
Total	\$16,582.15



Mackenzie County
 PO Box 640, Fort Vermilion, AB T0H 1N0
 Ph: 780.927.3718 Fax: 780.927.4266
 office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization La Crete Jungle Gym Club

Society Non-profit company or corporation Other

Permanent address 10917-99A Ave. Box 1404
Street address P.O. Box

Postal Code: T0H 2H0

5016398488 Nov. 4/2011 11 months 11 days
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr (Mrs) Ms. Melissa M^cEwen

Title Director of Grants and Funding

Telephone (work) 780,285-1095 (home) 780,925-0107 Fax ()

Email melissamcewen@me.com

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility La Crete Arena/Northern Lights Rec Centre

Street Address or Legal Description 10201-99th Ave La Crete

Registered Holder of Land Title Mackenzie County

Facility Operator/Leaseholder La Crete Recreation Society

Do you have insurance coverage? Yes No

PROJECT INFORMATION:

Nature of project Rent Subsidy Grant (See attached)

Project description/details: please attach a detailed description of the work to be carried out, the need for this project, who will use it, and why you believe it should be funded.

\$3600.00 \$14400.00 Jan 2013 Jan 2014
Grant amount requested Total project cost Project start date Project completion date

(Rounded to the nearest dollar) Please attach a breakdown of cost estimates for your project.

ORGANIZATION PROFILE:

4 0 4
of paid staff # of paid full-time # of paid part-time
9 150-200 L.C./Fort V./Blumenort/
of volunteers # of clients served last year Geographic region served
Are executive or board members paid: Yes No Buffalo Head P

PAST GRANTS:

In the past year, has your organization received a grant from the Mackenzie County?
 Yes No If yes:

n/a n/a n/a
Date Amount Project Description

DEADLINE: Deadline for applications is **4:30 p.m., Monday, October 15, 2012.** Late applications will not be accepted.

ADDITIONAL ITEMS:

- Please attach the following information (mandatory for all applications):
- a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours and any provincial/federal grants, fundraising;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT:
The personal information collected in the application cover sheets is for the administration of the Mackenzie County's grant process. The information you provide is to assist the administration with processing your organization's application and may only be disclosed as provided for in the Freedom of Information and Protection of Privacy Act. If you have any questions after reading this section, please contact the municipality's FOIPP coordinator at (780) 927-3718.



La Crete Jungle Gym Club

Societies Act Registration Number: 5016398488

Contact: Melissa McEwen

Phone: 780-928-0107

E-Mail: lacretejunglegymclub@yahoo.ca



October 12th, 2012

Attention: Joulia Whittleton
Chief Administrative Officer
Mackenzie County

Re: 2013 Grant Application

Dear Ms. Whittleton:

Please accept this grant application on behalf of the La Crete Jungle Gym Club.

The Jungle Gym is a gymnastics club that offers classes to children and youth from La Crete and surrounding areas from 3 - 14 years of age. Instructors who are trained and certified through the Alberta Gymnastics Federation teach all our classes. Programming runs in three sessions, spread throughout the year from October to June, with enrollment in each session anywhere between 80-100 gymnasts. The club provides students with a safe venue where they can participate in and develop their physical skills under the instruction of professionally trained coaches. Gymnasts are not required to purchase any specialized equipment or uniforms, making it a relatively low-cost, organized sport from which members of the community can benefit.

The Jungle Gym has been operating as a non-profit group for eleven months. Prior to that time, it was run as a business. Upon the business owner's decision to close the Jungle Gym, a Board, made up of parents who were not willing to see the sport disappear from the community, was formed. The members of the Board work entirely on a volunteer basis with no honorariums paid. The number of volunteer hours worked each month range from 5-13, depending on the member and the month. There are also a number of parent volunteers who help out occasionally. The intent of the current Board is to further develop the La Crete Jungle Gym Club by growing enrollment, providing training for new coaching certification, and by acquiring assets in the form of equipment.

This year, our Operating Budget (a copy of which is included in this application package) predicts a shortfall. It is for this reason that we are making a grant application. The biggest expense is the facility rental cost. Due to the nature and size of gymnastics equipment, it is essential that the club occupies a space year-round rather than rent a space for the amount of time that it is used (such as in figure skating or hockey). We are currently renting a space in the Northern Lights Recreation Center at a cost of \$1200.00/month. Our request, to Mackenzie County, is for a rental subsidy grant in the amount of \$300.00/month (or a total of \$3600.00 over a 12 month period).

As a newly formed Board, consisting entirely of members who have no previous experience running a non-profit organization, it goes without saying that we will learn a lot as we go along. At this point in time, the existence of the Club feels quite precarious as we try to balance our desire to offer a low-cost, individually oriented sport to children and youth of the community with the reality of the financial obligations of doing so. We feel that a grant from the County would allow us to focus our energy on growing the La Crete Jungle Gym into a financially stable, long-term, non-profit organization in the community that hundreds of children can benefit from in the future.

We thank you very much for your consideration of this grant application.

Sincerely,

Melissa McEwen
Director of Grants and Funding
La Crete Jungle Gym Club



La Crete Jungle Gym Club
Board Members 2012-2013

Chairperson

Suzanne Fisher
Box 622
La Crete, AB
T0H 2H0
780-928-4717 (h)
780-928-2282 (w)

Director of Fundraising

Eran Cardinal
9210-103 St.
General Delivery
La Crete, AB
T0H 2H0
780-821-3243 (h)

Treasurer

Shannon Peters
10917-99 Ave.
Box 1404
La Crete, AB
T0H 2H0
780-928-0198 (h)

Director of Grants and Funding

Melissa McEwen
Box 2367
La Crete, AB
780-928-0107 (h)
780-285-1095 (c)

Secretary

Kim Schellenberg
Box 1876
10417-98th Ave
La Crete, AB
T0H 2H0
780-928-2732 (h)
780-841-2791 (w)

Director of Communications

Sylvia Wheeler
9614-107A Street
Box 1555
La Crete, AB
780-928-4732 (h)
780-841-9305 (c)

La Crete Jungle Gym Club
Balance Sheet As at 08/31/2012

ASSET



CURRENT ASSETS

Bank	1,045.54	
Cash: Total		1,045.54
TOTAL CURRENT ASSETS		1,045.54

FIXED ASSETS

Gymnastics Equipment	1,250.00	
TOTAL FIXED ASSETS		1,250.00

TOTAL ASSET		2,295.54
--------------------	--	-----------------

LIABILITY

CURRENT LIABILITIES

Accounts Payable	172.62	
TOTAL CURRENT LIABILITIES		172.62

TOTAL LIABILITY		172.62
------------------------	--	---------------

EQUITY

EARNINGS

Retained Earnings	10,259.58	
Current Earnings	-8,136.66	
TOTAL EARNINGS		2,122.92

TOTAL EQUITY		2,122.92
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LIABILITIES AND EQUITY		2,295.54
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Financial statements
provided by
Friesens Accounting
La Crete, AB.



La Crete Jungle Gym Club
Income Statement 01/01/2012 to 08/31/2012

REVENUE**REVENUE**

Membership Fees	13,040.20	
Fees Refunded	-225.00	
Total Memberships		12,815.20
Donations		1,175.21
Clothing Sales		440.80
Interest Revenue		0.01
TOTAL REVENUE		14,431.22

TOTAL REVENUE 14,431.22

EXPENSE**ADMIN & OPERATING EXPEN...**

Salaries & Wages	8,511.26	
EI Expense	218.04	
CPP Expense	133.17	
Total Salaries & Wages		8,862.47
Accounting & Legal		187.43
Office Supplies		137.05
Advertising & Promotions		30.00
Building & Yard Maintenance		108.91
Repairs & Maintenance		434.07
License	2,880.07	
Insurance	420.00	
Total License & Insurance		3,300.07
Interest & Service Charges		4.21
Building Rent		7,980.00
Supplies		709.12
Clothing Expense		440.80
Training		373.75
TOTAL ADMIN & OPERATING ...		22,567.88

TOTAL EXPENSE 22,567.88

NET INCOME -8,136.66

La Crete Jungle Gym Club
Balance Sheet As at 12/31/2011

ASSETS	
CURRENT ASSETS	
Bank	9,009.58
Cash: Total	<u>9,009.58</u>
TOTAL CURRENT ASSETS	<u>9,009.58</u>
TOTAL ASSET	<u>9,009.58</u>
LIABILITY	
CURRENT LIABILITIES	
Accounts Payable	-1,250.00
TOTAL CURRENT LIABILITIES	<u>-1,250.00</u>
TOTAL LIABILITY	<u>-1,250.00</u>
EQUITY	
Current Earnings	<u>10,259.58</u>
TOTAL EQUITY	<u>10,259.58</u>
LIABILITIES AND EQUITY	<u>9,009.58</u>

La Crete Jungle Gym Club
Income Statement 01/01/2011 to 12/31/2011

REVENUE

REVENUE	
Membership Fees	11,900.00
TOTAL REVENUE	<u>11,900.00</u>

TOTAL REVENUE 11,900.00

EXPENSE**ADMIN & OPERATING EXPEN...**

Accounting & Legal	262.50
Office Supplies	39.42
Advertising & Promotions	388.50
Building Rent	950.00

TOTAL ADMIN & OPERATING ... 1,640.42

TOTAL EXPENSE 1,640.42

NET INCOME 10,259.58

La Crete Jungle Gym Club

**Operating Budget
Fall 2012, Winter & Spring 2013**

Revenue		Expenses	
Registration Revenue	31,500	Payroll	11,250
		Receiver General	900
		AGF	3,200
		Accounting Fees	1,000
		Advertising	500
		Rent	14,400
		Equipment Loan	2,000
		Office Supplies	100
		Training Expenses	500
		Equipment Mainten.	200
		Cleaning	500
		Other	200
Total	31,500		34,750
BUDGET SURPLUS (SHORTFALL)			-3,250

INSURANCE PROGRAM

The Alberta Gymnastics Federation provides a comprehensive insurance package for its member clubs. Participation in the program is mandatory as it covers all of the club directors and representatives of the AGF, coaches, volunteers and athletes. The Program has two components:

- i. Comprehensive General Liability Policy, which provides 5 million dollars worth of coverage for litigation costs and settlements arising from negligence which results in personal harm.
- ii. Sports Accident Policy, which provides cash payment for specific types of injuries. Costs such as ambulance charges, and immediate "out of pocket" expenses related to an injury may also be provided through this coverage.

Making a Claim:

Contact: Mr. Dirk Moerkens
Toole Peet and Co.
Calgary, Alberta
(403) 245-1177 Toll Free 1-888-838-6653

Please note that Toole Peet and Co. also offer a wide range of supplementary optional coverage that individual clubs may wish to purchase. They offer preferred rates to AGF member clubs for these supplementary policies. Clubs may wish to consider coverage such as, building contents, business interruption, or increasing their own Directors and Officers Liability.

For further information regarding Insurance please refer to the Insurance Bulletin in your Membership package.

AGF has not provided us with any specific proof of insurance/membership, but this memo explains our coverage & the cheque duplicates indicate our payment to the AGF for membership. I hope this is sufficient!

JUNGLE GYM CLUB

NON-NEGOTIABLE DUPLICATE OF CHEQUE

045

Alberta Gymnastics Federation
Four hundred twenty

BALANCE FORWARD

~~122.05.01~~
420.00

THIS CHEQUE

BALANCE DEPOSIT

Financial

0209732 00

NON-NEGOTIABLE DUPLICATE OF CHEQUE

008

JUNGLE GYM CLUB

Alberta Gymnastics Federation

BALANCE FORWARD

2880.07

THIS CHEQUE

BALANCE DEPOSIT

Financial

AGF Fee

0209732 00



Policy: Contract Approval (Rental Space)

Purpose

To establish the necessary approvals required before a contract is signed

Policy Statement

The Board of Directors shall meet and decide upon, through a vote, an appropriate venue to offer gymnastics. The appropriateness of the venue/rental space will be reviewed before the end of the expiration of each contract and a vote on whether to continue with the existing contract will take place.

Contracts will be signed by one of the two members of the Board with signing authority.



Policy: Lease of Equipment (equipment purchase option)

Purpose

To identify the type of lease agreement currently in place for gymnastics equipment.

Policy Statement

The La Crete Jungle Gym currently leases all gymnastics equipment at a cost of \$0/month.

The La Crete Jungle Gym has entered into an equipment purchase option with the lessor, which will allow us to purchase leased property for a price that reflects fair market value of the equipment.

The Board and the lessor will agree upon fair market value. Both parties will review the date of purchase and original purchase price against the current cost of purchasing the equipment new.

The Board will budget \$2000.00 annually for the purchase of equipment.

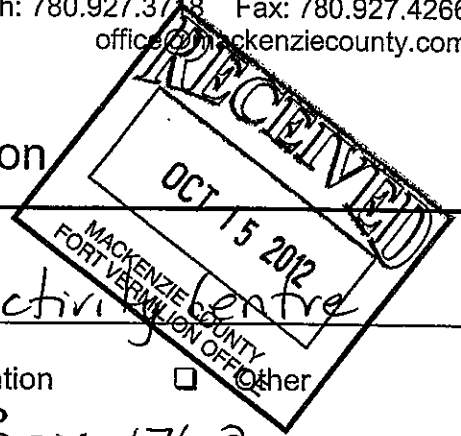




Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application



APPLICANT INFORMATION:

Legal name of organization La Creke Youth Activity Centre

Society Non-profit company or corporation Other

Permanent address 10201-99 st Box 1762
Street address P.O. Box

LaCreke, AB Postal Code: T0H-2H0

501489707 Aug 8 / 2008 17 yrs.
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Nettie Gallant

Title Youth Coordinator.

Telephone (work) (780) 928 2762 (home) (780) 841 7531 Fax (780) 928

Email vieben-nite@hotmail.com

List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility Northern Lights Recreation Centre

Street Address or Legal Description 10201-99 Ave

Registered Holder of Land Title Mackenzie County

Facility Operator/Leaseholder LaCreke Recreation Society

Do you have insurance coverage? Yes No



**ALBERTA ASSOCIATION
OF MUNICIPAL DISTRICTS & COUNTIES**



**CERTIFICATE OF INSURANCE
COMMUNITY GROUPS & MEMBERS THEREOF
COMPOSITE MERCANTILE INSURANCE
POLICY NO. CG2012**

This document certifies that insurance has been effected under Policy No. CG2012 of the subscribing insurers (copy of which may be seen at the offices of the Alberta Association of Municipal Districts and Counties, Edmonton, Alberta and Aon Reed Stenhouse Inc., Edmonton, Alberta) for the account of the Insured named below and following the terms and conditions of the within Policy.

CERTIFICATE HOLDER: LA CRETE YOUTH ACTIVITY CENTER

CERTIFICATE NO: XL16
MAIN CERTIFICATE ANNUAL PREMIUM: \$ 788.00
ADDITIONAL INSURED ANNUAL PREMIUM: Not Insured
TOTAL ANNUAL PREMIUM: \$ 788.00

POLICY TERM: November 1, 2011 to November 1, 2012
 12:01 A.M. Standard Time at the address of the Named Insured as stated herein

Please refer to the Summary of Coverage attached with respect to specific coverage and limits pertaining to your insured location(s).

<u>Coverage</u>	<u>Limit of Liability</u>	<u>Deductible</u>
A) PROPERTY INSURANCE (ALL RISKS)		
Property Insured - Property of Every Description (Replacement Cost) ALL RISKS of direct physical loss or damage, including Earthquake, Sewer Back-up, Flood, Tenants Improvements, Transit and By-Laws except as excluded in the Policy 80% Co-Insurance Clause	See Attached	\$ 500.00 Schools \$ 1,000.00 All Other Cert Holders \$ 1,000.00 Sewer Back-up 5% min/ \$100,000 Earthquake \$ 25,000.00 Flood
B) Extra Expense Subject to Property insured (Coverage A)	\$ 25,000.00	As Stated in Coverage A above
C) Comprehensive General Liability		
Section One: Comprehensive General Liability	\$ 5,000,000.00	\$ 1,000.00 Each and Every Claim
Section Two: Administrative Errors or Omissions	\$ 2,000,000.00 (Aggregate)	\$ 1,000.00 Each and Every Claim
Section Three: Wrongful Dismissal	\$ 5,000,000.00 (Aggregate)	Various Each and Every Claim
Section Four: Sexual Abuse	\$ 250,000.00 (Aggregate)	Nil Deductible
D) Comprehensive Dishonesty, Disappearance and Destruction		
Employee Dishonesty (Form A)	\$ 100,000.00	Maximum Limit - See attached for your limits
Coverage Within Premises	\$ 20,000.00	Maximum Limit - See attached for your limits
Coverage Outside premises	\$ 20,000.00	Maximum Limit - See attached for your limits
Money Orders & Counterfeit Paper Currency	\$ 20,000.00	Maximum Limit - See attached for your limi

<u>COVERAGE</u>	<u>INSURER</u>	<u>INTEREST</u>
Property Insurance and Extra Expense	St. Paul Fire and Marine Insurance Company	75%
Property Insurance and Extra Expense	Axa Pacific Insurance Company	25%
Comprehensive General Liability	St. Paul Fire and Marine Insurance Company	100%
Comprehensive Crime	St. Paul Fire and Marine Insurance Company	100%

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Dated at EDMONTON, Alberta this 8th day of November, 2011.

Aon Reed Stenhouse Inc.
Insurance Brokers
Risk Consultants
EDMONTON, Alberta

Aon Reed Stenhouse Inc.

Per: *[Signature]*

THIS POLICY CONTAINS A CLAUSE WHICH MAY LIMIT THE AMOUNT PAYABLE

LA CRETE YOUTH ACTIVITY CENTRE

Details of Matching Funding:

We are planning on a Raffle with a profit of \$5000.00.

Purchasing policy/procedure:

The Youth Coordinator does the majority of all purchasing. Anything over \$400.00 must be brought to the board for approval.

Honorariums and expenses paid to Executive or Board members:

All board time is volunteer time.

**LA CRETE
YOUTH ACTIVITY
CENTRE**

**APRIL 1, 2012
TO
MARCH 31, 2013**

**YEAR TO DATE
FINANCIAL
STATEMENTS**

CONTRACTOR'S FORM

**SCHEDULE B
STATEMENT 1 - INTERIM REPORTING
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre
 Program Name: La Crete Yoth Activity Centre
 Term of Contract: From: April 1, 2012 To: September 30, 2012
 Contract Number: ACS164628

Percentage of contract term completed
50

1. REVENUE	Contractor Budget	As at Budget for term completed	Contractor Interim Actual	Interim Variance	Comments
	\$	\$	\$	\$	
Authority/Department Revenue					
Operating - Authority/Department	116,922	61,104	(116,922)	-	
Capital - Authority/Department	-	-	-	-	
One-time Funding	-	-	-	-	
Interest Income	-	-	-	-	
Total Authority/Department Revenue	116,922	61,104	(116,922)	-	
Other Revenue Sources					
Revenue from Sale of Goods/Services	-	-	-	-	
Interest Income from Other Sources	-	-	-	-	
Room and Board	-	-	-	-	
Fundraising/Donations	-	-	-	-	
Other Government Funding	-	-	-	-	
Third Party Fees	-	-	-	-	
Proceeds from Disposal of Assets	-	-	-	-	
CMHC Subsidy	-	-	-	-	
Other Sources of Revenue:					
Specify _____	-	-	-	-	
_____	-	-	-	-	
_____	-	-	-	-	
_____	-	-	-	-	
Total Other Revenue Sources	-	-	-	-	
TOTAL REVENUE	116,922	61,104	(116,922)	-	

CONTRACTOR'S FORM

**SCHEDULE B
STATEMENT 1 - INTERIM REPORTING
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre

Program Name: La Crete Youth Activity Centre

Percentage of contract term completed

Term of Contract: From: July 1, 2012 To: September 30, 2012

50

Contract Number: ACS164628

As at:

2. EXPENDITURES

A. SERVICE DELIVERY	Contractor Budget	Budget for term completed	Contractor Interim Actual	Interim Variance	Comments
	\$	\$	\$	\$	
Service Delivery Staffing					
Client Development					
Salaries	70,586	34655.13	70,586		
Benefits	8,470	3850.54	8,470		
Relief	-	-	-		
Other - Specify	-	-	-		
Total Client Development	79,056	38505.70	79,056		
Basic Care					
Salaries	-	-	-		
Benefits	-	-	-		
Other - Specify	-	-	-		
Total Basic Care	-	-	-		
Total Service Delivery Staffing	79,056	38505.70	79,056		
Service Delivery Costs					
Recreation	-	-	-		
Food	-	-	-		
Clothing	-	-	-		
Spending Money	-	-	-		
Gifts	-	-	-		
Personal Incidentals	-	-	-		
Drugs and Minor Medical Supplies	-	-	-		
Materials and Supplies	7,600	5,663	7,600		
Travel and Subsistence	-	-	-		
Client Training	-	-	-		
Staff Training - Program Related	-	-	-		
Clinical Consultation	-	-	-		
Other - Specify	-	-	-		
Total Service Delivery Costs	7,600	5,663	7,600		
TOTAL SERVICE DELIVERY (A)	86,656	44168.70	86,656		

CONTRACTOR'S FORM

**SCHEDULE B
STATEMENT 1 - INTERIM REPORTING
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre

Program Name: La Crete Youth Activity Centre

Percentage of contract term completed

Term of Contract: From: July 1, 2012 To: September 30, 2012

50

Contract Number: ACS164628

As at:

B: PROGRAM COSTS	Contractor Budget	Budget for term completed	Contractor Interim Actual	Interim Variance	Comments
	\$	\$	\$	\$	
Insurance					
General Liability Insurance	726	0	726		
Errors and Omissions Insurance	-	-	-		
Automotive Liability Insurance	-	-	-		
Board Liability Insurance	-	-	-		
Employer Liability Insurance	-	-	-		
Property Insurance	-	-	-		
Total Insurance	726	0	726		
Accreditation					
Fees	-	-	-		
Other - Specify	-	-	-		
Total Accreditation	-	-	-		
Licensing					
Fees	-	-	-		
Other - Specify	-	-	-		
Total Licensing	-	-	-		
TOTAL PROGRAM COSTS (B)	726	0	726	#VALUE!	

CONTRACTOR'S FORM

**SCHEDULE B
STATEMENT 1 - INTERIM REPORTING
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre

Program Name: La Crete Yoth Activity Centre

Percentage of contract term completed
50

Term of Contract: From: July 1, 2012 To: September 30, 2012

Contract Number: ACS164628

C. FACILITY COSTS	Contractor	As at:	Contractor	Interim	Interim	Comments
	Budget	Budget for term completed	Interim Actual			
	\$	\$	\$	\$	\$	
Rental/Lease	14,400	6000	14,400			
OR						
Mortgage or Loan Payments	-	-	-	-	-	
Property Taxes	-	-	-	-	-	
Utilities	-	-	-	-	-	
Maintenance / Repairs	-	-	-	-	-	
Supplies	-	-	-	-	-	
Janitorial Services	-	-	-	-	-	
Other - Specify						
TOTAL FACILITY COSTS (C)	14,400	6000	14,400			

D. VEHICLE COSTS	Contractor	Budget for	Contractor	Interim	Interim	Comments
	Budget	term completed	Interim Actual			
	\$	\$	\$	\$	\$	
Operating Expenses	-	-	-	-	-	
Maintenance / Repairs	-	-	-	-	-	
Lease / Rental of Vehicles	-	-	-	-	-	
Other - Specify						
TOTAL VEHICLE COSTS (D)						

CONTRACTOR'S FORM

**SCHEDULE B
STATEMENT 1 - INTERIM REPORTING
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre
 Program Name: La Crete Youth Activity Centre
 Term of Contract: From: July 1, 2012 To: September 30, 2012
 Contract Number: ACS164628

Percentage of contract term completed
50

E. ADMINISTRATION	As at:		Contractor Interim Actual	Interim Variance	Comments
	Contractor Budget	Budget for term completed			
	\$	\$	\$	\$	
Administrative Staffing					
Salaries	1,362	681	1,362		-
Benefits	164	82	164		-
Other - Specify					-
					-
					-
Total Administrative Staffing	1,526	763	1,526		
Administrative Costs					
Office Expenditures					
Office Supplies and Postage	1,993	664.18	1,993		-
Telecommunications	2,993	2083.54	2,993		-
Maintenance & Repairs of Office Equipment	-	-	-		-
Purchase/ Rental of Office Equipment	-	-	-		-
IT/Support	-	-	-		-
Total Office Expenditures	4,986	2747.72	4,986		
Staff Support					
Staff Recruitment	-	-	-		-
Staff Training	1,993	-	1,993		-
Staff Travel	1,796	900	1,796		-
Total Staff Support	3,789	900	3,789		
Other Administrative Expenditures					
Legal Fees	-	-	-		-
Program Advertising	1,796	2033.18	1,796		-
Accounting / Audit Fees	2,326	2326	2,326		-
Contracted Accounting Services	-	-	-		-
Bank Charges	85	12083	85		-
Consultant Fees	-	-	-		-
Organizational Memberships	-	-	-		-
Shared Support Service Costs	-	-	-		-
Other - Specify					-
WCB	632	0	632		-
					-
					-
Total Other Administrative Expenditures	4,839	4480.01	4,839		
Total Administrative Expenditures	13,614	4480.01	13,614		
TOTAL ADMINISTRATION (E)	15,141	8890.73	15,140		

CONTRACTOR'S FORM

**SCHEDULE B
STATEMENT 1 - INTERIM REPORTING
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre
 Program Name: La Crete Yoth Activity Centre
 Term of Contract: From: July 1, 2012 To: September 30, 2012
 Contract Number: ACS164628

Percentage of contract term completed
50

F. CAPITAL ASSETS	Contractor Budget	As at		Interim Variance	Comments
		Budget for term completed	Contractor Interim Actual		
	\$	\$	\$	\$	
Computer Hardware / Software					
Specify					
_____	-	-	-	-	-
_____	-	-	-	-	-
_____	-	-	-	-	-
Total Computer Hardware / Software	-	-	-	-	-
Other Assets					
Specify					
_____	-	-	-	-	-
_____	-	-	-	-	-
_____	-	-	-	-	-
Total Other Assets	-	-	-	-	-
TOTAL CAPITAL ASSETS (F)	-	-	-	-	-

TOTAL EXPENDITURES	116,923	59,059.06	116,922	
(A) +(B) +(C) +(D) +(E) +(F)				

EXCESS REVENUE OVER EXPENDITURES BEFORE TRANSFERS

Transfer from Surplus Retention Reserve _____

EXCESS REVENUE OVER EXPENDITURES AFTER TRANSFERS

I certify the information provided to be true and accurate.

Contractor's authorized signing officers

Signature

Printed Name

Title

Date

Signature

Printed Name

Title

Date

**LA CRETE
YOUTH ACTIVITY
CENTRE**

**APRIL 1, 2011
TO
MARCH 31, 2012**

**FINANCIAL
STATEMENTS**

**SCHEDULE B
STATEMENT 1
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre
 Program Name: La Crete Yoth Activity Centre
 Term of Contract: From: April 1, 2011 To: March 31, 2012
 Contract Number: ACS164628

Authority Per Diem	
# of beds contracted	
# of days contracted	
Per Diem	

1. REVENUE

	Contractor Budget \$	Contractor Actual \$	Contractor Variance \$	Authority/ Dept Budget \$	Authority/ Dept Actual \$	Authority/ Dept Variance \$
Authority/Department Revenue						
Operating - Authority/Department	113,085	113,085	-	113,085	-	(113,085)
Capital - Authority/Department	-	-	-	-	-	-
One-time Funding	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-
Total Authority/Department Revenue	113,085	113,085	-	113,085	-	(113,085)
Other Revenue Sources						
Revenue from Sale of Goods/Services	-	-	-	-	-	-
Interest Income from Other Sources	-	-	-	-	-	-
Room and Board	-	-	-	-	-	-
Raundraising/Donations	-	8,395	-	8,395	-	(8,395)
Other Government Funding	-	-	-	-	-	-
Third Party Fees	-	-	-	-	-	-
Proceeds from Disposal of Assets	-	-	-	-	-	-
CMHC Subsidy	-	-	-	-	-	-
Other Sources of Revenue:	-	-	-	-	-	-
Specify	-	-	-	-	-	-
_____	-	-	-	-	-	-
_____	-	-	-	-	-	-
_____	-	-	-	-	-	-
_____	-	-	-	-	-	-
Total Other Revenue Sources	-	8,395	-	8,395	-	(8,395)
TOTAL REVENUE	113,085	121,480	-	121,480	-	(121,480)

**SCHEDULE B
STATEMENT 1
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre
 Program Name: La Crete Youth Activity Centre
 Term of Contract: From: April 1, 2011 To: March 31, 2012
 Contract Number: ACS164628

Authority Per Diem	
# of beds contracted	_____
# of days contracted	_____
Per Diem	_____

B. PROGRAM COSTS

	Contractor Budget \$	Contractor Actual \$	Contractor Variance \$	Authority/ Dept Budget \$	Authority/ Dept Actual \$	Contractor Variance \$
Insurance						
General Liability Insurance	726	909	(183)	726		726
Errors and Omissions Insurance	-	-	-	-		-
Automotive Liability Insurance	-	-	-	-		-
Board Liability Insurance	-	-	-	-		-
Employer Liability Insurance	-	-	-	-		-
Property Insurance	-	-	-	-		-
Total Insurance	<u>726</u>	<u>909</u>	<u>(183)</u>	<u>726</u>		<u>726</u>
Accreditation						
Fees	-	-	-	-		-
Other - Specify _____	-	-	-	-		-
Total Accreditation	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>
Licensing						
Fees	-	-	-	-		-
Other - Specify _____	-	-	-	-		-
Total Licensing	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>
TOTAL PROGRAM COSTS (B)	<u>726</u>	<u>909</u>	<u>(183)</u>	<u>726</u>		<u>726</u>

2

**SCHEDULE B
STATEMENT 1
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre

Program Name: La Crete Yoth Activity Centre

Term of Contract: From: April 1, 2011 To: March 31, 2012

Contract Number: ACS164628

Authority Per Diem
of beds contracted _____
of days contracted _____
Per Diem _____

TOTAL ADMINISTRATION (E)

15,068	13,807	1,261	15,068	15,068
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**SCHEDULE B
STATEMENT 1
REVENUE, EXPENDITURES AND TRANSFERS**

Contractor Name: La Crete Youth Activity Centre
 Program Name: La Crete Yoth Activity Centre
 Term of Contract: From: April 1, 2011 To: March 31, 2012
 Contract Number: ACS164628

Authority Per Diem	
# of beds contracted	_____
# of days contracted	_____
Per Diem	_____

F. CAPITAL ASSETS

Computer Hardware / Software
Specify

Total Computer Hardware / Software

Other Assets
Specify

Total Other Assets

TOTAL CAPITAL ASSETS (F)

	Contractor Budget \$	Contractor Actual \$	Contractor Variance \$	Authority/ Dept Budget \$	Authority/ Dept Actual \$	Contractor Variance \$
Computer Hardware / Software	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Total Computer Hardware / Software	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Specify	-	-	-	-	-	-
Total Other Assets	-	-	-	-	-	-
TOTAL CAPITAL ASSETS (F)	-	-	-	-	-	-

TOTAL EXPENDITURES

(A) +(B) +(C) +(D) +(E) +(F)

EXCESS REVENUE OVER EXPENDITURES BEFORE TRANSFERS

Transfer from Surplus Retention Reserve

EXCESS REVENUE OVER EXPENDITURES AFTER TRANSFERS

TOTAL EXPENDITURES	113,085	122,440	(9,355)	113,085	-	113,085
(A) +(B) +(C) +(D) +(E) +(F)	(0)	(960)	(960)	8,395	-	(8,395)
EXCESS REVENUE OVER EXPENDITURES BEFORE TRANSFERS	-	-	-	-	-	-
Transfer from Surplus Retention Reserve	-	-	-	-	-	-
EXCESS REVENUE OVER EXPENDITURES AFTER TRANSFERS	(0)	(960)	(960)	8,395	-	(8,395)

SCHEDULE B
STATEMENT 1
REVENUE, EXPENDITURES AND TRANSFERS

Contractor Name: La Crete Youth Activity Centre
Program Name: La Crete Yoth Activity Centre
Term of Contract: From: April 1, 2011 To: March 31, 2012
Contract Number: ACS164628

Authority Per Diem	
# of beds contracted	_____
# of days contracted	_____
Per Diem	_____

We certify the infomation provided to be true and accurate.

Contractors authorized signing officers

Tina Wroub
Signature

Tina Wroub
Printed name

President
Title

July 30-2012
Date

Mary A. Wiebe
Signature

Mary Anne Wiebe
Printed name

secretary
Title

July 30/2012
Date



October 15, 2012

High Level Play Association
10511-103 Street
High Level, AB
T0H 1Z0

Mackenzie County
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

Dear Madam/Sir

Non-Profit Groups and Organizations 2013 Grant Application – High Level Play Association

The High Level Play Association (HPLA) is a registered charity established in the town of High Level in June of 2011. This organization is based on a vision, "A community where all children and youth are able to connect with their passions and interests resulting in positive growth and development" The HPLA believes that every child and youth should have the chance to connect with their passions and interests regardless of their financial barriers, and we hope to make a positive difference in the lives of those who are currently unable to participate in many recreational opportunities that are available. From this vision the HPLA designated their top priority, to create a fund for subsidizing registration and equipment costs for arts and culture, sport and recreation programs.

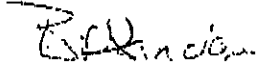
The HPLA consists of volunteers who have made great efforts to fundraise for the subsidy fund, putting in countless hours regardless of their busy lives. As to date HPLA members have put on many events, including a Gladiator Day, bottle drives and currently planning a "Fest-of-Ales." at the end of October.

Thanks to the efforts in fundraising and local sponsorship and contributions, the Association has been able to entertain eight applicants, and have provided over \$2000.00 to children and youth for recreational opportunities!

As this association becomes more prevalent in the area of High Level, the organization believes that the need for the subsidy fund will be more utilized by the public in the future. Due to this potential increase of need, we would greatly appreciate the support offered from the County to ensure that the HPLA has a sustained subsidy fund to ensure children and youth facing financial barriers are able to receive the opportunity to participate in recreational activities and programs.

Thank-you for your consideration in our application for your grant, and if you have any questions do not hesitate to contact myself at the number or email stated below.

Sincere Regards,



Breanna Sinclair
Board Member, High Level Play Association
(780) 502-2667
brcannasinclair@hotmail.com



Royal Gendarmerie
Canadian royale
Mounted du
Police Canada

Security Classification/Designation
Classification/désignation sécuritaire

Protected A

S/Sgt. S.A. RAMTEEMAL
NCO I/C High Level Detachment
10010 100 Avenue,
Box 30,
High Level, Alberta. T0H 1Z0

Your File Votre référence

Mackenzie County
4511 46 Avenue, Box 640,
Fort Vermilion, Alberta.
T0H 1N0

Our File Notre référence

2012-10-12

Dear Madam/Sir

Letter of Support for Non-Profit Groups and Organizations 2013 Grant Applications - High Level Play Association

It is with great pleasure that I offer a Letter of Support for the High Level Play Association's application for the Mackenzie County Non-Profit Groups and Organizations 2013 Grant Application.

The High Level Play Association formed in the fall of 2010, developing the vision of "a **community where all children and youth are able to connect with their passions and interests resulting in positive growth and development.**" The Association gained charitable status earlier this year and started subsidizing children and youth this summer. To date, eight applications have been entertained and just over \$2000 has been distributed to the applicants, as they have demonstrated a financial need. Had it not been for this Association and their willingness to create opportunities for these youth to connect with their various passions, these positive opportunities could not have been fulfilled.

This Association has been tirelessly seeking various funding opportunities to provide further financial support to other potential applicants to their program. Last year, the group held a Gladiator event. Due to high overhead costs, they were unable to raise a substantial amount of money. Other efforts have included running a betting hole at the recent High Level Oilmen's Golf Tournament, volunteering to clean up at various community events and even conducting two bottle drives. The Association is currently planning it's second fund raising event titled "Fest-of-Ales." It is hoped that this event is far more successful than last year's Gladiator event.

There is a demonstrated need for further funding, as this Association does not have a viable source of income to sustain the expected increasing needs of further financial support for the children and youth of our communities. As someone who sees youth, on a daily basis, lacking opportunities for positive engagement, the provision of financial support from this Association can go a long way in many of these cases, to "bridge the gap" for these youth to connect with their passions.

I strongly support this application from the High Level Play Association for your 2013 Grant Application. Should you have any questions on my support for this application, I welcome your telephone call at my office telephone number noted below.

Canada

Respectfully submitted for your consideration,

A handwritten signature in black ink, appearing to read 'S.A. RAMTEEMAL', written over a horizontal line.

(S.A. RAMTEEMAL) S/Sgt.
NCO I/C High Level Detachment
(780)926-3013.

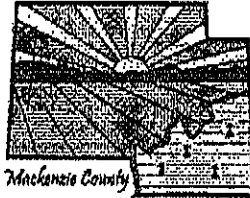




Mackenzie County

2013 GRANT APPLICATION PACKAGE

**DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012**



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

September 7, 2012

Attention: Non-Profit Groups and Organizations

RE: 2013 GRANT APPLICATION

Mackenzie County is once again offering grants to community non-profit organizations. A package including the 2013 grant application form, a project completion/progress report form and a copy of Policy FIN013 Community Organization Funding is available at all County offices. Please be advised that the deadline for the grant application submission is October 15, 2012.

If you were a 2012 grant recipient, you are required to submit a completion/progress report upon completion of the project/program, or upon completion of the current years' financial statements, whichever comes first. Please be advised that if you are a successful 2012 grant applicant, the 2012 grant funds will not be released until the completion/progress report is received by the County.

Should you have any questions regarding this matter, please do not hesitate to contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Chief Administrative Officer



Mackenzie County

Mackenzie County
 P.O. Box 640, Fort Vermilion, AB, T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266 Toll-free: (877) 927-0677
 Email: office@mackenziecounty.com

Grants to Non-Profit Organizations Program - Completion/Progress Report

Section 1 - APPLICANT INFORMATION	
Legal Name of Applicant <i>Breanna Sinclair</i>	
Section 2 - PROJECT/PROGRAM INFORMATION	
Project/Program Title <i>HighLevel Play Association</i>	
Section 3 - PROJECT/PROGRAM BENEFITS	
Primary Project/Program benefits expectations during application time <i>To subsidize the costs for children and youth who could not otherwise afford to participate in recreation, arts and culture programs and activities.</i>	
Primary Project/Program benefits actually achieved <i>Eight applicants have been entertained and over \$2000.00 has been distributed to the applicants that have demonstrated a financial need.</i>	
Explanations of variances (expectations vs. actual results) <i>Unknown exact number of applicants we will receive and the amount that they will request for funding.</i>	
Section 4 - TIMELINES AND RATIONALE	
Expected Start Date <i>September 2012</i>	Expected Completion Date <i>N/A</i>
Actual Start Date <i>September 2012</i>	Actual Completion Date <i>N/A</i>
Explanations of Variances from Above <i>From fundraising efforts the program was able to begin at the expected start date.</i>	
Section 5 - PROJECT COSTS	
Budgeted Project Cost <i>\$10,000</i>	Final Project Costs <i>N/A</i>
Explanations of Variances from Above <i>The number of applications received from the community and the amount requested for funds. The amount required to support fundraising activities.</i>	
Please attach a detailed accounting report outlining types of expenses and invoices paid. Copies of invoices do not need to be attached.	

In the space below, please describe the work that was done and any significant financial changes from the original approved application, and any important unforeseen events that were experienced during the project/program. We also welcome any comments that you may have regarding the County grant program

Over the past year, the Association's members have contributed much time and effort to fundraise towards the subsidy project.

Some events included a Gladiator event, which was greatly received by the public but had a moderate impact in generating funds for the subsidy fund. 2 bottle drives were completed and successful, as well as members worked at other local events and profits from their hours were devoted to the HLPA.

Also members spent their time to submit and receive charitable status which will further assist the Association's goal for a sustainable fund.

From efforts, to date, 8 applicants have been entertained and over \$2000.00 has been utilized to allow children's youth participate in High Level's recreational opportunities.

Unforeseen events will continue as the Association cannot predict the number of applications and the amount of financial need requested:

Also due to the high number of non-profit organizations within the area of High Level, the opportunities of creating attractive fundraising events and maintaining local sponsors remains a challenge.

Note: If extra space is required, please attach additional paper.

AUTHORIZATION: This is to certify that the information contained on this report represents a true and correct statement of completion/progress status of this project/program. In all aspects, this project/program was carried out in compliance with the policies, bylaws and procedures of the grant recipient. This is to acknowledge that the Municipality reserves the right to request a detailed review of any financial and non-financial documentation related to this project/program at any time.

Signature of Authorized Representative <i>Melanie Osmond</i>	Date Oct. 13/12
Telephone Number 780 926 8865	E-mail Address osmond_melanie@hotmail.com
Signature of Authorized Representative <i>Shedla Giffin</i>	Date Oct 13/12
Telephone Number 780. 841-5947	E-mail Address Shedla.Giffin@hotmail.com

Please note that two authorized signatures are required.

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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Purpose
To provide guidelines for interim and/or seek funding of community services.

<p>Policy Statement and Guidelines Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.</p> <p>Guidelines The following common guidelines will apply:</p> <ol style="list-style-type: none"> 1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted. 2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County <u>may</u> sponsor an unincorporated group as determined by Council. Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance. 3. Information to be submitted with the completed application: <ol style="list-style-type: none"> a) Last years' financial statements, audited if available; b) Operating budget for the year of financial request; c) Current year to date financial information d) Societies act registration number; e) Insurance coverage documentation; f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information; g) Purchasing policy/procedure; h) Honorariums and expenses paid to Executive or Board members.

- 4. Funds issued on a grant basis will be accounted for through the budget process.
- 5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
- 6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official

**HIGH LEVEL PLAY ASSOCIATION
BUDGET 2012/2013**

Operating Budget

REVENUE

Fundraising	16,000
Corporate Donations	3,000
Donations	1,000
	20,000

EXPENSES

Sponsorship Fall	10,000
Sponsorship Spring	3,000
Advertisement & Promotion	1,000
Fundraising Expense	1,000
Board Expense	500
Supplies	250
Licenses & Fees	250
Interest/Bank Charges	200
	16,200

**High Level Play Association
Balance Sheet As at 03/31/2012**

ASSET

Current Assets		
Chequing Bank Account	3,044.52	
Total Cash		3,044.52
Accounts Receivable	0.00	
Total Receivable		0.00
Total Current Assets		3,044.52
TOTAL ASSET		3,044.52

LIABILITY

Current Liabilities		
GST Paid on Purchases	0.00	
GST Payroll Deductions	0.00	
GST Adjustments	0.00	
GST Owing (Refund)		0.00
Total Current Liabilities		0.00
TOTAL LIABILITY		0.00

EQUITY

Equity		
Retained Earnings - Previous Year		0.00
Current Earnings		3,044.52
Total Equity		3,044.52
TOTAL EQUITY		3,044.52
LIABILITIES AND EQUITY		3,044.52

High Level Play Association
 Income Statement 10/13/2011 to 03/31/2012

REVENUE

Revenue	
Donations - Bequests	500.00
Donations - Corporate	3,000.00
Operating Revenue from Fund R..	-1,291.07
Operating Revenue from Other S...	1,000.00
Revenue Subtotal	<u>3,208.93</u>
Other Revenue	
Interest Revenue	0.00
Miscellaneous Revenue	0.00
Total Other Revenue	<u>0.00</u>
TOTAL REVENUE	<u>3,208.93</u>

EXPENSE

Program Costs	
Sponsorship	0.00
Board Expenses	0.00
Freight Expense	0.00
Total Payroll Expense	<u>0.00</u>
General & Administrative Expe...	
Accounting & Legal	0.00
Advertising & Promotions	0.00
Business Fees & Licenses	0.00
Courier & Postage	0.00
Insurance	0.00
Interest & Bank Charges	25.62
Office Supplies	138.79
Miscellaneous Expenses	0.00
Total General & Admin. Expen...	<u>164.41</u>
TOTAL EXPENSE	<u>164.41</u>
NET INCOME	<u>3,044.52</u>

**High Level Play Association
Trial Balance As at 03/31/2012**

Ac.	Account Description	Debits	Credits
1020	Cash to be deposited	0.00	-
1050	Petty Cash	0.00	-
1060	Chequing Bank Account	3,044.52	-
1100	Investments	0.00	-
1120	Advances Receivable	0.00	-
1200	Accounts Receivable	0.00	-
2100	Accounts Payable	-	0.00
2110	Wages Payable	-	0.00
2120	EI Payable	-	0.00
2130	CPP Payable	-	0.00
2140	Income Tax Withheld	-	0.00
2310	GST Charged on Sales	-	0.00
2312	GST Charged on Sales - Rate 2	-	0.00
2315	GST Paid on Purchases	-	0.00
2320	GST Payroll Deductions	-	0.00
2325	GST Adjustments	-	0.00
2330	ITC Adjustments	-	0.00
3560	Retained Earnings - Previous Year	-	0.00
1110	Donations - Bequests	-	500.00
1120	Donations - Corporate	-	3,000.00
1130	Operating Revenue from Fund Raising	1,291.07	-
1140	Operating Revenue from Other Source	-	1,000.00
1440	Interest Revenue	-	0.00
1460	Miscellaneous Revenue	-	0.00
3020	Sponsorship	0.00	-
3030	Board Expenses	0.00	-
3080	LIC Expense	0.00	-
3081	CPP Expense	0.00	-
3082	Wage & Benefits	0.00	-
3090	Total Payroll Expense	0.00	-
3300	Freight Expense	0.00	-
3464	User-Defined Expense 1 Expense	0.00	-
3465	User-Defined Expense 2 Expense	0.00	-
3610	Accounting & Legal	0.00	-
3615	Advertising & Promotions	0.00	-
3625	Business Fees & Licenses	0.00	-
3640	Courier & Postage	0.00	-
3685	Insurance	0.00	-
3690	Interest & Bank Charges	25.62	-
3700	Office Supplies	138.79	-
3740	Miscellaneous Expenses	0.00	-
		<u>4,500.00</u>	<u>4,500.00</u>

**High Level Play Association
Balance Sheet As at 10/11/2012**

ASSET

Current Assets

Chequing Bank Account	10,837.77	
Total Cash		10,837.77
Accounts Receivable	0.00	
Total Receivable		0.00
Total Current Assets		10,837.77

TOTAL ASSET

10,837.77

LIABILITY

Current Liabilities

GST Paid on Purchases	0.00	
GST Payroll Deductions	0.00	
GST Adjustments	0.00	
GST Owning (Refund)		0.00
Total Current Liabilities		0.00

TOTAL LIABILITY

0.00

EQUITY

Equity		
Retained Earnings - Previous Year		3,044.52
Current Earnings		7,793.25
Total Equity		10,837.77

TOTAL EQUITY

10,837.77

LIABILITIES AND EQUITY

10,837.77

**High Level Play Association
Income Statement 10/01/2012 to 10/11/2012**

REVENUE

Revenue	
Donations - Bequests	0.00
Donations - Corporate	500.00
Operating Revenue from Fund R...	1,821.72
Operating Revenue from Other S...	0.00
Revenue Subtotal	<u>2,321.72</u>

Other Revenue	
Interest Revenue	0.00
Miscellaneous Revenue	0.00
Total Other Revenue	<u>0.00</u>

TOTAL REVENUE 2,321.72

EXPENSE

Program Costs	
Sponsorship	1,300.00
Board Expenses	0.00
Freight Expense	0.00
Total Payroll Expense	<u>1,300.00</u>

General & Administrative Expe...	
Accounting & Legal	0.00
Advertising & Promotions	0.00
Business Fees & Licenses	0.00
Courier & Postage	0.00
Insurance	0.00
Interest & Bank Charges	0.00
Office Supplies	0.00
Miscellaneous Expenses	0.00
Total General & Admin. Expon...	<u>0.00</u>

TOTAL EXPENSE 1,300.00

NET INCOME 1,021.72

High Level Play Association
 Income Statement 04/01/2012 to 10/11/2012

REVENUE

Revenue	
Donations - Bequests	500.00
Donations - Corporate	1,000.00
Operating Revenue from Fund R...	7,249.12
Operating Revenue from Other S...	680.00
Revenue Subtotal	9,429.12

Other Revenue	
Interest Revenue	0.00
Miscellaneous Revenue	0.00
Total Other Revenue	0.00

TOTAL REVENUE	9,429.12
---------------	----------

EXPENSE

Program Costs	
Sponsorship	1,300.00
Board Expenses	50.00
Freight Expense	0.00
Total Payroll Expense	1,350.00

General & Administrative Expe...	
Accounting & Legal	0.00
Advertising & Promotions	0.00
Business Fees & Licenses	0.00
Courier & Postage	0.00
Insurance	0.00
Interest & Bank Charges	20.87
Office Supplies	0.00
Miscellaneous Expenses	265.00
Total General & Admin. Expen...	285.87

TOTAL EXPENSE	1,635.87
---------------	----------

NET INCOME	7,793.25
------------	----------

**High Level Play Association
Trial Balance As at 10/11/2012**

Ac...	Account Description	Debits	Credits
1020	Cash to be deposited	0.00	-
1050	Petty Cash	0.00	-
1060	Chequing Bank Account	10,837.77	-
1100	Investments	0.00	-
1120	Advances Receivable	0.00	-
1200	Accounts Receivable	0.00	-
2100	Accounts Payable	-	0.00
2110	Wages Payable	-	0.00
2120	EI Payable	-	0.00
2130	CPP Payable	-	0.00
2140	Income Tax Withheld	-	0.00
2310	GST Charged on Sales	-	0.00
2312	GST Charged on Sales - Rate 2	-	0.00
2315	GST Paid on Purchases	-	0.00
2320	GST Payroll Deductions	-	0.00
2325	GST Adjustments	-	0.00
2330	ITC Adjustments	-	0.00
3560	Retained Earnings - Previous Year	-	3,044.52
1110	Donations - Bequests	-	500.00
1120	Donations - Corporate	-	1,000.00
1130	Operating Revenue from Fund Raising	-	7,249.12
1140	Operating Revenue from Other Source	-	680.00
1440	Interest Revenue	-	0.00
1460	Miscellaneous Revenue	-	0.00
1020	Sponsorship	1,300.00	-
1030	Board Expenses	50.00	-
1080	UIC Expense	0.00	-
1081	CPP Expense	0.00	-
1082	Wage & Benefits	0.00	-
1090	Total Payroll Expense	0.00	-
1300	Freight Expense	0.00	-
464	User-Defined Expense 1 Expense	0.00	-
465	User-Defined Expense 2 Expense	0.00	-
610	Accounting & Legal	0.00	-
615	Advertising & Promotions	0.00	-
625	Business Fees & Licenses	0.00	-
640	Courier & Postage	0.00	-
685	Insurance	0.00	-
690	Interest & Bank Charges	20.87	-
700	Office Supplies	0.00	-
740	Miscellaneous Expenses	285.00	-
		<u>12,473.64</u>	<u>12,473.64</u>

Board of Directors

Carrie Demkiw
President
11 Bjornson Avenue
High Level, AB T0H 1Z0
(780) 841-2383

Shane Hussey
Vice-President
10804 100 Avenue
High Level, AB T0H 1Z0
(780) 926-2599

Shelia Giffin
Treasurer
11004 Chinchaga Drive
High Level, AB T0H 1Z0
(780) 841-0005
(780) 926-2133

Mclanie Osmond
Secretary
30 Bjornson Avenue
High Level, AB T0H 1Z0
(780) 285-0286
(780) 841-3332

Debbie Kamieniecki
Director
N.E. 20-109-19W5M
High Level, AB, T0H 1Z0
(780) 926-2428
(780) 926-8900

Kansus Connellan
Director
S.W. 30-110-18W5M
High Level, AB T0H 1Z0
(780) 926-4193

Sherry Matthews
Director
10305 106 Ave
High Level, AB T0H 1Z0
(780) 926-3026

(780) 926-3100

Shane Ramtccmal
Director
10402 106 St
High Level, AB T0H 1Z0
(780) 841-7725
(780) 926-3013

Breanna Sinclair
Director
10311 106 Ave
High Level, AB T0H 1Z0
(780) 502-2667
(780) 841-8616

Laura Mccarron
Director
Box 447
High Level, AB, T0H 1Z0
(780) 841-2802
(780) 821-4012

Volunteer hours

Approx 7/Month for each member; includes attending meetings, reviewing applications, and planning and participating in fundraising activities.



High Level Field Centre PO Box 3069; 205, 9808 - 9814 100 Ave, High Level AB T0H 1Z0 Tel 780-926-5399 Fax 780-926-4721 www.ercb.ca

Facsimile

Date OCTOBER 15, 2012

Number of pages including cover 13

To MacKenzie County

Company/Address P.O. Box 640

Telephone 780-927-3318

Fax 780-927-4066

From Breanna Sinclair

Division/Group High Level Play Association

Telephone 780-502-2167

Fax 780-926-4721

Comments _____

2013 Grant Application Package
- Non-Profit Organizations

Energy Resources Conservation Board Privileged and Confidential Notice

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If all pages are not received, please phone sender.





Mackenzie County

PO Box 640, Fort Vermillion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: fvo@mackenziecounty.com

November 14, 2012

Golden Range Society
Box 441
High Level, AB
T0H 1Z0

Attn: Shirley Rechlo – Vice President.

Dear Ms. Rechlo:

As per motion #12-11-771 passed at the November 6th, 2012 meeting, Mackenzie County Council voted to add the Golden Range Society's request for an \$18,000 operating grant to the other grant applications under review for the 2013 budget. We are forwarding a 2013 Grant Application package that will need to be filled out, and returned to my attention by November 26th, 2012. This package includes a copy of the County's financial policy FIN013, "Community Organization Funding," for your reference. Council's motion had the effect of waiving the usual application deadline of October 15th on a one-time basis.

With respect to the \$25,000 capital grant approved by Council, under motion #12-11-772, please submit a written summary of the Society's capital budget for the renovations. This summary should include expenditures incurred to date, planned additional expenditures to complete the project, donations and funding from other sources, and copies of paid invoices for expenditures.

If you have questions about the application process for the operating grant, or the financial reporting requirements for the capital grant, please contact me at 927-3718.

Yours truly,

Alison Kilpatrick
Director of Corporate Services

cc: Joulia Whittleton, Chief Administrative Officer

Encl.



Mackenzie County

2013 GRANT APPLICATION PACKAGE

**DEADLINE FOR APPLICATIONS
OCTOBER 15, 2012**



Mackenzie County

Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266
office@mackenziecounty.com

2013 Grant Application

APPLICANT INFORMATION:

Legal name of organization The Golden Range Society of High Level.

Society Non-profit company or corporation Other

Permanent address _____ P.O. Box 441
Street address P.O. Box

High Level, AB Postal Code: T0H 1Z0

50361304 Feb 20, 1987 Approx 26 yrs.
Incorporation/Society number Date of Incorporation Length of time in operation

ORGANIZATION CONTACTS:

Contact for this application Mr./Mrs./Ms. Carol Bierangle

Title Secretary

Telephone ^{cell} (work) (780) 926-0465 (home) (780) 926-2978 Fax (780) 926-2966

Email bcbier64@gmail.com

✓ List of executives: please attach a list of your current executive and/or board of directors, complete with names, positions/ titles, addresses and phone numbers (home and work).

FACILITY:

Name of Facility Name has not been chosen as yet.

Street Address or Legal Description 10201-105 Avenue Building High level.

Registered Holder of Land Title Town of High Level.

Facility Operator/Leaseholder The Golden Range Society of High Level.

Do you have insurance coverage? Yes No

THE GOLDEN RANGE SOCIETY OF HIGH LEVEL
2012 LIST OF OFFICERS & DIRECTORS

BIERAUGLE, Bruce	P.O. Box 216 High Level, AB T0H 1Z0	President	780 926-2978
RECHLO, Shirley	P.O. Box 551 High Level, AB T0H 1Z0	Vice President	780 926-3497
BIERAUGLE, Carol	P.O. Box 216 High Level, AB T0H 1Z0	Secretary	780 926-2978
PAYIE, Margaret	P.O. Box 1056 High Level, AB T0H 1Z0	Treasurer	780 926-2607
DARADICK, Victor	P.O. Box 60 High Level, AB T0H 1Z0	Director	780 926-3914
DARADICK, Sylvia	P.O. Box 60 High Level, AB T0H 1Z0	Director	780 926-3914
BRULOTTE, Roberta	P.O. Box 1894 High Level, AB T0H 1Z0	Director	780 926-2168
RHOADES, Fay	P.O. Box 312 High Level, AB T0H 1Z0	Director	780 926-3495
MORRIS, Anne	P.O. Box 215 High Level, AB T0H 1Z0	Director	780 926-5007
WILSON, Dale	P.O. Box 3327 High Level, AB T0H 1Z0	Director	780 926-2648
WIEBE, Bill	P.O. Box 393 High Level, AB T0H 1Z0	Director	780 926-3461

(A)

Golden Pines
Financial Statement
01 March 2011 to 31 January 2012

Assets	Chequing Account	3119.29
	Savings Account	7735.13
	Petty Cash	<u>100.00</u>
	Total	<u><u>10954.42</u></u>

Liabilities		<u>0</u>
Total		<u><u>0</u></u>


Income	Membership	150.00
	Donations	1025.80
	Bank Interest	<u>106.65</u>
	Total	<u><u>1282.45</u></u>

Disbursements	Supplies	207.47
	Miscellaneous	10430.49
	Government Grant Expenses	2089.27
	Bank Fees	<u>15.00</u>
	Total	<u><u>12742.23</u></u>



This statement has been reviewed and approved by

Name Roberta Brulotte
 Position member
 Date Feb 7, 2012.

Name Jay Rhoades
 Position Director
 Date February 7/2012



NOTES regarding the March 1, 2011 to Jan 31, 2012 Financial Report as submitted to Alberta Registries

- as advised by Alberta Registries, we have an 11 month reporting period to correct the previous years' reporting period
 - our year end was Jan 31, 2012
 - financial report was reviewed by 2 society members as approved in our by-laws
 - savings account balance includes \$6000 which is remaining from a Historic Storytelling grant that was issued to us. All the final reporting has been done and permission has been received to continue to use the remainder of the grant to complete the Historic Storytelling project
 - under the disbursements: Miscellaneous includes \$8950.00 for the purchase of a handivan for our area. Initially brought to our attention by a group of concerned citizens for the need of such a vehicle, asking for our help while they finalized the registration of their society. The vehicle has since been sold to them for the same price as we paid for it.
- 
- 

2013 ANNUAL OPERATING EXPENSES BUDGET
The Golden Range Society of High Level

Liability and contents insurance	900.00
Taxes	2400.00
Water/sewer	1200.00
Gas/power	8400.00
Service furnace & a/c	800.00
Kitchen/janitorial supplies	2400.00
Repair reserve	2000.00
Misc	500.00
Donation/fuel for use of handivan to Transport wheel chair patrons to functions	500.00
Total	\$19,100.00

NOTES:

Insurance: copy of current policy has been included. When our facility is functioning with a kitchen and contents, we will be adding contents insurance to our policy. This we hope will be in January and we have included premium for this coverage.

Although not required it has been the practice up to this time that all volunteers have donated office supplies for the positions that they hold. i.e. postage, stationery, printer ink, phone calls etc. therefore we have not included those as expenses. Also there has been tremendous support for donations of ice cream, coffee, tea and baking for all functions.

Under the terms of our agreement with the Town of High Level we are able to rent our building out for one time events i.e. meetings, family gatherings, showers, funerals, bake sales so we have potential revenue although we are uncertain if there will be any for the upcoming year.

Repair reserve: We are required, through our negotiations with the Town, to be able to pay for any required repair, up to and including \$2000 per incident. Repairs over this amount will be paid for by the Town of High Level.

Our lease agreement is \$1.00 per year, payable every five years. There is no monthly rent.

GOLDEN RANGE SOCIETY

INCOME:

BANK INTEREST	6724
MEMBERSHIP	37000
BANK FEES	2000
SALE OF HANDI MAU	898500
INSURANCE REFUND	79633
SALE OF COPPER	34820
DONATIONS - RENO PROD.	1766153
DONATIONS - OTHER	53722
TOTAL	<u><u>2872557</u></u>

EXPENSES:

INSURANCE	173967
ADVERTISING	2500
DONATIONS	19009
MEMBERSHIP FEES	20475
HISTORIC STOCKYELLING QLT.	31463
OFFICE SUPPLIES	1511
GIFTS	5942
GROCERIES	5816
OTHER SUPPLIES	1498
RENO EXPENSES	1520153
TOTAL	<u><u>1782345</u></u>

THIS STATEMENT HAS NOT BEEN REVIEWED OR AUDITED
 PREPARED BY CAROL BERANDE, SECRETARY
 FOR INFORMATION ONLY

Carol Berande

C

Statement date October 31, 2012

Transit number 08499-219

Customer number 0000068749

Page number 1 of 1

ATB0112100_8218217_002 E D 08499 05463
GOLDEN RANGE SOCIETY OF HIGH LEVEL
PO Box 441
HIGH LEVEL AB CA T0H 1Z0

Your ATB Financial Branch

08499 High Level Branch
10102 100 Ave
High Level AB
T0H 1Z0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account T-Bill Savings Account #00100689401

00100689401	Transit # 08499-219
Your balance forward on Sep 30, 2012	\$18,232.75
Debits to your account (0 items)	- \$0.00
Credits to your account (1 item)	+ \$9.29
Your closing balance on Oct 31, 2012	= \$18,242.04

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Sep 30	Balance forward			\$18,232.75
Oct 31	Interest Payment		\$9.29	18,242.04
Oct 31	Closing balance			\$18,242.04

Find an error? Give us a call or drop by a branch. We'll take care of it.

0112100_8218217_002_0005471_HRU--01-01-30-- 012011

Statement date October 31, 2012
 Transit number 08499-219
 Customer number 0000068749
 Cheque images 4
 Page number 1 of 3

ATB0111100_8223008_002 E D 08499 09810
 GOLDEN RANGE SOCIETY OF HIGH LEVEL
 PO Box 441
 HIGH LEVEL AB CA T0H 1Z0

Your ATB Financial Branch
 08499 High Level Branch
 10102 100 Ave
 High Level AB
 T0H 1Z0

If you have any questions, contact us at
 1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account Pay As You Go Account #00100689424

00100689424		Transit # 08499-219
Your balance forward on Sep 30, 2012		\$2,637.65
Debits to your account (4 items)	-	\$706.80
Credits to your account (4 items)	+	\$6,316.93
Your closing balance on Oct 31, 2012	=	\$8,247.78

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Sep 30	Balance forward			\$2,637.65
Oct 9	Cheque #00000000000000000382	\$306.12 ✓		2,331.53
Oct 9	Cheque #00000000000000000383	\$48.30 ✓		2,283.23
Oct 11	Deposit Cash		\$10.00 ✓	2,293.23
Oct 16	Deposit ABM 000988 10102 100th Avenue		\$25.00 ✓	2,318.23
Oct 16	Cheque #00000000000000000384	\$147.63 ✓		2,170.60
Oct 17	Cheque #00000000000000000385	\$204.75 ✓		1,965.85
Oct 26	Deposit ABM 002527 10102 100th Avenue		\$147.63 ✓	2,113.48
Oct 30	Deposit ABM 003088 10102 100th Avenue		\$6,134.30 ✓	8,247.78
Oct 31	Closing balance			\$8,247.78

Find an error? Give us a call or drop by a branch. We'll take care of it.



CERTIFICATE OF INSURANCE

CERTIFICATE NO.: XG27

COMMUNITY GROUP INSURANCE PROGRAM

Certificate Holder: GOLDEN RANGE SOCIETY OF HIGH LEVEL

EFFECTIVE DATE: November 1, 2012

EXPIRY DATE: November 1, 2013

12:01 A.M. Standard Time at the address of the Certificate Holder

The following is a summary of Coverages that are applicable to the above Certificate Holder under specified Sections of the Alberta Association of Municipal Districts & Counties (AAMDC)/Jubilee Community Group Insurance Program and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the Coverage afforded.

LIABILITY INSURANCE

Insuring Agreement

In the event that Legal Liability claims for negligence are brought against the Certificate Holder, Insurers will pay compensatory damages, including legal expenses incurred, subject to the terms, conditions, limitations and exclusions of the respective Sections of the Policy.

Coverage

Limits of Liability

SECTION ONE – COMPREHENSIVE GENERAL LIABILITY
(Annual Aggregate \$15,000,000)

\$ 5,000,000 per Occurrence

- Third Party Bodily Injury and/or Property Damage
- Non-Owned Automobile Liability
- Tenants Legal Liability
- Sudden and Accidental Pollution (subject to specific discovery/reporting provisions)
- Legal Liability for Damage to Non-Owned Automobiles
- Employee Benefit Programs Liability
- Personal & Advertising Injury Liability (i.e. libel and slander)

- Included
- \$ 5,000,000
- \$ 5,000,000
- \$ 500,000
- \$ 100,000
- Included
- Included

SECTION TWO – ADMINISTRATIVE ERRORS & OMISSIONS LIABILITY

\$ 2,000,000 Claims Made Basis

- Errors & Omissions Liability
- Directors' & Officers' Liability

- (Annual Aggregate)
- Included
- Included

SECTION THREE – WRONGFUL DISMISSAL LIABILITY

\$ 5,000,000 Claims Made Basis

Warranty: Must obtain prior written legal opinion from employment law practitioner

(Annual Aggregate)

SECTION FOUR – SEXUAL ABUSE/HARASSMENT LIABILITY

\$ 250,000 Claims Made Basis

(Annual Aggregate)

Deductibles

Amount to be Deducted

- Each and Every Property Damage Claim
- School Operations or related activities
- Each and Every Bodily Injury Claim
- Legal Liability for Damage to Non - Owned Automobiles
- Administrative Liability (E&O, D&O)
- Wrongful Dismissal
- Sexual Harassment

- \$1,000
- \$500
- Nil
- \$500
- \$1,000
- \$25,000 (min.)
- Nil

TOTAL COMMUNITY GROUP PROGRAM PACKAGE PREMIUM \$ 788.00

In consideration of the premium specified above (or in endorsements attached hereto), this document certifies that insurance has been effected under Policy No. C32512/13 of the St. Paul Fire & Marine Insurance Company, a full copy of which may be seen at the offices of the Alberta Association of Municipal Districts & Counties of Nisku, Alberta and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Certificate Holder named above.

AON REED STENHOUSE INC.
(on behalf of St. Paul Fire & Marine Insurance Company)

Insurance Certificate Issued November 14, 2012

THIS POLICY CONTAINS A CLAUSE WHICH MAY LIMIT THE AMOUNT PAYABLE



Partners in Advisory & Business

CERTIFICATE OF INSURANCE

CERTIFICATE NO.: XG27

COMMUNITY GROUP INSURANCE PROGRAM

Certificate Holder: GOLDEN RANGE SOCIETY OF HIGH LEVEL

EFFECTIVE DATE: November 1, 2012

EXPIRY DATE: November 1, 2013

12:01 A.M. Standard Time at the address of the Certificate Holder

The following is a summary of Coverages that are applicable to the above Certificate Holder under specified Sections of the Alberta Association of Municipal Districts & Counties (AAMDC) / Jubilee Community Group Insurance Program, and which are in force for the period shown above. Please refer to actual policy documents for full details of all terms, conditions, limitations and exclusions applicable to the Coverage afforded.

COMPREHENSIVE DISHONESTY, DISAPPEARANCE AND DESTRUCTION INSURANCE

<u>Coverage</u>	<u>Limits of Liability</u>
BLANKET BOND INSURANCE	
I. Employee Dishonesty Coverage -- Form A (subject to *Warranty noted below)	\$50,000.00
COMPREHENSIVE CRIME INSURANCES	
II. Loss of Money Inside the Premises Coverage	As per attached schedule
III. Loss of Money Outside the Premises Coverage	As per attached schedule
IV. Money Order and Counterfeit Paper Currency Coverage	\$ 20,000.00

***Warranty**

It is warranted that, insofar as the coverage afforded under the Blanket Bond (Employee Dishonesty) Section of the Policy is concerned, the Limit of Liability is reduced to \$ 5,000 if only one of the three conditions noted below exist at the time of a loss:

- (a) a dual cheque signing process is in place;
- (b) reconciliation of bank statements is being performed by someone other than cheque signing personnel; and
- (c) an annual audit has been completed within 12 months preceding the loss;

<u>Deductibles</u>	<u>Amount to be Deducted</u>
Comprehensive Dishonesty, Disappearance and Destruction	Nil

In consideration of the premiums specified (or in endorsement(s) attached hereto), this document certifies that, insurance has been effected under Policy No. CG2012/13 of the St. Paul Fire & Marine Insurance Company, a full copy of which may be seen at the offices of the Alberta Association of Municipal Districts & Counties and/or Aon Reed Stenhouse Inc. of Edmonton, AB for the account of the Certificate Holder named above.

AON REED STENHOUSE INC.
(on behalf of St. Paul Fire & Marine Insurance Company)

THIS POLICY CONTAINS A CLAUSE WHICH MAY LIMIT THE AMOUNT PAYABLE

Additional notes to accompany the Mackenzie County 2013 Grant Application

The Golden Range Society was formed in 1987 by a small group of seniors who wished to have an organization geared to their interests. We now have many more seniors in the area and the mandate of our society we have chosen to find a place to call our own. In June of 2012, we signed a long term lease with the Town of High Level for a seniors centre in the Town Annex Building (the old Medical Clinic). This lease is for a 5 year period, renewable every 5 years. The building required renovation and the Golden Range Society has undertaken this project. Approximately 2700 sq. ft, a one storey frame structure with cement foundation, the building is about 30 years old. The Town of High Level has contributed funds for approved expenses, as required by their MSI grant, towards the renovations. They are responsible for all major repairs over \$2000. We are responsible for any repairs \$2000 and under. The town replaced the shingles in August 2012.

Under the voluntary supervision of two journeyman carpenters who are members of our society, we recorded 795 volunteer hours removing all interior walls, the ceiling, and the sub-floor and have rebuilt walls. The trades are contracted out. We have received amazing support in the community. We have enough funds available to complete the painting, electrical, plumbing and flooring thus making the building useable but without a kitchen, appliances, tables and chairs, couches and other general contents. We anticipate the building will be open in time to share Christmas Caroling and coffee.

This is a new project for us. We are estimating our operating budget as we have no concrete expenses to go by. Previous fundraising of this society was limited to selling crafts, having bake sales and raffles. Under our lease agreement we will be able to rent our hall area to small groups for meetings, banquets, showers, family gatherings etc. The building accommodates 100 people and is entirely wheel chair accessible, the only one in our community.

Our goals are to open our centre for a few hours a day, several days a week. The centre will be operated by The Golden Range Society by volunteers. Although it is primarily for seniors and their families we welcome anyone to stop by and participate in our functions and to interact with us.

We have a complete Board of eleven members as elected at our AGM: president, vice-president, secretary, treasurer and 7 board members. All are volunteers and are very committed. The Board makes major decisions with input from the general membership. Two signatures of any of the executive (pres., vice-pres., sec'y or treas.) are required on all cheques; however, if any of the executive are from the same household they are not permitted to sign the same cheque.

Golden Range Society Volunteers

Please note that this information has been estimated as these volunteer hours are not recorded.

Volunteers: although this varies each year: in 2012 the Board, spent approximately 20 hrs in formal Board Meetings plus several undocumented informal meetings. These hours are greater than usual due to the renovation project that we are doing. This does not include the many hours spent negotiating with the Town of High Level over leasing the building plus council meetings etc. which could easily total another 100 hours. Golden Range Society general meetings are held once per month attended by an average of 25-27 people, out of approximately 60 members.

2012:

Board:	Annual
-each member 20 hrs in Board mtgs (x11)	220 hrs
-12 hrs in general mtgs (x11)	132
-President: prep & mtg follow up	80
-Vice-Pres: includes presentations	40
-Sec'y: agendas, minutes, letters, phoning, prep for presentations	200
-Treas:	40
Directors: total hours of 7	280
Phoning committee: 4 members phone all members for all functions	192
Functions: set-up, organizing & purchasing	265

As part of our organization's community involvement we have members who volunteer time to help other organizations. In 2012, we have, or are committed to the following:

- organized shifts of 4 volunteers x 2 hrs each at 2 days of Trade Show for Chamber of Commerce
- one member sits on HL Transportation Society (handivan) as our Senior Representative. Meetings held once monthly.
- 4 or 5 members help at annual open house at the Museum 4 hrs each December
- will wrap gifts for Christmas hampers and pack hampers. This is a new project for us so not sure how many will be involved. Expect 6 -8.
- hand out treats for FCSS at Hallowe'en function

